



Bonifacio Drive, South Harbor, Port Area, Manila 1018, Philippines, P.O. Box 436, Manila, Philippines
Tel. No. (0632) 527-8356, Fax. No. (0632) 527-4855, <http://www.ppa.com.ph>

REQUEST FOR QUOTATION

Company : **Philippine Ports Authority**
Bonifacio Drive, South Harbor, Port Area, Manila

Event : **Budget Hearing for CY 2018**

Date : **September 20-21, 26-27, 2017**
October 3, 10-13, 2017 (9 Days)

Area : **PPA Head Office**
Bonifacio Drive, South Harbor, Port Area, Manila

REQUIREMENTS:

- **MEALS**

<u>Date</u>	<u>No. of Participants/ MEALS</u>
Sept. 20, 2017	- 40 pax (AM/PM Snacks, Lunch & Dinner)
Sept. 21, 2017	- 40 pax (AM/PM Snacks, Lunch & Dinner)
Sept. 26, 2017	- 40 pax (AM/PM Snacks, Lunch & Dinner)
Sept. 27, 2017	- 40 pax (AM/PM Snacks, Lunch & Dinner)
Oct. 03, 2017	- 40 pax (AM/PM Snacks, Lunch & Dinner)
Oct. 10, 2017	- 25 pax (AM/PM Snacks & Lunch)
Oct. 11, 2017	- 25 pax (AM/PM Snacks & Lunch)
Oct. 12, 2017	- 25 pax (AM/PM Snacks & Lunch)
Oct. 13, 2017	- 25 pax (AM/PM Snacks & Lunch)

- A rating of Catering services shall be accomplished by the PPA. Submitted quotations are considered responsive if they have achieved a Ninety-Five Percent (95.00%) or higher rating.
- Quotation should not exceed **Php196,000.00**, the Approved Budget for Contract (ABC). Amount stated in the Proposed Quotation should be inclusive of applicable government taxes.
- All quotations to be submitted must be duly signed and must be accompanied with the following documents: PhilGEPS Registration, DTI or SEC Registration, Mayor's Permit and Income Tax Return.
- PPA rights to reserves the right to reject any or all quotations at any time prior to award of Contract, and to accept quotations as may be considered advantageous to the government.

VISION

By 2030, PPA shall have provided globally competitive port service in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

MISSION

1. Provide reliable and responsive services in ports, sustain development of community and the environment, and be a model corporate agency of the government.
2. Establish mutually beneficial, equitable and fair relationship with partners and service providers.
3. Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.
4. Establish a world class port operation that is globally competitive adding values to the country's image and reputation.

- PPA will only reply to Quotations that can accommodate the requirements stated in the foregoing.
- PPA, as a government office, can settle its obligation via send-bill option only, to be processed within 15-30 working days after the date of the event.
- Quotations may be hand-carried to the Controllership Department, 3rd floor PPA Building, Bonifacio Drive, South Harbor, Manila or emailed to Ms. Flocerfida Jacobo/Cristine Joy M. Manuel at hofcd@ppa.com.ph on or before **September 18, 2017.**
- For further information, you may contact Ms. Flocerfida F. Jacobo/Cristine Joy M. Manuel at (02) 527-8356 local 333.



ADRIAN FERDINAND S. SUGAY

Chairperson
HO-BAC-PGCS
Philippine Ports Authority