



REQUEST FOR QUOTATION
(Small Value Procurement)
BAC-PGCS-190

Name of Project : **Pest Control Services for the Month of November 2019 to December 2019**

Approved Budget for the Contract : **P65, 826.83**

Deadline for Submission : **13 November 2019**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGeps Registration Number and Omnibus Sworn Statement.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,

MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

TERMS OF REFERENCE PEST CONTROL SERVICES

A. RATIONALE

It has been observed that pests are visible in some parts of the Head Office, PPATI and GAD Center Buildings of Philippine Ports Authority, thus, a general pest control services is now imperative.

B. QUALIFICATIONS OF THE PEST CONTROL OPERATOR (PCO)

1. Program should be in accordance with the principles of Integrated Pest Management – the proven much safer and greener approach in addressing pest problems and concerns; lay emphasis on Sanitation and Prevention rather than chemical usage and uses a number of alternative waste management tools such as the use of baits, attractants, and traps.
2. Only environment-friendly or green-labeled pesticides/chemicals approved by the government (BFAD/FDA) shall be used/served to the facilities with their corresponding Certificate Product Registration with DOH-BFAD and their respective Safety Data Sheets or SDS to support the government's Department of Labor-Bureau of Working Conditions and Occupational and Environmental Health & Safety requirements.
3. The PCO should provide free inspection, survey and seminar for the housekeeping and Engineering/Maintenance personnel on preventing and controlling pest infestations through good housekeeping, environmental safety, and waste management through its Safety and Pollution Control Officer.
4. A monthly pest control inspection, findings and recommendations report should be regularly provided to the Philippine Ports Authority (PPA) to enhance the pest management partnership between PPA and the PCO.
5. Certification on the following ISO Integrated Management System (IMS) Standards is an advantage.
 - I. ISO 14001 : Environmental Management System
 - II. ISO 9001 : Quality Management System
 - III. OHSAS 18001 : Occupational Health and Safety Management System

C. RESPONSIBILITIES OF THE PEST CONTROL OPERATOR (PCO)

1. Scope of Work

To provide all labor and materials, tools and equipment, supervision and other incidentals for the general pest control of the Head Office, PPATI and GAD Center buildings of the Philippine Ports Authority. This also covers monthly general pest control and weekly inspections.

2. Technical and Professional Services

The Pest Control Operator (PCO) shall provide the following technical methods and professional services for the general pest control of all the premises of the Head Office, PPATI and GAD Center.

2.1 General Pest Control Services

a. Control Methods for Crawling Insects

- Thorough inspection, control treatment for crawling insects.
- Identification of potential or active cockroach harborage sites, including cracks and crevices, inside cabinets, behind or underneath equipment and all other potential areas where cockroaches hide and breed.
- Application cockroach gel baits that has effective domino effect in killing roaches.
- Spraying on crevices, alongside walls, drainages, downspouts where all crawling insects may pass or dwell.
- Installation of glue traps on pipe chases to prevent crawling insects to come inside the rooms, offices, etc. after space spray or misting treatment has been conducted on the pipe chases.
- Use of residual pesticides that is environmentally friendly and safe to humans.
- Use of odorless chemicals for a shorter hold-on period required after application.

b. Control Method for Flying Insects

- Thorough inspection, control treatment for flying insects.
- Installation of fly bait stations outside the perimeter of the building, if necessary, to control flying insects outdoors.
- Space treatment (misting or Ultra Low Volume – ULV Misting Machine) shall be performed to control flying insects indoors.
- Application of either residual or contact action insecticide sprays using Hand Sprayer.
- Thorough inspection, fogging and larviciding on all possible breeding grounds of flies and mosquitoes such as garbage areas, canals and stagnant waters inside the premises.

c. Control Method for Rats and Mice

- Thorough inspection to identify any potential or active rodents' harborages and entry points.
- Proper placing of rodent baits (e.g. sticky traps for mice) and mechanical traps in strategic locations or areas such as hallways, harborages and other critical areas.
- Maintain Monitoring Sheets to identify locations where baits are installed, transferred or relocated.

2.2 Termite Control, Treatment and Management Services


a. Installation of Ground Station and Soil Treatment

- A comprehensive and thorough inspection of the premises to be treated to determine the location and extent of the subterranean termite infestation / damages.
- Soil treatment by drilling of holes (and/or soil injection) and application in high pressure of termiticide solution into each drilled hole covering the whole area.
- Reinforce treatment by direct spraying of termiticidal solution on all baseboard and other areas where termites are present.
- Installation of ground bait system and to employ continuous monitoring to prevent termite re-infestation.

Prepared by:


RONALDO VICENTE A. AMBOY
Administrative Officer IV
Chief, BEMS

Recommending Approval:


EDUARDO C. ALVAREZ
Manager
General Services Division

APPROVED:


ERIC E. DIMACULANGAN
Acting Manager
Administrative Services Department