



**REQUEST FOR QUOTATION  
SUPPLY AND DELIVERY OF AUTO SPARE PARTS AND  
REPAIR/REPLACEMENT OF PARTS INCLUDING LABOR**

The PMO-NCR North Bids and Awards Committee (PMO-NCR-NORTH-BAC) intends to supply and delivery of auto spare parts and repair/replacement of parts including labor through Small Value Procurement, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

|   |   |
|---|---|
| <b>Name of Project</b>                  | : Supply and Delivery of Auto Spare Parts and Repair/Replacement of Parts including labor |
| <b>Approved Budget for the Contract</b> | : Four Hundred Eighty-Nine Thousand Four Hundred Pesos Only (P489,400.00)                 |
| <b>Location</b>                         | : PMO-NCR North Admin. Bldg. Mel Lopez Boulevard, North Harbor, Tondo, Manila             |
| <b>Delivery Date</b>                    | : Upon Issuance of Approved Purchase Order  |

Interested suppliers are required to submit their valid Mayor's/Business Permit, PhilGEPS Registration Number and Omnibus Sworn Statement.

The price quotation and eligibility documents must be submitted **on or before February 28, 2023, 5:00 p.m.** to the PMO-NCR North BAC Secretariat at the PMO-NCR North Admin Bldg., Mel Lopez Blvd., North Harbor, Tondo, Manila. Please submit your lowest and most responsive quotation together with the RFQ in a sealed envelope marked as follows:

The Chairperson  
PMO-NCR North Bids and Awards Committee  
Supply and Delivery of Auto Spare Parts and  
Repair/Replacement of parts including labor  
PMO-NCR North Admin. Bldg. Mel Lopez Boulevard,  
North Harbor, Tondo, Manila

The PMO-NCR North Bids and Awards Committee reserves the right to accept or reject any price quotation, waive any formality in the RFQ, annul the procurement process, reject any or all price quotations at any time prior to contract award, declare the procurement process a failure, without thereby incurring any liability to the affected Participating Supplier or any person.

For further information, please refer to:

The BAC Secretariat  
PMO-NCR North Bids and Awards Committee  
G/F, PMO-NCR North Admin. Bldg.,  
Mel Lopez Boulevard, North Harbor, Tondo, Manila  
Telefax No. #8245-2929

Email Address: [bac.ncrn@gmail.com](mailto:bac.ncrn@gmail.com)

Very truly yours,



**FRANCIS ALDRICH A. RUBIO**  
BAC Chairperson

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_

**MR. FRANCIS ALDRICH A. RUBIO**

Chairperson, Bids and Awards Committee  
 Port Management Office-NCR North  
 Administration Bldg. Mel Lopez Blvd.  
 North Harbor, Tondo, Manila

Dear Mr. Rubio;

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the **"Supply and Delivery of Auto Spare Parts and Repair/Replacement of parts including labor"** posted by your office, we hereby submit our proposal corresponding to your requirements.

| ITEM | QTY | UNIT | ARTICLE(S) AND DESCRIPTION  | UNIT PRICE | TOTAL AMOUNT |
|------|-----|------|---|------------|--------------|
| 1    | 13  | Pcs  | Early Warning Device  | P          | P            |
| 2    | 3   | pcs  | Automotive Battery , 3SMF 12V   | P          | P            |
| 3    | 1   | Lot  | REPAIR OF ENGINE:<br>(For Mitsubishi Adventure Model: 2013)   | P          | P            |
|      |     |      | <ul style="list-style-type: none"> <li>1 pc – Valve Cover Gasket (including labor)</li> </ul>   |            |              |
| 4    | 1   | Lot  | REPAIR/REPLACEMENT OF PARTS OF AIRCON SYSTEM: (For Mitsubishi Adventure Model: 2013)  | P          | P            |
|      |     |      | <u>General Service:</u>   |            |              |
|      |     |      | <ul style="list-style-type: none"> <li>Pull down evaporator for cleaning</li> <li>Flushing all lines and hose</li> <li>Freon 134A</li> <li>Oil 134A</li> <li>Vacuum</li> <li>Installation</li> <li>Pull down condenser for cleaning and flushing</li> </ul> |            |              |
|      |     |      | <u>Parts:</u>   |            |              |
|      |     |      | <ul style="list-style-type: none"> <li>2 pcs – Expansion Valve (front &amp; Rear)</li> <li>1 pc – Filter drier</li> <li>1 pc – Cooling Coil (Front)</li> <li>1 unit – Compressor</li> <li>1 lot – Overhaul clutch fan</li> </ul>                            |            |              |

|    |   |     |  |   |   |
|----|---|-----|--|---|---|
| 5  | 1 | Lot | Labor (for repair/replacement of parts of transmission assembly and mechanical parts:  |   |   |
| 6  | 1 | Lot | REPAIR/REPLACEMENT OF PARTS OF TRANSMISSION ASSEMBLY AND MECHANICAL PARTS:<br>(For Mitsubishi Adventure Model: 2004)<br><br><u>Transmission Assembly</u> <ul style="list-style-type: none"> <li>• 1 pc – Crankshaft Oil Seal</li> <li>• 1 set – Oil Seal-front</li> <li>• 1 pc – Brake Cleaner</li> <li>• 1 liter – Engine Oil</li> <li>• 1 pc – Beta Gray Silicon</li> <li>• 2 liters – Transmission Fluid</li> </ul> <u>Mechanical Parts</u> <ul style="list-style-type: none"> <li>• 1 pc – Alternator Belt</li> <li>• 1 pc – Aircon Belt</li> <li>• 1 pc – Power Steering Belt</li> <li>• 1 pc – Alternator Hose</li> <li>• 1 lot – Parts Cleaner</li> </ul> | P | P |
| 7  | 1 | Lot | Repair/replacement of cigarette lighter unit<br>(For Mitsubishi Adventure Model: 2004)   | P | P |
| 8  | 1 | Lot | Wheel Camber Alignment<br>(For Mitsubishi Adventure Model: 2004)   | P | P |
| 9  | 2 | Pcs | Window Riser<br>(For Mitsubishi Adventure Model: 2004)   | P | P |
| 10 | 1 | Set | Door Handle, driver side<br>(For Mitsubishi Adventure Model: 2004)   | P | P |
| 11 | 1 | Set | Auto Seat cover, corduroy<br>(For Mitsubishi Adventure Model: 2004)  | P | P |
| 12 | 1 | lot | Replacement of Shocks Absorber<br>(For Mitsubishi Adventure Model: 2004) <ul style="list-style-type: none"> <li>• 2pcs –Shock Absorber (Rear)</li> <li>• 2pcs – Shock Absorber (Front)</li> <li>• 1 lot - Labor</li> </ul>   | P | P |

|    |    |     |  |                         |   |
|----|----|-----|--|-------------------------|---|
| 13 | 1  | Lot | CHANGE OIL (FOR 2-VEHICLES)<br>(Toyota Hilux & Mitsubishi Adventure)   | P                       | P |
|    |    |     | • 12 Liters – Engine Oil   |                         |   |
|    |    |     | • 2 bottles – Flushing Oil (500ml/btl.)  |                         |   |
|    |    |     | • 2 pcs – Oil Filter   |                         |   |
|    |    |     | • 2 pcs – Air Filter   |                         |   |
|    |    |     | • 1 lot – Labor  |                         |   |
| 14 | 5  | Pcs | Tires, Tubeless size: 195R15C<br><br>Labor & Materials:<br>Tire mounting, balancing and replacement of tire valves   | P                       | P |
| 15 | 4  | Pcs | Tires, Tubeless size: 185 x 14<br><br>Labor & Materials:<br>Tire mounting, balancing and replacement of tire valves  | P                       | P |
| 16 | 5  | pcs | Tires, Tubeless size: 235/70R15<br><br>Labor & Materials:<br>Tire mounting, balancing and replacement of tire valves | P                       | P |
| 17 | 13 | Pcs | Flashlight   | P                       | P |
|    |    |     |  | <b>TOTAL<br/>AMOUNT</b> |   |

**NOTE:**

1. Quoted price shall be inclusive of applicable taxes and shall be firm and valid for a period of at least thirty (30) days from receipt of quotation and shall be binding upon the supplier within the period.
2. Delivery period shall be within sixty (60) working days from receipt of Notice of Award/Purchase Order.
3. The P.O. shall be awarded to the lowest calculated responsive bid. Delivered items are subject to inspection, with payment processing to commence only after acceptance by the end-users.
4. Terms of Payment within thirty (30) calendar days from date of acceptance.
5. Bidders shall submit with the quotations technical brochures of the products being offered.
6. As a government agency, PPA shall deal only with legitimate suppliers/contractors which issue BIR-registered official receipts.
7. PPA reserves the right to post-qualify any supplier and/or reject any or all submitted quotations.

Name of Company: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Warranty Period: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your conditions above, I/We quote you on the item at prices specified in the quotation form.

\_\_\_\_\_  
Print Name and Signature

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Date