



NOTICE TO PROCEED

DEC 22 2025

GUILLERMO G LAURO JR.
Proprietor
GGL Office and School Supplies Trading
2F Bolonio Valdez Bldg.
D. Silang St., Barangay 10
Batangas City

Dear **Mr Lauro Jr.:**

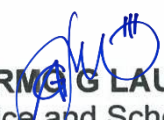
We are pleased to inform you that the **Purchase Order No. M201-002010-25** for the project entitled **"SUPPLY/DELIVERY OF VARIOUS ORDINARY OR REGULAR OFFICE SUPPLIES, MACHINERY AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS AND COA"** has been approved. Accordingly, you are hereby directed to commence work upon receipt of this notice.

Please sign on the "Conforme" hereof and **return to us copy of the same within three (3) calendar days**. Failure to sign and return signed copy of NTP on the mentioned period shall cause the cancellation/revocation of the Award and Purchase Order of the project.

Very truly yours,


AURORA A MENDOZA
Port Manager

Conforme:


GUILLERMO G LAURO JR.
GGL Office and School Supplies Trading
Date: 12/23/2025

BAC-BGS-004B-D-2025 BAC-BGS-009C-C-2025