



PHILIPPINE
PORTS
AUTHORITY



REQUEST FOR QUOTATION
PROCUREMENT OF SPAREPARTS FOR VARIOUS MOTOR VEHICLES OF PMO NCR NORTH

DATE: December 12, 2025
P.R. NO.: NH-9929-25

RIS NO.: NCRN2025-12-509
Mode of Procurement: Sec. 34 Small Value Procurement

Sir/Madam:

The PPA PMO-NCR North, through its Bids and Awards Committee (BAC), invites interested bidders to quote for the following item/s or project in accordance with the above stated procurement mode of the Implementing Rules and Regulation of the Republic Act No. 12009 also known as New Government Procurement Act.

PACKAGE NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT
1	VARIOUS SPARE PARTS , as detailed in Annex A - Item Description	₱235,350.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this Request for Quotation. Submit your **sealed quotation/documents** duly signed by you or your duly authorized representative not later than **December 17, 2025, 05:00 PM** to PMO-NCR North BAC Secretariat at PMO-NCR North Admin. Bldg. Mel Lopez Blvd., North Harbor, Tondo Manila. In the event the deadline for the submission and receipt of bids falls on a day where work is suspended due to inclement weather or other fortuitous or unforeseen events, the deadline shall be automatically moved to the next working day, not later than 12:00 noon. **Quotation/documents sent through electronic mail will not be considered.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

DOCUMENTARY REQUIREMENTS	REMARKS
Certified True Copy or Electronic Copy with QR Code of Valid Mayor's Permit	
PhilGEPS indicating the Registration Number	
Duly Signed and Notarized Omnibus Sworn Statement "Annex C" (Indicate the complete and exact Project Name)	

For any clarification, you may contact us at Telephone No. 8241-3858 or email address at bac.ncrn@gmail.com


FRANCIS ALDRICH A. RUBIO
BAC Chairperson

REQUEST FOR QUOTATION

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form;
2. **Partial Quotation is not permitted.**
3. Quoted price shall be inclusive of applicable taxes and shall be firm and valid for a period of at least **sixty (60) calendar days** from receipt of quotation and shall be binding upon the supplier within the period;
4. Delivery period shall be within **seven (7) working day** from receipt of Notice of Award/Purchase Order;
5. The P.O. shall be awarded to the Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid (MARB) or, at the discretion of the BAC whichever is **most advantageous to the government**. Delivered items are subject to inspection, with payment processing to commence only after acceptance by the end-user/s;
6. Terms of payment is within **thirty (30) working days** from date of actual and complete delivery, acceptance by the end-user/s and upon submission of the required complete supporting documents;
7. Bidders shall submit the quotations together with the technical brochures of the products being offered, if applicable;
8. Quotation lacking the requested information in this RFQ or clearly failing to meet the RFQ requirements may be disregarded;
9. The delivery of the item/s must be on the scheduled date and time of the PMO-NCN and shall be acknowledged upon inspection to confirm the compliance with the technical specifications;
10. As a government agency, PPA shall deal only with legitimate suppliers/contractors which issue BIR-registered sales invoice;
11. PPA reserves the right to post-qualify any supplier and/or reject any or all submitted quotations if it fails to meet the minimum requirements set by the BAC;
12. In case of delay and default, the supplier shall be charged liquidated damages amounting to 1/10 of 1% of the cost of delayed service for every day of delay, pursuant to Sec. 98 of the IRR-A of R.A. 12009;
13. In case of failure to deliver or capricious and whimsical refusal to accept the award / purchase order (PO), the BAC may right away recommend to the HoPE the blacklisting of the supplier without prejudice to the right of the BAC to file appropriate charges against said supplier; and
14. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.

	GOODS				SERVICES			
	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE
VATABLE	1%	BIR Form 2307	5%	BIR Form 2307	2%	BIR Form 2307	5%	BIR Form 2307
NON-VAT	1%	BIR Form 2307	3%	BIR Form 2307	2%	BIR Form 2307	3%	BIR Form 2307

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	ITEM DESCRIPTION /SPECIFICATION	QTY	UOM	UNIT PRICE	TOTAL COST	BRAND/ MODEL OFFERED
1	TOYOTA INNOVA MODEL 2006 Temp Plate No. 030806 Oil Filter Fuel Filter Brake Pads Brake Shoe Air Cleaner Cabin Filter Line Belt	 3 3 1 1 3 3 1	 Pcs Pcs Set Set Pcs Pcs pc			
2	Toyota Hilux Model 2011 Pickup Plate No. POJ-331 Oil Filter Fuel Filter Brake Pads Brake Shoe Air Cleaner Cabin Filter Line Belt	 3 3 1 1 3 3 1	 Pcs Pcs Set Set Pcs Pcs pc			
3	Toyota Grandia Model 2007 Plate No. SAB-4357 Oil Filter Fuel Filter Brake Pads Brake Shoe Air Cleaner Cabin Filter Line Belt	 3 3 1 1 3 3 1	 Pcs Pcs Set Set Pcs Pcs pc			
4	Mitsubishi Adventure Model 2013 Plate No. SLG- 382 Oil Filter Fuel Filter Air Cleaner Brake Pads Brake Shoe Timing Belt Big Timing Belt Small Balancer Oil Seal Camshaft Oil Seal Crankshaft Oil Seal Valve Cover Gasket	 3 3 3 1 1 1 1 2 1 1 1	 Pcs Pcs Pcs Set Set Pc Pc Pcs Pc Pc Pc			

5	Hyundai Starex Black Model 2018 Plate No. NBC-6114					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pad Front	1	Set			
	Brake Pad Rear	1	Set			
	Air Cleaner	3	Pcs			
	Line Belt	1	pc			
6	Toyota Hilux Patrol Model 2021 Plate No. SND-7244					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pads	1	Set			
	Brake Shoes	1	Set			
	Air Cleaner	3	Pcs			
	Cabin Filter	3	Pcs			
	Line Belt	1	Pc			
7	Toyota Hilux Patrol Model 2020 Plate No. NBH-6409					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pads	1	Set			
	Brake Shoes	1	Set			
	Air Cleaner	3	Pcs			
	Cabin Filter	3	Pcs			
	Line Belt	1	Pc			
8	Toyota Hilux MT/FX Model 2020 Plate No. SNJ-2946					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pads	1	Set			
	Brake Shoes	1	Set			
	Air Cleaner	3	Pcs			
	Cabin Filter	3	Pcs			
	Line Belt	1	Pc			
9	Toyota Hilux MT/FX Model 2020 Plate no. SND-2280					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pads	1	Set			
	Brake Shoes	1	Set			
	Air Cleaner	3	Pcs			
	Cabin Filter	3	Pcs			
	Line Belt	1	Pc			

10	Toyota Commuter Hi-Ace Model 2024 Plate No. SND-2264					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Brake Pads	1	Set			
	Air Cleaner	3	Pcs			
	Cabin Filter	3	Pcs			
	Brake Shoe	1	Set			
	Line Belt	1	pc			
11	Isuzu Model 2024 Plate No. SND-2421					
	Oil Filter	3	pcs			
	Fuel Filter	3	pcs			
	Air Cleaner	3	pcs			
12	Isuzu Model 2022 Plate No. NLF-1913					
	Oil Filter	3	pcs			
	Fuel Filter	3	pcs			
	Air Cleaner	3	pcs			
13	Isuzu DMAX 2020 Plate No. SNJ-4294					
	Oil Filter	3	Pcs			
	Fuel Filter	3	Pcs			
	Air Cleaner	3	Pcs			
	Line Belt	1	Pc			
	Brake Pads	1	Set			
	Brake Shoes	1	Set			
TOTAL						

FINANCIAL OFFER

APPROVED BUDGET FOR THE CONTRACT (ABC)	UNIT	QTY	TOTAL OFFERED QUOTATION
Two Hundred Thirty-Five Thousand Three Hundred Pesos Only (₱235,350.00)	PACKAGE	1	VARIOUS SPARE PARTS
Total Price inclusive of VAT and other applicable charges in Figures:			
Total Price inclusive of VAT and other applicable charges in Words:			