



REQUEST FOR QUOTATION

Name of Project : **Provisions for BAC Office**
Approved Budget for the Contract : **P1,000,000.00**
Deadline for Submission : **August 28, 2018**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's Permit, PhilGeps Registration Certificate, Income/Business Tax Return and Omnibus Sworn Statement.

Quotations shall be submitted to the Property Management Division, Administrative Services Department, Bonifacio Drive, South Harbor, Port Area, Manila or emailed at mlpperez@ppa.com.ph.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
527-8356 to 83 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,

MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

PROVISIONS FOR THE BAC OFFICE

Specifications

Partitions:

RECEPTION		
Weinfolde Partition: Full Fabric	1.10H x 1.50- wire separator	1
	1.10H x 0.60	1
	Curve post 1.10 H	1
	STB 500 with end support	1
	Countertop 1.56 L x 0.30 W - spice maple	1
	Tabletop 1.50 L x 0.60 W - 30mm, HPL; spice maple top with grommet	1
Modular Partition System	60mm thick	
	all-aluminum frames in powder coated finish; no PVC top caps or end caps	
	steel connectors, brackets and gliders	
	aluminum bottom raceway cover should be screwed on	
	each panel should have aluminum vertical and horizontal connection on top	
WORKSTATION		
Weinfolde Partition: Full Fabric	1.20 H x 1.50- with wire separator	8
	1.20 H x 0.60- with wire separator	8
	Squarepost 1.20 H	3
	Curve post 1.20 H	5
	STB 500 with end support	5
	Tabletop 1.50 L x 0.60 W - 30mm, HPL; spice maple top with grommet	8
BAC SECRETARIAT		
Weinfolde Partition: Half-fabric/ Half Glass	1.50 H x 1.50 W- with separator	3
	Curvepost 1.50 H	1

Furniture:

RECEPTION		
Side Cabinet	3-layer drawer w/ centralized lock; sidings in powder coated finish	1
	offwhite color	
	with file divider and pencil tray	
	0.40 L x 0.56 W x 0.66 H	
WORKSTATION		
Side Cabinet	3- layer drawer w/ centralized lock; steel sidings	8
	powder coated finish	
	offwhite color	
	with file divider and pencil tray	
	0.40 L x 0.56 W x 0.66 H	
Filing Cabinet	4-layer drawer w/ centralized lock; steel sidings	1
	powder coated textured finish	
	offwhite color	
	standard vertical	
	0.46 L x 0.62 W x 1.40 H	
CONFERENCE AREA		
Rectangular Table	High pressure spice maple laminate top in 30mm thickness with edgeband	1
	U-Legs base with double beam with wire management in powder coated finish	
	with broadband connector	
	with cable tray	
	2.00 L x 0.90 W x 0.75 H	
TV Desk	High pressure spice maple laminate top in 30mm thickness with edgeband	1
	U-Legs base with double beam with wire management in powder coated finish	
	with modesty panel	
	1.40 L x 0.70 W x 0.75 H	

CHAIRMAN'S AREA		
	Height adjustable legs with crank mechanism	1
	30mm thick spice maple table top w/edgeband	
	1.50L x 0.70 W x 0.74 H to 1.08 H	
Side Cabinet	3-layer drawer w/centralized lock; w/ grab handle	1
	steel sidings in powder coated finish	
	silver color	
	with extendables drawers	
	with file divider and pencil tray	
	0.40 L x 0.56 W x 0.66 H	
BAC SECRETARIAT		
FreeStanding L-shaped Table	30mm thick spice maple table top w/edgeband	1
	U-legs metal base in powder finish with wire management	
	with modesty panel	
	Main: 1.50 L x 0.70 W x 0.74 H	
	Side: 1.00 L x 0.45 W x 0.74 H	
FILE ROOM		
Adjustable metal Rack	5 dividers	18
	0.90M L x 0.45M W x 2.40M H	
Side Cabiner	3-layer drawer w/centralized lock	1
	steel sidings in powder coated finish	
	offwhite color	
	with file divider and pencil tray	
	0.40 L x 0.56 W x 0.66 H	
Lateral File	2-layer drawer w/ centralized lock	1
	steel sidings in powder coated finish	
	offwhite color	
	standard horizontal	

	PULL-OUT Type	
	0.90 L x 0.45 W x 0.74 H	
Back Cabinet	2-layer shelf w/sliding glass door	1
	steel sidings in powder coated finish	
	offwhite color	
	0.90 L x 0.45 W x 0.74 H	

TERMS AND CONDITIONS:

1. All quotations must contain pictures of the items offered, as indicated above. Failure to comply with this requirement is a ground for automatic disqualification of the bidder.
2. All items must be delivered and all works must be accomplished within fifteen (15) days from receipt of the Purchase Order.
3. Floor layout plan and design will be provided upon qualification of the lowest calculated and responsive quotation.