PHILIPPINE PORTS AUTHORITY

31 AUG 2021

NOTICE OF AWARD

JAYSON C. TOLENTINO
General Manager
Sonjay Enterprise
GF MPJR Bldg. Gen. Malvar Ave.,
Pob. 4 Sto. Tomas City, Batangas
(043) 406-6935
sonjay.enterprise@yahoo.com.ph

Dear **Mr. Tolentino**:

We are happy to notify you that item listed in Annex "A" hereof for the project, entitled: **SUPPLY/DELIVERY OF VARIOUS OFFICE SUPPLIES NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOs** is awarded to **SONJAY ENTERPRISE** in the total amount of **FIFTY SIX THOUSAND FIVE HUNDRED NINETY PESOS (PHP 56,590.00) PHILIPPINE CURRENCY** inclusive of 12% VAT.

You are hereby required enter into contract/purchase order with Philippine Ports Authority within ten (10) days from receipt hereof. Failure to comply with the said instruction shall constitute sufficient ground for the cancellation of this award.

Please sign on the "Conforme" section hereof and return to us one (1) copy of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O. SINOCRUZ PhD
Port Manager

Conforme:

JAYSON C. TOLENTINO
Sonjay Enterprise
Date: Sep. 2, 2021

PORT MANAGEMENT OFFICE - BATANGAS
Administration Building, Port Access Road,
Calicanto, Batangas City 4200 Philippines
Tel. No.: (043) 722.2429 / (043) 723.0164 Fax No.: (043) 723.0164
Email: ppa_batangas@yahoo.com

ANNEX "A"

Project Title	**Supply/Delivery of Various Office Supplies not Available in the DBM-PS for use of PMO Batangas including TMOs**
Reference No:	**BAC-BGS-005E-2021**
Delivery Site	PPA Administration Building, Port Access Road, Calicanto, Batangas City
Supplier	**Sonjay Enterprise**
Contract Amount	**Php 651,277.50**

Item No.	Qty.	Unit	Items Description/Specification	**Sonjay Enterprise**	
				Unit Cost	Quoted Amount
1	40	pc.	Arch Lever File (Legal), H-35cm; W-28.5cm; Thickness-8cm; Vertical (Color: Blue)	93.75	3,750.00
2	5	pc.	Arch Lever File (Legal), H-24cm; W-39.5cm; Thickness-8.5cm; Horizontal (Color: Red)	93.75	468.75
3	5	box	Ballpen, Black, retractable (12 pcs per box)	60.00	300.00
4	5	box	Ballpen, Blue, retractable (12 pcs per box)	60.00	300.00
7	15	pc.	Box, Data File, Horizontal, Legal (Double) with Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cmBox	187.50	2,812.50
8	130	pc.	Box, Peerless (Original) 24"x15"x11"	110.00	14,300.00
21	2	box	Envelope, legal size (Brown) 100 pcs per box	175.00	350.00
22	1	box	Envelope, A4 size (Brown) 100 pcs per box	125.00	125.00
24	30	box	Fastener, Plastic 70 mm between prongs, 50 sets per box	27.50	825.00
25	30	box	Fastener, Metal 70 mm between prongs, 50 sets per box	42.00	1,260.00
26	2	pack	Folder with Tab, for Legal size documents (100 pcs. per pack)	412.50	825.00
27	1	pack	Folder with Tab, for A4 documents (100 pcs. per pack)	380.00	380.00
33	6	cart.	Ink Cartridge HP 60 (Colored), Original	700.00	4,200.00
43	15	pad	Note Pad, Stick On 2" x 3", 100 sheets per pad	13.75	206.25
45	20	pad	Note Pad, Stick On 3" x 4", 100 sheets per pad	22.50	450.00
46	20	box	Paper Clip, 33 mm, 100 pieces per box or 52 grams	7.50	150.00
47	20	box	Paper Clip, 50 mm, 100 pieces per box or 120 grams	17.50	350.00
49	10	pc.	Record Book, 500 pages, Paper stock shall be white bond, non-blot; Thickness: 0.07mm (min); Size: 205mm x 265mm (min); Machine pre-numbered pages; Cover: Material Laminated chipboard; Thickness: 1.5mm (mim); Size: 214mm X 278mm (min.); Number of writing lines: 37 (min.) equal spaced; With "Official Record Book" printed on front outside cover	120.00	1,200.00
54	25	box	Rubber Band, Small # 16, 350 grams	122.50	3,062.50
55	30	box	Sign Pen, Black, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	277.50	8,325.00
56	20	box	Sign Pen, Blue, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	277.50	5,550.00
58	100	box	Staple Wire, Standard (leg length 6mm) 5000 staples per box	27.50	2,750.00
59	10	roll	Tape, Double Sided , 1/2 inch x 25 yards, transparent	15.00	150.00
74	15	box	Typewriter Ribbon, Manual, Black (12 pcs. Per box)	300.00	4,500.00
TOTAL CONTRACT AMOUNT (in Php)					**56,590.00**