



REQUEST FOR QUOTATION
(Small Value Procurement)
ASD-133-2023

Name of Project : **Supply and Delivery of Office Supplies (Plaque).**

Approved Budget for the Contract : **P133,566.58**

Deadline for Submission : **July 11, 2023**

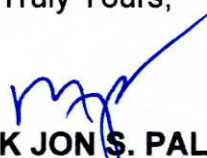
Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit and PhilGeps Registration Number.

Quotations shall be submitted in person to the Manager, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,


MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

Supply and Delivery of Office Supplies (Plaque)

Qty	Unit	Description
23	pc	Award plaque, made of clear glass 10" in height x 3/8" thick width full colored text & logo engraved. Mounted on clear glass base.
3	pc	Award plaque made of double clear glass 12" total in height x 3/8" thick with color paint, text & logo engraved. Mounted on oval base.
5	pc	Glass plaque made double of clear glass 27.8cm width x 47.2cm height x 1 cm thick.
Delivery:		Shall be completed within seven (7) working days from receipt of Purchase Order.