BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

NOTICE OF AWARD

AUG 19 2025

JOJIE R VELINA
Sole Proprietor
Mostaco Marketing
68A Lalaine Bennet St.
BF Resort Village, Las Piñas City
<jojie@mostaco.ph>

Dear **Ms Velina**:

We are happy to notify you that items listed in Annex "A" hereof, for the project, entitled: **SUPPLY/DELIVERY OF VARIOUS REGULAR OR ORDINARY OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DEPARTMENT OF BUDGET AND MANAGEMENT-PROCUREMENT SERVICE (DBM-PS) FOR USE OF PMO BATANGAS, TMOs AND COA"** is awarded to **MOSTACO MARKETING** in the amount of **THREE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED ELEVEN PESOS (PHP 354,611.00) PHILIPPINE CURRENCY** inclusive of 12% VAT.

You are hereby required enter into contract/purchase order with Philippine Ports Authority within ten (10) days from receipt hereof.

Please sign on the "Conforme" hereof and **return to us copy of the same within three (3) calendar days**.

Failure to comply with the above instructions shall constitute sufficient ground for the cancellation of this award.

Truly yours,

AURORA A MENDOZA
Port Manager

Conforme:

JOJIE R VELINA
Mostaco Marketing
Date: _____

PORT MANAGEMENT OFFICE – BATANGAS
Administration Building, Port Access Road,
Calicanto, Batangas City 4200 Philippines

ANNEX "A"

Project Title:	**SUPPLY/DELIVERY OF VARIOUS REGULAR OR ORDINARY OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DEPARTMENT OF BUDGET AND MANAGEMENT-PROCUREMENT SERVICE (DBM-PS) FOR USE OF PMO BATANGAS, TMOs AND COA**
Reference No:	**BAC-BGS-004B-B-2025 BAC-BGS-009C-B-2025**
Delivery Site:	PPA Administration Building, Port Access Road, Calicanto, Batangas City
Supplier:	**MOSTACO MARKETING**
Contract Amount:	**PHP 354,611.00**

Item No.	Qty.	Unit	Items Description/Specification	MOSTACO MARKETING	
				Unit Cost	Amount
1	75	piece	Arch Lever File (Legal), H-35 cm; W-28.5 cm; Thickness -8 cm (Vertical) BLUE	93.00	6,975.00
2	50	piece	Arch Lever File (Legal), H-35 cm; W-28.5 cm; Thickness -5 cm (Vertical) RED	93.00	4,650.00
3	12	piece	Arch Lever File (Legal), H-24 cm; W-39.5 cm; Thickness -7.5 cm (Horizontal) - GREEN	93.00	1,116.00
4	12	piece	Arch Lever File (Legal), H-24 cm; W-39.5 cm; Thickness -7.5 cm (Horizontal) - BLUE	93.00	1,116.00
5	3	piece	Arch Lever File (Legal), H-24 cm; W-39.5 cm; Thickness -7.5 cm (Horizontal) - RED	93.00	279.00
6	25	box	Ballpen, Black, retractable (12 pcs per box)	58.00	1,450.00
7	10	box	Ballpen, Blue, retractable (12 pcs per box)	58.00	580.00
8	24	pack	Battery, AAA, 2 pcs. per blister pack	42.00	1,008.00
9	25	pack	Battery, AA, 2 pcs. per blister pack	28.00	700.00
15	5	piece	Box, Data File, Horizontal, Legal (Single) Color: Blue, Dimension: Size: 15.5in x 10in x 4.5in	84.00	420.00
16	5	piece	Box, Data File, Horizontal, Legal (Double) with Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cm Box	180.00	900.00
17	15	piece	Box, Data File, Horizontal, Legal (Double) without Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cm Box	180.00	2,700.00
18	265	piece	Box, Peerless (Original) 24"x15"x11"	102.00	27,030.00
19	8	box	Clip, Backfold, 15 mm 12 pieces per box	17.00	136.00
22	100	box	Continuous Form 4 Ply , 280 mm X 241mm, carbonless, thickness-0.062mm min. each sheet (1000 sheet per box), Colored	1,438.00	143,800.00
23	80	piece	Correction Tape	18.00	1,440.00
25	70	piece	DVD-R, 16x speed, 120mins/4.7GB, scratch protection with case	21.00	1,470.00
33	10	roll	Fax Paper/Thermal Paper	58.00	580.00
38	3	box	Hi-Techpoint V10 Grip Roller Ballpen, Blue, 12's	764.00	2,292.00
40	20	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL (Black) (Original)	1,795.00	35,900.00
41	8	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-C (Cyan) (Original)	1,295.00	10,360.00
42	8	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-M (Magenta) (Original)	1,295.00	10,360.00

43	8	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-Y (Yellow) (Original)	1,295.00	10,360.00
44	10	cart	Ink Cartridge, Brother MFC-J3940DW, LC462 (Black) (Original)	695.00	6,950.00
45	8	cart	Ink Cartridge, Brother MFC-J3940DW, LC462 (Cyan) (Original)	595.00	4,760.00
46	8	cart	Ink Cartridge, Brother MFC-J3940DW, LC462 (Magenta) (Original)	595.00	4,760.00
47	8	cart	Ink Cartridge, Brother MFC-J3940DW, LC462 (Yellow) (Original)	595.00	4,760.00
48	4	cart	Ink Cartridge HP 60 (Black) (Original)	980.00	3,920.00
49	4	cart	Ink Cartridge HP 60 (Colored) (Original)	980.00	3,920.00
55	1	pack	Laminating Film A3 Size (50 pcs per pack)	528.00	528.00
56	3	roll	Laminating film, 250micron (100mm x 100m)	768.00	2,304.00
57	20	set	Marker Flourescent, 3 colors per set	36.00	720.00
58	12	piece	Marker, permanent, alcohol-based liquid ink, for thin & precise marking on narrow surfaces, marks on most surface such as glass, plastic, metal and wood, etc.; Nib/Tip type: X-fine; Point: 0.5mm; Ink color: Black	41.00	492.00
59	10	piece	Marker, Whiteboard Black	15.00	150.00
60	5	piece	Marker , Whiteboard blue	15.00	75.00
64	40	box	Paper Clip, 50 mm, 100 pieces per box or 120 grams	20.00	800.00
68	10	ream	Paper, A3 size subs. 24 80gsm imported materials superwhite zero paper dust, long grain quality	408.00	4,080.00
69	7	roll	Plastic Twine (approximately 1 kg)	65.00	455.00
70	6	pack	Push Pins	26.00	156.00
72	1	pack	PVC Binding Film, Legal Size (217x331 mm), 100 sheets per pack	480.00	480.00
76	30	cart	Ribbon Cartridge for Epson LX-310	130.00	3,900.00
77	30	cart	Ribbon Cartridge for Epson LQ-310	175.00	5,250.00
89	50	roll	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	14.00	700.00
90	10	roll	Tape, Transparent, Width: 48mm, Usable Length: 50 meters	22.00	220.00
94	2	cart	Imaging Drum HP 104A (for HP 103AD)	4,330.00	8,660.00
96	5	cart	Toner Cartridge, Pantum P2500W-(PC-210)	3,874.00	19,370.00
109	12	piece	Punchless Folder , Folio Size, Color: Blue	39.00	468.00
110	5	cart	Ink Cartridge HP 678 Black	632.00	3,160.00
111	3	cart	Ink Cartridge HP 704 Black	603.00	1,809.00
113	8	unit	Cutter, stainless steel, Dim: 6.2 x 1.4 x 0.7 inches, Blade Size: 18mm	420.00	3,360.00
114	5	piece	Eraser, Whiteboard	17.00	85.00
116	9	piece	Ruler Plastic 12"	5.00	45.00
118	20	unit	Stapler Heavy Duty with Staple Wire Remover	108.00	2,160.00
119	2	unit	8 Band Number Stamp	192.00	384.00
120	3	unit	Dater Stamp	36.00	108.00
TOTAL CONTRACT AMOUNT (in Php)					**354,611.00**