



## REQUEST FOR QUOTATION

The Philippine Ports Authority Bids and Awards Committee for the Procurement of Goods and Consultancy Services (BAC-PGCS) will undertake the Procurement of Annual Maintenance of IBM and HP Servers and Storage, per attached Terms of Reference (TOR):

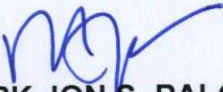
**APPROVED BUDGET FOR THE CONTRACT (ABC): ₱ 1,000,000.00**

**DEADLINE FOR SUBMISSION OF QUOTATION: 20 August 2018**

All quotations must be duly-signed and submitted to BAC Office, 5<sup>th</sup> Floor, PPA Bldg., Bonifacio Drive, South Harbor, Port Area, Manila, with the required documents such as PhilpGEPS Registration, DTI or SEC Registration, Mayor's/Business Permit and Income Tax Return and Omnibus Sworn Statement.

For further information, please refer to:

BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> Floor, PPA Bldg., A. Bonifacio Drive,  
South Harbor, Port Area, Manila  
Telephone/Fax No. 527-4735  
527-8356 to 83 loc. 539  
PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

  
**MARK JON S. PALOMAR**  
Chairperson, HO-BAC-EP/PGCS

## TERMS OF REFERENCE FOR THE ANNUAL MAINTENANCE OF IBM AND HP SERVERS AND STORAGE

The Philippine Ports Authority (PPA) requires suitably qualified and experienced service providers to submit proposals for rendering Server and Storage Maintenance Services for a period of one (1) year.

### 1. SCOPE OF SERVICES

#### Servers and Storage Covered

IBM Servers	Quantity
• IBM X3950	4
• IBM X3850	2
HP Server and Storage	
• Blade Enclosure	1
• ProLiant BL460c G6	8
• HP StorageWorks SB40c	3
• AiO SB600c Storage	1

#### Maintenance Service Coverage

The service provider shall provide comprehensive hardware maintenance services to Philippine Ports Authority consisting of:

**Remedial Maintenance Services** – The testing of the equipment and replacement of any defective part to ensure that any defect in the equipment is remedied and the equipment is restored to good working condition

**Monthly Preventive Maintenance Services** - The cleaning, adjusting, lubrication and testing of the equipment to determine that it is in good working condition

**Comprehensive Hardware Support** - Maintenance service covers replacement of all defective parts and equipment as subscribed in the maintenance agreement.

**Quarterly Account Review** - Conducting quarterly reviews with both parties to ensure and maintain service level agreement

### 2. TECHNICAL SCOPE

- Coverage will be 24 hours, 7 days a week including holidays.
- Response time within two (2) hours after reporting the incident
- Comprehensive Hardware and Software (Operating System) Support
- Phone-in Software (Operating System) Support

### 3. PROJECT DURATION

The services of the Service Provider shall cover a period of One (1) Year.

#### **4. BUDGET**

The budget for the engagement of the services of the Service Provider is P1,000,000 Pesos inclusive of 12% VAT, for the maintenance of the IBM Servers and HP Servers and Storage.

#### **5. SOURCE OF FUNDING**

The budget for the Annual Maintenance of IBM and HP Servers and Storage is to be sourced from PPA Corporate Funds



**ELIZABETH C. FOLLOSCO**  
Manager, Information and Communication  
Technology Department