



PHILIPPINE
PORTS
AUTHORITY



BAGONG PILIPINAS

REQUEST FOR QUOTATION
(Small Value Procurement)
ASD-049-2025

Name of Project : **Procurement of Services for the Cleaning of
Cistern and Fire Sprinkler Tanks at PPA Head
Office Building**

Approved Budget for the Contract : **₱ 1,000,000.00**

Deadline for Submission : **December 4, 2025
8:00 AM – 5:00 PM**

Please quote your best offer/quotation for the items described on the attached Terms of Reference (TOR) on or before the deadline for submission.

Quotations shall be submitted in person to the Chairperson, Bids and Awards Committee, 5th floor, PPA Corporate Building Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent/submitted thru email or to any other departments/units will not be considered.

You are required to submit the following documents together with your signed quotation/offer:

1. Duly signed quotation/offer by the Authorized Representative (with proof of authorization).
2. Valid Business/Mayor's Permit
3. PhilGEPs Registration Number
4. Income/Business Tax Return
5. Duly signed Omnibus Sworn Statement by the authorized representative and duly notarized

Failure to submit the above requirements during the opening of bids is a ground for the disqualification of the bidder.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,


MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

PROCUREMENT OF SERVICES FOR THE CLEANING OF CISTERN AND FIRE SPRINKLER TANK AT PPA HEAD OFFICE BUILDING

WORK DESCRIPTION:

The work shall include the supply of labor, equipment, chemical solutions and other consumables for the cleaning of the following:

1. Cistern (42,069 gals. cap.)
2. Fire Sprinkler Tank (44,750 gals. cap.)

Cistern (1 unit)
42,069 gals. Capacity

DESCRIPTION	W	H	NUMBER	AREA	REMARKS
WALLS	7.60	4.10	1	31.16	Back
	7.60	3.60	1	27.36	Front
	2.50	4.10	2	20.50	Sides
	4.00	3.85	2	30.80	Sides
FLOORING	7.60	6.50	1	49.40	
TOP COVER	7.60	6.50	1	49.40	
COLUMN	1.00	4.10	2	8.20	
	0.50	4.10	2	4.10	
TOTAL SURFACE AREA				220.92 m ²	
				Say	221.00 m ²

Fire Tank (1 unit)
44,750 gals. Capacity

DESCRIPTION	W	H	NUMBER	AREA	REMARKS
WALLS	11.00	3.20	2	70.40	Sides
	7.00	3.90	1	27.30	Front
	7.00	2.50	1	17.50	Back
FLOORING	7.00	11.00	1	77.00	
TOP COVER	7.00	11.00	1	77.00	
TOTAL SURFACE AREA				269.20 m ²	
				Say	269.00 m ²

Items are located at the PPA Head Office Building.

Requested by:


RONALDO VICENTE A. AMBOY
Supervising Administrative Officer (AO IV), GSD

Approved:


JANET P. CAYONA
Acting Manager, ASD