



REQUEST FOR QUOTATION

Name of Project : **Printing and Supply of the 2017 Port Rules and Regulations**

Approved Budget for the Contract : **P250,000.00**

Deadline for Submission : **September 18, 2018**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's Permit, PhilGeps Registration Certificate, Income/Business Tax Return and Omnibus Sworn Statement.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, Mezzanine Floor, PPA Head Office, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,

MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

**JOB TITLE : PRINTING OF PORT RULES AND REGULATIONS
2017 AND CONVERSION TO CD IN PDF FORMAT**

No. of Copies: PRINTED - 400
CD - 50

No. of Pages : 92 including Cover
Size : 8½" x 11" Folded

Stock : COVER - Foldcote # 12, Laminated
INSIDE - Book # 60

Color : COVER - 2 colors + 3 spot colors
INSIDE - Black and White

Process : Offset
Binding : Perfect Binding

Others : 1) Camera ready material in PDF with corrections
2) Includes cost of CD copies in PDF
3) Final layout and proof of cover by printer

Duration : 60 Working days from receipt of Job Order