



BAGONG PILIPINAS

**PHILIPPINE
PORTS
AUTHORITY**



REQUEST FOR QUOTATION (RFQ)

(Small Value Procurement)

REFERENCE: PR NO. SH-9218-25

Date: 14 November 2025

RFQ No.: 019-2025

Notice To All Prospective Suppliers/Service Provider:

The Philippine Ports Authority - Port Management Office NCR South (PMO-NCS), through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to submit quotations for the **supply and delivery of various construction materials for the Maintenance of Terminal Management Office-Pasig at Muelle del Rio Street, South Harbor, Manila (MPF-NCS-07-2025)** in accordance with **Section 34 (Small Value Procurement)** of Implementing Rules and Regulations of Republic Act No. 12009.

You are invited to submit your quotations based on the specifications as outlined in **Annex "B"**. Kindly ensure submission of the accomplished and duly signed quotation using the format provided in **Annex "C"**.

Approved Budget for the Contract (ABC): EIGHT HUNDRED NINETY TWO THOUSAND THREE HUNDRED TWENTY PESOS (PHP892,320.00), inclusive of all applicable government taxes and other service charges. Any bid exceeding the ABC will not be accepted.

Evaluation Criteria : The contract will be awarded to the lowest-priced quotation that meets the criteria provided in the bidding documents, subject to evaluation by the Technical Working Group (TWG), and the Bids and Awards Committee (BAC).

Submission Deadline: Sealed quotations must be delivered by mail, courier, or in person to the address below by **9:00 a.m. on November 26, 2025 (Wednesday)**. The **bids will be opened at 10:00 a.m.** on the same day.

The PMO-NCR South Bids and Awards Committee
for the Procurement of Goods and Services
2/F PMO NCR South Administration Building,
South Harbor, Port Area, Manila

This Request for Quotation (RFQ) is comprised of:

Instructions to the Suppliers:	Annex A
Technical Specifications:	Annex B
Supplier's/ Price Quotation /Proposal:	Annex C

PORT MANAGEMENT OFFICE NCR- SOUTH

PMO-NCR South Administration Building South Harbor, Port Area, Manila 1018
Trunkline No. (+632) 525-5264 Fax No. (+632) 527-4424 Email: prmoncrsouth@ppa.com.ph
Website: www.ppa.com.ph

TERMS AND CONDITIONS:

1. Bidders must provide accurate and correct information as required.
2. Price quotations must be valid for **sixty (60) calendar days** from the submission deadline.
3. All prices quoted must include applicable taxes and fees.
4. The Award will go to the lowest-priced offer that meets the technical specifications.
5. PPA PMO NCR South reserved the right to request additional information and reject any quotation that does not meet the requirements.
6. Delivery will be inspected, confirmed the compliance with the technical specifications, and payment made upon the submission of the required supporting document, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
7. Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
8. Payment Terms: Via Government Servicing Bank (e.g. Land Bank of the Philippines) within 24-48 hours upon receipt of billing or other terms of payment as allowed by PPA.

For any questions/clarifications, related to this RFQ please contact **Mr. Angelo S. Medrano, BAC Secretariat** at telephone no. 8525-5264 local 524 or 515, or email at ncrsouth_bac@ppa.com.ph



CIELITO M. CABARCO

Chairperson, Bids and Awards Committee

ANNEX "A"

Instructions to the Suppliers

a. Technical Specifications / Project Description	See Annex "B" for detailed technical specifications of the project.
b. Deadline for submission of RFQ	The completed Request for Quotation (RFQ) must be submitted to the Philippine Ports Authority (PPA)-PMO NCR South Bids and Awards Committee by 09:00 A.M. on November 20, 2025 (Wednesday). The bids will be opened at 10:00 A.M. on the same day.
c. General Terms and Conditions	- By submitting a quotation, the bidder agrees to the unconditional acceptance of PPA PMO NCR South General Terms and Conditions for Supply and delivery of various construction materials for the Maintenance of Terminal Management Office-Pasig at Muelle del Rio Street, South Harbor, Manila. - Partial quotation will not be permitted (i.e., all items in the lot must be quoted as a whole).
d. Submission Instructions	All quotations must be submitted in a sealed envelope that is properly bound using a fastener to ensure the integrity of the documents. Any bid submissions containing loose or improperly bound documents shall not be accepted. The bid shall be delivered physically to the specified address: The PMO-NCR South Bids and Awards Committee for the Procurement of Goods and Services 2/F PMO NCR South Administration Building, South Harbor, Port Area, Manila
e. Validity of Quotation	- The quotation must be valid for 60 calendar days from submission deadline. - In exceptional cases, the PPA PMO NCR South may request and extension of the quotation validity period. If so, the bidder must confirm the extension in writing without any modifications to the proposal.
f. Delivery Schedule	Within fifteen (15) calendar days from the receipt of the Purchase Order (P.O.)
g. Place of Delivery	PPA PMO NCR South, Administrative Building (Marsman Building), South Harbor, Port Area, Manila, NCR.
h. Currency of Quotation	All prices must be quoted in Philippine Peso (PHP)

i. Required Documents (Submission in Two Envelopes)	• Envelope 1: Technical Documents ❖ DTI/SEC Certificate of Registration with General Information Sheet (GIS) ❖ Latest or 2025 Mayor's/Business Permit ❖ PhiGEPS Registration Number (mandatory) ❖ Income/Business Tax Return/Tax Clearance ❖ Notarized Omnibus Sworn Statement ❖ Technical Specifications as detailed in Annex "B" • Envelope 2: Financial Proposal ❖ Supplier's/ Price Quotation /Proposal, duly signed by the bidder's authorized representative using the prescribed form (see Annex C)
j. Award of Contract / Purchase Order	• The award criterion will be the Lowest Calculated Responsive Bid (LCRB). • Full submission of Annex C (Supplier's/ Price Quotation /Proposal) is required for consideration.
k. Liquidated Damages	• Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
l. Payment Terms	• Payment will be made within fifteen (15) working days of the following month of actual delivery date subject to submission of the Billing Statement. • Payment will be made via the Government Servicing Bank (e.g., Land Bank of the Philippines), and other terms of payment as allowed by PPA.

ANNEX "B"

Technical Specifications

item No.	Description	Unit	Qty	BIDDER'S ACTUAL OFFER(Technical Specifications/ Brand	Statement of Compliance ("Comply" or "Not Comply")
1.	Ga. 24 Rib-Type Long Span Colored Roofing (4.8m Long per Cut)	pcs	26		
2.	Ga. 24 x 8' Pre-Painted End Flashing	pcs	9		
3.	Ga. 24 x 8' Pre-Painted Gutter	pcs	8		
4.	Ga. 24 Pre-Fabricated Gutter (pre bend)	pcs	7		
5.	Ga. 24 x 8' Pre-Painted Ridge Roll	pcs	5		
6.	Ga. 24 x 4' x 8' Pre-Painted Plain Sheet	pcs	6		
7.	Tex Screw (2 1/2") Wood	box/s	5		
8.	Tex Screw (2 1/2") Metal	box/s	5		
9.	12mm thk, Heat Insulator, Double Sided (50m/roll)	roll/s	1		
10.	Vulcaseal	lit/s	8		
11.	Silicone Sealant	tube	20		
12.	1/4" thk., Marine Plywood	pcs	139		
13.	Good Lumber (2"x2"x12") S4S	pcs	426		
14.	Good Lumber (2"x3"x12") S4S	pcs	102		
15.	Solid Wood (2"x6"x8") S4S	pcs	6		
16.	Solid Wood (1/2"x2"x8") S4S	pcs	6		
17.	0.80mx2.10mCustomized Panel Door	set	2		
18.	3" Stainless Steel Butt Hinges	pcs	4		
19.	Door Knob Lever Type	set/s	2		
20.	3" x 8" Wood Mouldings	pcs	82		
21.	1" x 8" Quarter Round Wood Moulding	pcs	4		

22.	0.7m x 0.9m x 6mm thk Clear Glass	unit	1		
23.	12mm Square Bar	pcs	4		
24.	Welding Rod E7018 (20kgs)	box	1		
25.	½" Dynabolts Expansion Bolts	pcs	4		
26.	Paint Latex Semi Gloss B-715	gal/s	32		
27.	Later Color - Lamp Black # 1490	lit/s	5		
28.	Latex Color - Raw Sienna # 1406	lit/s	5		
29.	Baby Roller	pcs	25		
30.	Paint Brush – 4"	pcs	25		
31.	Paint brush – 2"	pcs	25		
32.	Putty Plates (2pcs.)	set	5		
33.	Drill Bit Set with Enclosure (masonry)	set/s	1		
34.	Cordless Brushless Drill with 20V Battery (Heavy Duty)	set/s	1		
35.	Magnetic Tex Screw Adapter	pcs	5		
36.	Flat Latex B-701	gal/s	53		
37.	Odorless Anti-Bacterial Paint B-7415	gal/s	22		
38.	Superdry Extreme Latex Concrete Waterproofing Paint	gal/s	15		
39.	Paint Thinner	gal/s	5		
40.	Portland Cement	bags	10		
41.	Wash Sand	cu.m.	1		
42.	Gravel Gr	cu.m.	2		
43.	Bidet Set with Fittings	set	5		
44.	Stainless Gooseneck Faucet	set	5		
45.	2-way Angle Valve (1/2 x 1/2)	pcs	5		
46.	Plain Wall Faucet (Stainless)	pcs	5		
47.	1/2" PVC (Blue)	pcs	15		
48.	1/2" PVC Elbow 90 deg. (Blue)	pcs	15		
49.	1/2" PVC Coupling (Blue)	pcs	15		
50.	Teflon Tape	pcs	20		
51.	3" PVC Elbow 90 deg. (Orange)	pcs	6		

52.	4" PVC Elbow 90 deg.(Orange)	pcs	7		
53.	4" PVC Sanitary Tee (Orange)	pcs	5		
54.	4" PVC Wye (Orange)	pcs	5		
55.	4" PVC Clean Out (Orange)	set	5		
56.	3" PVC Clean Out (Orange)	set/s	5		
57.	3" PVC Pipe S-1000 (Orange)	pcs	6		
58.	4" PVC Pipe S-1000 (Orange)	pcs	7		
59.	PVC Solvent	lit/s	5		
60.	PVC Conduit Pipe Long Elbow, 1/2" (15mmd ia)	pcs	35		
61.	PVC Adaptor with Locknut, 1/2" (15mm dia)	pcs	110		
62.	PVC Conduit Coupling, 1/2" (15mm dia)	Pcs	20		
63.	PVC Conduit Pipe, 1/2" (15mm dia)	pcs	143		
64.	1/2" PVC Flexi Hose (100m/roll)	roll/s	4		
65.	5.5mm THHN Stranded Copper Wire – 150m. (#10 AWG)	box/s	1		
66.	3.5mm THHN Stranded Copper Wire – 150m. (#12 AWG)	box/s	3		
67.	2.0mm THHN Stranded Copper Wire – 150m. (#14 AWG)	box/s	4		
68.	Duplex Convenient Outlet, Wide Series with Cover	pcs	5		
69.	Octagonal Junction Box with Cover	pcs	45		
70.	Utility Box	pcs	20		
71.	Electrical Tape 3/4 x 20yds	pcs	25		
72.	One Gang Illuminated Switch, Wide Series	set/s	7		
73.	Two Gang Illuminated Switch, Wide Series	set/s	8		
74.	Three Gang Illuminated Switch, Wide Series	set/s	5		

75.	PVC Conduit Pipe, 3/4" (25mm), 3m	pcs	24		
76.	PVC Adapter with Locknut, 3/4" (25mm)	pcs	5		
77.	PVC Conduit Coupling, 3/4" (25mm)	pcs	5		
78.	Three-way Switch	set/s	2		
79.	2 x 28w T5 LED Flourescent Fixture, Batten Type	set/s	35		
80.	4x4 Ceiling Receptacle	pcs	22		
81.	24W LED Bulb	pcs	22		
82.	Two Piece Water Closet White with Fittings	set/s	5		
83.	Wall Hung Lavatory	set/s	5		
84.	Lavatory Faucet	set/s	5		
85.	Stainless Steel P-Trap with Overflow and Flip-up Fittings	set/s	5		
86.	IP68 500W 220V Electric LED Outdoor Flood Light	set/s	2		
87.	30cm x 30cm Unglazed Ceramic Tile white or subject for approval by the end-user	pcs	208		
88.	Tile Adhesive (25kg)	bag/s	15		

SUPPLIER'S PRICE QUOTATION /PROPOSAL

In response to the Request for Quotation (RFQ) No. **019-2025**, I/we, the undersigned, hereby submit our price quotation for the following items, in accordance with the technical specifications and terms outlined by the Philippine Ports Authority (PPA)-PMO NCR South:

Approved Budget for the Contract (ABC)	UOM	Qty	Total Offered Quotation (Inclusive of VAT)
EIGHT HUNDRED NINETY TWO THOUSAND THREE HUNDRED TWENTY PESOS (PHP892,320.00), inclusive of VAT	lot	1	Supply and delivery of various construction materials for the Maintenance of Terminal Management Office-Pasig at Muelle del Rio Street, South Harbor, Manila (MPF-NCS-07-2025) In Figures: In Words:

Note: The bid/quoted price shall not exceed the approved budget for the contract inclusive of VAT, all taxes and bank charges.

Supplier's Information:**Information****Details****Company Name****Address****Contact Person****Position****Contact Number****Email Address****Signature of Authorized Representative**