



**REQUEST FOR QUOTATION**  
(Small Value Procurement)

Name of Project : **Repair/Replacement/Installation of Signages at  
PMO-NCR North Admin. Building and Compound**

Approved Budget for : **P443,935.00**  
The Contract

Deadline for Submission : **October 1, 2020**

Please quote your best quotation in line with the attached plans/specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGEPS Registration Number, Income/Business Tax Return and Omnibus Sworn Statement.

Sealed quotation shall be submitted either by mail or hand carried address to: The Chairperson, PMO-NCR North Bids and Awards Committee, PMO-NCR North Admin. Building, Radial Road 10, North Harbor, Tondo, Manila.

For further information, please refer to:

The BAC Secretariat, PMO-NCR North  
G/F, PMO-NCR North Administration Bldg.,  
Radial Road 10, North Harbor, Tondo, Manila

Telephone/Fax No. 245-2929

PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very truly yours,

  
**FRANCIS ALDRICH A. RUBIO**  
BAC Chairperson

**PORT MANAGEMENT OFFICE OF NCR NORTH**

PMO Administration Building, Radial Road 10  
North Harbor, Tondo, Manila 1013 Philippines  
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## QUOTATION FORM

| Item No. | ITEM DESCRIPTION  | QTY    | PRICE  |
|----------|---|--------|--------|
| I.       | <b><u>Repair/Replacement/Installation of Signages:</u></b>  |        |        |
|          | 1.1 Supply, fabricate, deliver and install build up acrystain signage (Signage Plan Drawing "1") in accordance with the specifications as indicated in the approved plan.   | 1-unit | P_____ |
|          | 1.2 Take down of existing signage and supply, fabricate, deliver and install ACP Signage (Signage Plan Drawing "2"), in accordance to the scope of work and specifications indicated in the approved plan.                              | 1-unit | P_____ |
|          | 1.3 Take down and dismantle of existing signage and supply, fabricate, deliver and install Single Face Panaflex Signage (9.0m x 1.50m) (Signage Plan Drawing "3") in accordance with the specifications indicated in the approved plan. | 1-unit | P_____ |
|          | 1.4 Supply, fabricate, deliver and install Double Face Acrylic Signage (Signage Plan Drawing "4") in accordance with the specifications indicated in the approved plan.   | 1-unit | P_____ |
|          | TOTAL AMOUNT  |        | P_____ |

**NOTE:**

1. Quoted price shall be inclusive of applicable taxes and shall be firm and valid for a period of at least thirty (30) days from receipt of quotation and shall be binding upon the supplier within the period.
2. Delivery period shall be within forty five (45) calendar days from receipt of Notice of Award/Purchase Order.
3. The P.O. shall be awarded to the lowest calculated responsive bid. Delivered items are subject to inspection, with payment processing to commence only after acceptance by the end-users.
4. Terms of Payment within thirty (30) calendar days from date of acceptance.

5. Bidders shall submit with the quotations technical brochures of the products being offered.
6. As a government agency, PPA shall deal only with legitimate suppliers/contractors which issue BIR-registered official receipts.
7. PPA reserves the right to post-qualify any supplier and/or reject any or all submitted quotations.

Name of Company: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Warranty Period: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your conditions above, I/We quote you on the item at prices specified in the quotation form.

\_\_\_\_\_  
Print Name and Signature

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Date