



15 DEC 2022

**NOTICE TO PROCEED**

**JOJI P ESPINOSA**

OIC Batangas Showroom

**Philippine Duplicators Inc**

CCC Bldg. Km 14, West Service Rd.

Edison Ave., Brgy. Merville

Paranaque City

Dear **Ms Espinosa**:

We are pleased to inform you that the purchase order for the project "**PROCUREMENT OF TONER FOR MP 2014 AD GESTETNER COPIER AD**" has been approved. Accordingly, you are hereby directed to commence work within five (5) days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

**JOSELITO O SINOCRUZ PhD**  
Port Manager

Conforme:

**JOJI P ESPINOSA**

Philippine Duplicators Inc

Date: 12/16/2022