

PRICE QUOTATION FORM

Date: \_\_\_\_\_

**MR. ORVILLE A. ODICTA**  
 Chairperson, Bids and Awards Committee  
 Port Management Office-NCR North  
 Administration Bldg., Radial Road 10  
 North Harbor, Tondo, Manila

Dear Mr. Odicta,

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the **"Supply and Delivery of 3rd Quarter CY 2018 Office Supply Requirements for PPA PMO NCR North"** posted by your office, we hereby submit our proposal corresponding to your requirements.

ITEM	QTY.	UNIT	ARTICLE(S) AND DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
20	6	pcs.	Ink Cartridge HP #680 Tri Colour (Original)		
21	4	pcs.	Ink Cartridge HP #680 Black (Original)		
22	1000	pcs.	Folder Tagboard Legal size (White)		
23	500	pcs.	Folder Tagboard A4 size (White)		
24	2000	pcs.	Envelope Mailing w/PPA Logo NCRN(105mmx245mm) White		
25	75	bxs.	Cont.form 11x9 1/2 3 ply carbonless 55 gsm		
26	15	bxs.	Clip double/binder #2 "		
27	25	bxs.	Clip double/binder #1 1/4"		
28	100	bxs.	Clip Paper #50mm vinyl coated		
29	100	pcs.	Battery AA		
30	12	pcs.	Paper Puncher HD		

The above quoted prices are inclusive of all costs and applicable taxes. The aforementioned requirements, shall be supplied and delivered to Philippine Ports Authority, PMO-NCR North Administration Bldg., Radial Road 10, North Harbor, Tondo, Manila within seven (7) working days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable.

Very truly yours,

\_\_\_\_\_  
 Signature Over Printed Name

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Position/Designation

\_\_\_\_\_  
 Contact Numbers

\_\_\_\_\_  
 Email Address