

REQUEST FOR QUOTATION (RFQ)
(Small Value Procurement)
REFERENCE: PR NO. SH-8998-25

Date: August 18, 2025
RFQ No.: 014-2025

Notice To All Prospective Suppliers/Service Provider:

The **Philippine Ports Authority - Port Management Office NCR South (PMO-NCS)**, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to submit quotations for the **Maintenance of Steel Fence, Steel Railings and Steel Gratings at South Harbor Expanded Port Zone (SHEPZ), South Harbor, Port Area, Manila (MPF-NCS-02-2025)** in accordance with **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 revised implementing Rules and Regulations of Republic Act No. 9184.

You are invited to submit your quotations based on the specifications as outlined in **Annex "B"**. Kindly ensure submission of the accomplished and duly signed quotation using the format provided in **Annex "C"**.

Approved Budget for the Contract (ABC): THREE HUNDRED THREE THOUSAND TWO HUNDRED EIGHTY-NINE PESOS (PHP303,289.00), inclusive of all applicable government taxes and other service charges. Any bid exceeding the ABC will not be accepted.

Evaluation Criteria : The contract will be awarded to the lowest-priced quotation that meets the criteria provided in the bidding documents, subject to evaluation by the Technical Working Group (TWG), and the Bids and Awards Committee (BAC).

Submission Deadline: Sealed quotations must be delivered by mail, courier, or in person to the address below by **09:00 a.m. on August 27, 2025 (Wednesday)**. The **bids will be opened at 10:00 a.m.** on the same day.

Cielito M. Cabarco

Chairperson, Bids and Awards Committee

Port Management Office – NCR South Administrative Building
 South Harbor, Port Area, Manila 1018 Philippines

This Request for Quotation (RFQ) is comprised of:

Instructions to the Suppliers:	Annex A
Technical Specifications:	Annex B
Supplier's/ Price Quotation /Proposal:	Annex C

TERMS AND CONDITIONS:

1. Bidders must provide accurate and correct information as required.
2. Price quotations must be valid for **sixty (60) calendar days** from the submission deadline.
3. All prices quoted must include applicable taxes and fees.
4. The Award will go to the lowest-priced offer that meets the technical specifications.
5. PPA PMO NCR South reserved the right to request additional information and reject any quotation that does not meet the requirements.
6. Delivery will be inspected, confirmed the compliance with the technical specifications, and payment made upon the submission of the required supporting document, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
7. Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
8. Payment Terms: Via Government Servicing Bank (e.g. Land Bank of the Philippines) within 24-48 hours upon receipt of billing or other terms of payment as allowed by PPA. Any transfer fees will be charged to the supplier.

For any questions/clarifications, related to this RFQ please contact **Mr. Angelo S. Medrano, BAC Secretariat** at telephone no. 8525-5264 local 442 or email at ncrsouth_bac@ppa.com.ph



CIELITO M. CABARCO

Chairperson, Bids and Awards Committee

ANNEX "A"

Instructions to the Suppliers

a. Technical Specifications / Project Description	See Annex "B" for detailed technical specifications of the project.
b. Deadline for submission of RFQ	The completed Request for Quotation (RFQ) must be submitted to the Philippine Ports Authority (PPA)-PMO NCR South Bids and Awards Committee by 09:00 A.M. on August 27, 2025 (Wednesday). The bids will be opened at 10:00 A.M. on the same day.
c. General Terms and Conditions	- By submitting a quotation, the bidder agrees to the unconditional acceptance of PPA PMO NCR South General Terms and Conditions for the Maintenance of Steel Fence, Steel Railings and Steel Gratings at South Harbor Expanded Port Zone (SHEPZ), South Harbor, Port Area, Manila (MPF-NCS-02-2025) - Partial quotation will not be permitted (i.e., all items in the lot must be quoted as a whole)
d. Submission Instructions	All quotations must be submitted in a sealed envelope that is properly bound using a fastener to ensure the integrity of the documents. Any bid submissions containing loose or improperly bound documents shall not be accepted. The bid shall be delivered either in person, by mail, or via courier service to the specified address: Cielito M. Cabarco <i>Chairperson, Bids and Awards Committee</i> Port Management Office – NCR South Admin. Building South Harbor, Port Area, Manila 1018 Philippines
e. Validity of Quotation	- The quotation must be valid for 60 calendar days from submission deadline. - In exceptional cases, the PPA PMO NCR South may request and extension of the quotation validity period. If so, the bidder must confirm the extension in writing without any modifications to the proposal.
f. Delivery Schedule	Within fifteen (15) calendar days from the receipt of the Purchase Order (P.O.)
g. Place of Delivery	PPA PMO NCR South, Administrative Building (Marsman Building), South Harbor, Port Area, Manila, NCR.
h. Currency of Quotation	All prices must be quoted in Philippine Peso (PHP)
i. Required Documents (Submission in Two Envelopes)	Envelope 1: Technical Documents ❖ DTI/SEC Certificate of Registration with General Information Sheet (GIS) ❖ Latest or 2025 Mayor's/Business Permit ❖ PhiGEPS Registration Number (mandatory) ❖ Income/Business Tax Return/Tax Clearance ❖ Notarized Omnibus Sworn Statement

	<i>¹In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.</i> ❖ Technical Specifications as detailed in Annex "B" • Envelope 2: Financial Proposal ❖ Annex C: Supplier's/ Price Quotation /Proposal, duly signed by the bidder's authorized representative.
j. Award of Contract / Purchase Order	• The contract will be awarded to the lowest-priced, technically compliant bid. • Full submission of Annex C (Supplier's/ Price Quotation /Proposal) is required for consideration.
k. Liquidated Damages	• Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
l. Payment Terms	• Payment will be made within fifteen (15) working days of the following month, subject to submission of the Billing Statement. • Payment will be made via the Government Servicing Bank (e.g., Land Bank of the Philippines), and any bank transfer fees will be charged to the supplier.

Technical Specifications

Item No.	Description	Qty	UOM	BIDDER'S ACTUAL OFFER (Technical Specifications/ Brand)	Statement of Compliance ("Comply" or "Not Comply")
1.	Welding Rod 2.6mm X 350mm (6013) per 20kg.	3	box		
2.	Welding Rod (1/8" NSS-308-Stainless)	5	kg		
3.	6mm thk (75x75)mm x 6M Angle Bar	10	pc		
4.	6mm thk (50x50)mm x 6M Angle Bar	25	pc		
5.	6mm thk (38x38)mm x 6M Angle Bar	25	pc		
6.	6mm thk (25x25)mm x 6M Angle Bar	25	pc		
7.	6mm x 50mm x 6M Angle Bar	25	pc		
8.	16mm Dia. Deformed Bar	20	pc		
9.	12mm Dia. Deformed Bar	25	pc		
10.	10mm Dia. Deformed Bar	30	pc		
11.	12mm Dia. Round Bar	25	pc		
12.	50mm Dia. G. I. Pipe Sched. 40	20	pc		
13.	40mm Dia. G. I. Pipe Sched. 40	20	pc		
14.	Paint Red Oxide Metal Primer B-310 (4L) *Green procurement certificate*	10	gal		
15.	Odorless Gloss Enamel, QDE alkyd-type paint (4L) color: yellow *Green procurement certificate*	10	gal		
16.	Paint Thinner B-0340 (4Liter) *Green procurement certificate*	5	gal		
17.	Brush Roller 6"	25	pc		
18.	Paint Brush 4"	25	pc		
19.	Paint Brush 2"	30	pc		
20.	Brush Steel	25	pc		
21.	Auto Darkening Full Face Welding Helmet (Carbon)	2	pc		