



13 NOV 2023

NOTICE TO PROCEED

JOJI P ESPINOSA
OIC Batangas Showroom
Philippine Duplicators, Inc.
CCC Bldg. Km 14, West Service Rd.
Edison Ave., Brgy. Merville
Paranaque City

Dear **Ms Espinosa**:

We are pleased to inform you that the purchase order for the project entitled **"REPLACEMENT OF DEFECTIVE PARTS OF PHOTOCOPYING MACHINES"** has been approved. Accordingly, you are hereby directed to commence work immediately from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O SINO CRUZ PhD
Port Manager 

Conforme:

JOJI P ESPINOSA
Philippine Duplicators, Inc.
Date: _____

BAC-BGS-029H-2023