

REQUEST FOR QUOTATION

The Philippine Ports Authority (PPA), through the office of the BAC Secretariat will undertake Small Value Procurement for the **PROCUREMENT OF VARIOUS OFFICE SUPPLIES** in accordance with the Implementing Rules and Regulations of Republic Act No. 12009.

Name of Project : **Procurement of Various Office Supplies**

Area of Delivery : **Maglaoi Norte, Currimao, Ilocos Norte**

Approved Budget for The Budget : **Php 186,957.00.00 (One Hundred Eighty Six Thousand Nine Hundred Fifty Seven Pesos)**

Delivery Date : **Ten (10) working days upon receipt of Purchase Order**

The duly accomplished Price Quotation Form (Annex "A") together with the following documents must be placed in a sealed envelope and to be submitted at the Office of the BAC Secretariat or thru email bac.ppanlz@gmail.com on or before **May 2, 2025**.

❖ **TERMS AND CONDITIONS:**

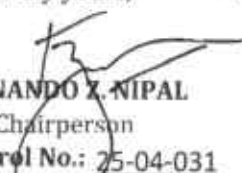
1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the form ("Annex A") as provided.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. All quotations exceeding the Approved Budget for the Contract (Per line item) shall be automatically rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.

In addition to the quotation/proposal, copies of the following eligibility requirements are required to be submitted:

1. **Valid Mayor's / Business Permit** (In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)
2. **PhilGEPS Registration Number**
3. **Omnibus Sworn Statement (Notarized)**

For inquiry, you may contact us at tel. no. (077) 774 - 3658 or email address at bac.ppanlz@gmail.com.

Very truly yours,


FERNANDO Z. NIPAL
 BAC Chairperson
 Control No.: 25-04-031

PORT MANAGEMENT OFFICE – NORTHERN LUZON

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