05 SEP 2023

NOTICE OF AWARD

JOJIE R VELINA
Proprietor
MOSTACO Marketing
68A Lalaine Bennet St., Resort Village,
Las Piñas City
<JOJIE@MOSTACO.PH>

Dear **Mr Vilena**:

We are happy to notify you that items listed in Annex "A" hereof, for the project, entitled: "**SUPPLY/DELIVERY OF VARIOUS ORDINARY/REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOS AND COMMISSION ON AUDIT (COA)** in the total amount of **THREE HUNDRED SEVENTY THOUSAND NINE HUNDRED SIXTY-TWO PESOS (PHP 370,962.00), PHILIPPINE CURRENCY,** inclusive of 12% VAT.

You are hereby required enter into contract/purchase order with Philippine Ports Authority within ten (10) days from receipt hereof. Failure to comply with the said instruction shall constitute sufficient ground for the cancellation of this award.

Please sign on the "Conforme" section hereof and return to us one (1) copy of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO D SINOCRUZ PhD
Port Manager

Conforme:

JOJIE R VELINA
MOSTACO Marketing
Date: _____

ANNEX "A"

PHILIPPINE PORTS AUTHORITY

Project Title: **SUPPLY/DELIVERY OF VARIOUS ORDINARY/REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOs AND COMMISSION ON AUDIT (COA)**

Reference No: **BAC-BGS-002E-2023 & BAC-BGS-009C-2023**

Delivery Site: PPA Administration Bldg., Port Access Road,Calicanto, Batangas City

Supplier: **Mostaco Marketing**

Contract Amount: **PHP 370,962.00**

Item No.	Qty.	Unit	Items Description/Specification	MOSTACO MARKETING	
				Unit Cost	Quoted Amount
1	43	pcs	Arch Lever File (Legal), H-35 cm; W-28.5 cm; Thickness -8 cm (Vertical) (38-blue) (5-red)	94.00	4,042.00
3	20	boxes	Ballpen, Black, retractable (12 pcs per box)	63.00	1,260.00
4	8	boxes	Ballpen, Blue, retractable (12 pcs per box)	63.00	504.00
5	24	packs	Battery, AAA, 2 pcs. per blister pack	26.00	624.00
6	36	packs	Battery, AA, 2 pcs. per blister pack	33.00	1,188.00
8	30	pcs	Box, Data File, Horizontal, Legal (Double) with Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cm Box	195.00	5,850.00
9	120	pcs	Box, Peerless (Original) 24"x15"x11"	111.00	13,320.00
10	4	packs	Carbon Paper, Long, Black	351.00	1,404.00
11	10	boxes	Clip, Backfold, 19 mm (3/4") 12 pieces per box	15.00	150.00
13	18	pcs	Columnar Notebook, 8 Columns	33.00	594.00
14	8	pcs	Columnar Notebook, 12 Columns	33.00	264.00
16	120	boxes	Continuous Form 4 Ply , 280 mm X 241mm, carbonless, thickness-0.062mm min. each sheet (500 sets per box)	1,383.00	165,960.00
17	60	pcs	Correction Tape	20.00	1,200.00
19	4	packs	Envelope, documentary, legal size, 100 pcs./pack	194.00	776.00
21	1	box	Envelope White long Mailing 500's	332.00	332.00
24	3	boxes	Fastener, Metal 70 mm between prongs, 50 sets per box	46.00	138.00
26	10	pcs	Flag, Philippine 3'x 6'	325.00	3,250.00
27	10	pcs	Flag, Philippine 4' x 8'	715.00	7,150.00
30	1	pack	Folder, Pressboard Expandable (Long), 100 pcs/pack (green)	1,560.00	1,560.00

31	4	pcs	Folder, Ring Binder 3 Ring D-Type, A4, 1.5", Dimension: 270mm x 315mm x 58mm	169.00	676.00
33	6	pcs	Inked Ribbon Cartridge (Color: Black), for Time Stamping Machine Winner ETP-20 (Original)	1,540.00	9,240.00
38	14	pcs	Marker, Whiteboard Black	17.00	238.00
39	5	pcs	Marker , Whiteboard blue	17.00	85.00
40	2	pads	Note Pad Stick On 2 x 3, 100 sheets per pad	17.00	34.00
41	3	pads	Note Pad Stick On 3 x 3, 100 sheets per pad	20.00	60.00
42	40	pads	Note Pad Stick On 3 x4, 100 sheets per pad	25.00	1,000.00
43	50	reams	Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24 (Please see attached Green Procurement	268.00	13,400.00
44	80	reams	Paper, (Multi Copy) A4, 210mm x 297mm, 80gsm subs 24 (Please see attached Green Procurement Specifications)	235.00	18,800.00
45	20	reams	Paper, Multi Purpose 70 gsm, size: 216mm x330mm (Legal)	233.00	4,660.00
46	30	reams	Paper, Multi Purpose, 70 gsm size: 210 mm x 297 mm., A4	205.00	6,150.00
47	45	boxes	Paper Clip, 33 mm, 100 pieces per box or 52 grams	10.00	450.00
49	14	boxes	Pencil # 2 (12's)	42.00	588.00
50	7	rolls	Plastic Twine (approximately 1 kg)	71.00	497.00
51	1	pack	PVC Binding Film, Legal Size (217x331 mm), 100 sheets	507.00	507.00
52	10	pcs	Record Book , 300 pages, size: 214mm X 278mm min. (Please see attached Green Procurement Specifications)	139.00	1,390.00
53	25	pcs	Record Book , 500 pages, size: 214mm X 278mm min. (Please see attached Green Procurement Specifications)	178.00	4,450.00
54	3	boxes	Roller Ball Pen, Black, Retractable Gel Ink, Rollerball 0.7mm (12 pcs per box)	936.00	2,808.00
55	3	boxes	Roller Ball Pen, Blue, Retractable Gel Ink, Rollerball 0.7mm (12 pcs per box)	936.00	2,808.00
56	40	boxes	Rubber Band, 70mm, min lay flat length (#18), 350 grams	156.00	6,240.00
58	15	boxes	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	180.00	2,700.00
59	15	boxes	Sign Pen, Black, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	281.00	4,215.00
60	8	boxes	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	180.00	1,440.00
61	7	boxes	Sign Pen, Blue, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	281.00	1,967.00
62	32	btls	Stamp Pad Ink (Purple), 60 ml	26.00	832.00
63	1	btls	Stamp Pad Ink (Black), 60 ml	26.00	26.00
64	15	pcs	Stamp Pad, Felt bed dimension: 60 mm x 100 mm	52.00	780.00
65	120	boxes	Staple Wire, Standard (leg length 6mm) 5000 staples per box	29.00	3,480.00
66	10	packs	Sticker Paper A4 Matt (1 x 10)	43.00	430.00
68	35	rolls	Tape, Masking, Width: 48mm, Usable Length: 50 meters	63.00	2,205.00

69	48	rolls	Tape, Packaging, Width: 48mm, Usable Length: 50 meters	24.00	1,152.00
70	68	rolls	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	15.00	1,020.00
71	20	rolls	Tape, Transparent, Width: 48mm, Usable Length: 50 meters	24.00	480.00
72	8	boxes	Typewriter Ribbon, Manual, Black (12 pcs. Per box)	359.00	2,872.00
76	10	cart	Toner Cartridge, Samsung MLT-203L	2,800.00	28,000.00
77	6	cart	Toner Cartridge TN 2360 (for Brother DCP-L2540DW Printer)	1,720.00	10,320.00
78	3	drum	Drum DR 2355 (for Brother DCP -L2540DW Printer)	2,700.00	8,100.00
81	2	boxes	Ballpen, Red, retractable (12 pcs per box)	63.00	126.00
84	7	pcs	External Hard Drive (1 TB)	2,363.00	16,541.00
86	3	pcs	Mouse, optical with scroll, USB Port, DPI: 1200	189.00	567.00
91	5	pcs	Ruler Plastic 300mm	5.00	25.00
92	1	pcs	Ruler Plastic 450mm	37.00	37.00
TOTAL CONTRACT AMOUNT (in Php)					**370,962.00**