PHILIPPINE PORTS AUTHORITY

05 JUL 2023

NOTICE TO PROCEED

ENGR EMMANUEL A POROL
Operations Manager
Claythem Engineering Services
Interior Marcos Tigla St., Brgy. 5
Poblacion, Lucban, Quezon

Dear **Engr Porol**:

We are pleased to inform you that the purchase order for the project entitled "**ONE (1) YEAR PREVENTIVE MAINTENANCE OF VARIOUS TYPE OF AIR-CONDITIONING UNITS AT PMO BATANGAS, TMO BAUAN AND RADAR STATIONS 1, 2, 3 AND 4"** has been approved. Accordingly, you are hereby directed to commence work within three (3) days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO Q. SINOCRUZ PhD
Port Manager

Conforme:

ENGR EMMANUEL A POROL
Claythem Engineering Services
Date: _____