05 SEP 2023

NOTICE OF AWARD

JAYSON TOLENTINO
SONJAY Enterprises
G/F MPJR Bldg., Gen. Malvar Ave.,
Pob. 4, Sto. Tomas City, Batangas
<sonjay.enterprise@yahoo.com.ph>

Dear **Mr Tolentino**:

We are happy to notify you that items listed in Annex "A" hereof, for the project, entitled: "**SUPPLY/DELIVERY OF VARIOUS ORDINARY/REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOS AND COMMISSION ON AUDIT (COA)** in the total amount of **THIRTY SIX THOUSAND THREE HUNDRED NINETY-ONE PESOS & 45/100 (PHP 36,391.45), PHILIPPINE CURRENCY,** inclusive of 12% VAT.

You are hereby required enter into contract/purchase order with Philippine Ports Authority within ten (10) days from receipt hereof. Failure to comply with the said instruction shall constitute sufficient ground for the cancellation of this award.

Please sign on the "Conforme" section hereof and return to us one (1) copy of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO D SINOCRUZ PhD
Port Manager

Conforme:

JAYSON TOLENTINO
SONJAY Enterprises
Date: _____

ANNEX "A"

PHILIPPINE PORTS AUTHORITY

Project Title: **SUPPLY/DELIVERY OF VARIOUS ORDINARY/REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOs AND COMMISSION ON AUDIT (COA)**

Reference No: **BAC-BGS-002E-2023 & BAC-BGS-009C-2023**

Delivery Site: PPA Administration Bldg., Port Access Road,Calicanto, Batangas City

Supplier: **Sonjay Enterprises**

Contract Amount: **PHP 36,391.45**

Item No.	Qty.	Unit	Items Description/Specification	SONJAY ENTERPRISES	
				Unit Cost	Quoted Amount
2	32	pcs	Arch Lever File (Legal), H-24 cm; W-39.5 cm; Thickness - 8.5 cm (Horizontal) (12-blue) (20-red)	95.00	3,040.00
7	15	packs	Paper, Specialty Board Color: White, Size: 8 1/2 x 13, 220 GSM	42.50	637.50
12	15	boxes	Clip, Backfold, 32 mm (1 1/4") 12 pieces per box	30.00	450.00
15	10	boxes	Continuous Form 2 ply, 280x241 mm, 1000 sets per box, Carbonless	1,134.00	11,340.00
18	1	pack	Envelope Expanding, legal size, 100 pcs./pack	1,375.00	1,375.00
20	4	packs	Envelope, documentary, A4 size, 100 pcs./pack	150.00	600.00
22	2	pcs	Eraser, Whiteboard	18.75	37.50
23	60	boxes	Fastener, Plastic 70 mm between prongs, 50 sets per box	30.00	1,800.00
25	2	boxes	Fastener, Metal Long	135.00	270.00
28	3	packs	Folder, Tagboard for Legal Size documents, 100 pcs /pack	537.50	1,612.50
29	2	packs	Folder, Tagboard for A4 size Size documents, 100 pcs /pack	462.50	925.00
35	3	pcs	Marker, permanent, bullet type, point: medium. Red	25.00	75.00
36	44	pcs	Marker, permanent, bullet type, point: medium, black	25.00	1,100.00
37	2	pcs	Marker, permanent, broad type, point: medium, black	25.00	50.00
48	45	boxes	Paper Clip, 50 mm, 100 pieces per box or 120 grams	19.50	877.50
57	32	boxes	Rubber Band, Small # 16, 350 grams	165.00	5,280.00
67	17	rolls	Tape, Double Sided , 1/2 inch x 25 yards, transparent	18.75	318.75
73	8	pcs	Binder Ring 12.7mm x 1.12mtrs. (1/2 x 44") plastic, 80 rings	11.90	95.20
74	8	pcs	Binder Ring 25mm x 1.12mtrs. (1 x 44) plastic 80 rings	33.75	270.00
75	8	pcs	Binder Ring 19mm x 1.12mtrs. Plastic, 80 rings	22.50	180.00

83	8	pcs	Dater Stamp	62.50	500.00
89	4	unit	Puncher, Paper, (Heavy Duty), with two hole guide, Diameter of Hole: 7mm (approx), Punching Capacity: 30	150.00	600.00
93	2	pcs	Ruler, Stainless 24 inch	63.75	127.50
95	6	pcs	Scissors, length: 6.5 inches, made from HQ Stainless Steel	30.00	180.00
96	9	unit	Stapler with remover , HD50-R	487.50	4,387.50
97	3	unit	Tape Dispenser, Table Top, Heavy Duty, Non-skid full rubber base, Holds rolls up to 24mm wide on 75 mm core	87.50	262.50
TOTAL CONTRACT AMOUNT (in Php)					**36,391.45**