



PORT MANAGEMENT OFFICE-BATAAN/AURORA

Brgy. Lamao, Limay, Bataan

Te. No. (047) 2446246

Standard Form Number: SF-GOOD- 60

Purchase Request No. : BNA-3443-17

Trade Agreement : Revised Implementing Rules and Regulations of R.A 9184

Procurement Method : Shopping -Sec. 52.1 b

Approve Budget Cost : **Php140,000.00**

(ABC)

Date : _____

REQUEST FOR QUOTATION

Company/Traders Name : _____

Address : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than August 16, 2017.

[Signature]
REMEDIOS M. FRAC
BAC Chairperson *8.8.2017*

| Item No. | Item/s and Description | Quantity | Unit | Unit Price | Total Price |
|----------|---|----------|-------|------------|-------------|
| 1 | Clerical Table, with high Density Tabletop | 10 | units | | |
| | Built-in Drawer, detached mobile cabinet | | | | |
| 2 | Clerical Chair without arms, mid back using injected foam on seat and back with gaslift and tilting mechanism | 12 | units | | |
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After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Signature Over Printed Name

Tel No. _____

General Conditions:

1. ALL ENTRIES MUST BE WRITTEN LEGIBLY or TYPEWRITTEN
2. QUOTATIONS WITH ERASURES OR OVERWRITING SHALL BE VALID ONLY, IF THEY ARE SIGNED OR INITIALLED BY THE SUPPLIER OR HIS AUTHORIZED REPRESENTATIVE
3. DELIVERY PERIOD WITHIN 30 Calendar Days AFTER RECEIPT OF P.O or notice
4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 Calendar Days
6. SUPPLIER MUST POSSESS TAXPAYER INFORMATION NUMBER (TIN)
7. Phil-GEPS REGISTRATION CERTIFICATE/ NUMBER SHALL BE SUBMITTED
8. SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL AND FINANCIAL CAPABILITY OF SUPPLIER