



BONIFACIO DRIVE, SOUTH HARBOR, PORT AREA, MANILA 1018, PHILIPPINES  
P.O. BOX 436, MANILA, PHILIPPINES  
TEL. NO. (0632) 527-8356, FAX. NO. (0632) 527-4855  
HTTP://WWW.PPA.COM.PH

**REQUEST FOR QUOTATION**  
**(Small Value Procurement)**

The Philippine Ports Authority Head Office (PPA H.O) through its Bids and Awards Committee for Procurement of Goods and Consulting Services will undertake a Small Value Procurement for the Supply and Installation of Digital Conference System with Built-in Audio Recording and USB Slot for recording meetings, in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of RA 9184.

Name of project : **Supply and Installation of Digital Conference System with Built-in Audio Recording and USB slot for recording meeting**

Approved Budget : **Php 670,000.00**  
For the Contract

Deadline for submission  
Of quotations : **November 16, 2017**

Please quote your best quotation on the line items listed above. Suppliers are required to submit their valid and current Mayor's Permit, PhilGeps Registration Number, Income/Business Tax Return and Omnibus Sworn Statement.

Quotations may be submitted to the BAC Secretariat at the 5<sup>th</sup> floor PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila.

For further information, please refer to:

BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax no. 527-4735  
527-8356 to 83 loc. 539  
PPA website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very truly yours,

**ADRIAN FERDINAND S. SUGAY**  
Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Services

VISION

*"By 2020, PPA shall have provided port services of global standards."*

MISSION

*Provide safe and progressive services in order to sustain development of communities and the environment, and be a model corporate agency of the government.*