



REQUEST FOR QUOTATION
(Small Value Procurement)
ASD-133-2023

Name of Project : **Supply and Delivery of Office Supplies
(File Folder)**

Approved Budget for the Contract : **P 338,000.00**

Deadline for Submission : **March 17, 2023**


Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid, current Mayor's/Business Permit and PhilGeps Registration Number.

Quotations shall be submitted in person to the Manager, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,


MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

Supply and Delivery of Office Supplies (File Folder)

Qty	Unit	Description
1000	pc	Arch File Folder – Size: Legal size 3 inches thickness, Color : Royal Blue, Chipboard, Taglia Lock
Delivery:		Shall be completed within fifteen (15) days from receipt of Purchase Order.

