



BONIFACIO DRIVE, SOUTH HARBOR, PORT AREA, MANILA 1018, PHILIPPINES  
P.O. BOX 436, MANILA, PHILIPPINES  
TEL. NO. (0632) 527-8356, FAX. NO. (0632) 527-4855  
<http://www.ppa.com.ph>

**REQUEST FOR QUOTATION**  
**(Shopping Sec. 52.1 b)**

The Philippine Ports Authority Head Office (PPA H.O) through its Bids and Awards Committee for Procurement of Goods and Consulting Services will undertake an alternative method of procurement through Shopping for the Supply and Delivery of Office Supplies, in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulation of RA 9184.

Name of project : **Supply and Delivery of Ink Cartridges**

Approved Budget : **Php 450,000.00**  
For the Contract

Deadline for submission  
of quotations : **December 27, 2017**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's Permit, PhilGeps Registration Number, Income/Business Tax Return and Omnibus Sworn Statement.

Quotations may be submitted to the BAC Secretariat 5<sup>th</sup> floor PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila

For further information, please refer to:

BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax no. 527-4735  
527-8356 to 83 loc. 539  
PPA website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very truly yours,

**ADRIAN FERDINAND S. SUGAY**  
Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Service

*"By 2020, PPA shall have provided port services of global standards"*

1. Provide reliable and responsive services in ports, sustain development of communities and the environment, and be a model corporate agency of the government.
2. Establish a mutually beneficial, equitable and fair relationship with partners and service providers.
3. Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.
4. Establish a world-class port operation that is globally competitive adding value to the country's image and reputation.

