PHILIPPINE PORTS AUTHORITY

05 APR 2022

NOTICE TO PROCEED

ENGR EMMANUEL A POROL
Operations Manager
Claythem Engineering Services
Interior Marcos Tigla St.. Brgy. 5
Lucban, Quezon
09227197548
claythemservices@gmail.corn

Dear **Engr Porol**:

We are pleased to inform you that the purchase order for the project entitled **"SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF AIR-CONDITIONING UNITS (ACUs) AT FINANCE DIVISION"** has been approved. Accordingly, you are hereby directed to commence work from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O SINOCRUZ PhD
Port Manager

Conforme:

ENGR EMMANUEL A POROL
Claythem Engineering Services
Date: _____