



29 FEB 2024

NOTICE TO PROCEED

RAMEL DE JESUS BIBAL

General Manager

Paper Plane General Merchandise Co.

2nd Floor, P&C Building, P. Canlapan St.

Cor. Noble St. Poblacion (Brgy. 10)

Batangas City

<rdjbibal@yahoo.com>

Dear **Mr Bibal**:

We are pleased to inform you that the **Purchase Order No. BAT-1795-24** for the project entitled **"SUPPLY/DELIVERY OF VARIOUS ORDINARY OR REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOs AND COMMISSION ON AUDIT (COA)"** has been approved. Accordingly, you are hereby directed to commence work within three (3) days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O SINOCRUZ PhD

Port Manager

Conforme:

RAMEL DE JESUS BIBAL

Paper Plane General Merchandise Co.

Date: _____

BAC-BGS-002B-A-2024