



29 May 2018

REQUEST FOR QUOTATION

Company : **Philippine Ports Authority**
Bonifacio Drive, South Harbor, Port Area, Manila

Event : **BUDGET HEARING FOR CY 2019**

Dates : **July 24-26, 2018**
August 1-2, 2018
August 7-8, 2018
August 14-15, 2018

Area : **PPA HEAD OFFICE**
Bonifacio Drive, South Harbor, Port Area, Manila

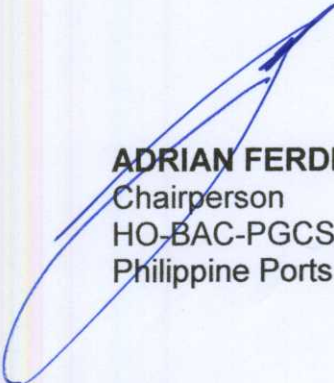
REQUIREMENTS:

- MEALS**

<u>Date</u>	<u>No. of Participants/ MEALS</u>
July 24, 2018	- 50 pax (AM/PM Snacks, Lunch & Dinner)
July 25, 2018	- 50 pax (AM/PM Snacks, Lunch & Dinner)
July 26, 2018	- 50 pax (AM/PM Snacks, Lunch & Dinner)
August 1, 2018	- 50 pax (AM/PM Snacks, Lunch & Dinner)
August 2, 2018	- 50 pax (AM/PM Snacks, Lunch & Dinner)
August 7, 2018	- 40 pax (AM/PM Snacks & Lunch)
August 8, 2018	- 40 pax (AM/PM Snacks & Lunch)
August 14, 2018	- 40 pax (AM/PM Snacks & Lunch)
August 15, 2018	- 40 pax (AM/PM Snacks & Lunch)

- A rating for Catering Services shall be accomplished by the PPA. Submitted quotations are considered responsive if they have achieved a Ninety-Five Percent (95.00%) or higher rating.
- Quotation should not exceed **Php328,000.00**, the Approved Budget for Contract (ABC). Amount stated in the Proposed Quotation should be inclusive of applicable government taxes.
- All quotations to be submitted must be duly signed and must be accompanied with the following documents: PhilGEPS Registration, DTI or SEC Registration, Mayor's Permit and Income Tax Return.

- PPA rights to reserves the right to reject any or all quotations at any time prior to award of Contract, and to accept quotations as may be considered advantageous to the government.
- PPA will only reply to Quotations that can accommodate the requirements stated in the foregoing.
- PPA, as a government office, can settle its obligation via send-bill option only, to be processed within 15-30 working days after the date of the event.
- Quotations may be hand-carried to the Controllership Department, 3rd floor PPA Building, Bonifacio Drive, South Harbor, Manila or emailed to Ms. Flocerfida Jacobo/Cristine Joy M. Manuel at hofcd@ppa.com.ph on or before **June 30, 2018**.
- For further information, you may contact Ms. Flocerfida F. Jacobo/Cristine Joy M. Manuel at (02) 954-8800 local 333.



ADRIAN FERDINAND S. SUGAY
Chairperson
HO-BAC-PGCS
Philippine Ports Authority