



16 DEC 2022

NOTICE TO PROCEED

CZARINA LIEZL D BALMES

Account Executive

Enviro Guard Trading

Calicanto, Batangas City

< enviroguardtrading@yahoo.com >

Dear Ms Balmes:

We are pleased to inform you that the purchase order for the project "REPLACEMENT OF THE DEFECTIVE PARTS AND ACCESSORIES OF IT EQUIPMENT" has been approved. Accordingly, you are hereby directed to commence work within five (5) days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing on the "Conforme" section hereof. Keep one (1) copy and return to us two (2) copies of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O SINOCROZ PhD
Port Manager

Conforme:

CZARINA LIEZL D BALMES
Enviro Guard Trading

Date: Dec. 19, 2022