BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

22 DEC 2023

NOTICE OF AWARD

RAMEL DE JESUS BIBAL
General Manager
Paper Plane General Merchandise Co.
2nd Floor, P&C Building, P. Canlapan St.
Cor. Noble St. Poblacion (Brgy. 10)
Batangas City
<rr.paperplane@gmail.com>

Dear **Mr Bibal**:

We are happy to notify you that items listed in Annex "A" hereof, for the project, entitled: "**SUPPLY/DELIVERY OF VARIOUS ORDINARY OR REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DEPARTMENT OF BUDGET AND MANAGEMENT-PROCUREMENT SERVICE (DBM-PS) FOR USE OF PMO BATANGAS INCLUDING TMOs AND COMMISSION ON AUDIT (COA)**" is awarded to **PAPER PLANE GENERAL MERCHANDISE CO.** in the total amount of **FOUR HUNDRED SIXTY EIGHT THOUSAND SEVEN HUNDRED NINETY SEVEN PESOS AND 79/100 (PHP 468,797.79) PHILIPPINE CURRENCY,** inclusive of 12% VAT.

You are hereby required enter into contract/purchase order with Philippine Ports Authority within ten (10) days from receipt hereof. Failure to comply with the said instruction shall constitute sufficient ground for the cancellation of this award.

Please sign on the "Conforme" section hereof and return to us one (1) copy of the same within three (3) calendar days from the date of receipt.

Truly yours,

JOSELITO O SINOCRUZ PhD
Port Manager

Conforme:

RAMEL DE JESUS BIBAL
Paper Plane General Merchandise Co.
Date: _____

BAC-BGS-002I-2023 & BAC-BGS-009J-2023

ANNEX "A"

Project Title:	**SUPPLY/DELIVERY OF VARIOUS ORDINARY/REGULAR OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOs AND COMMISSION ON AUDIT (COA)**
Reference No:	**BAC-BGS-002I-2023 & BAC-BGS-009J-2023**
Delivery Site:	PPA Administration Building, Port Access Road, Calicanto, Batangas City Calicanto, Batangas City
Supplier:	**PAPER PLANE GENERAL MERCHANDISE CO.**
Contract Amount:	**PHP 468,797.79**

Item No.	Qty.	Unit	Items Description/Specification	CYRIENE TRADING	
				Unit Cost	Total
1	50	pc	Arch Lever File (Legal), H-35 cm; W-28.5 cm; Thickness -8 cm (Vertical) (25-blue) (25-red)	125.00	6,250.00
2	17	pc	Arch Lever File (Legal), H-24 cm; W-39.5 cm; Thickness -8.5 cm (Horizontal) (Blue)	125.00	2,125.00
3	15	box	Ballpen, Black, retractable (12 pcs per box)	60.00	900.00
4	13	box	Ballpen, Blue, retractable (12 pcs per box)	60.00	780.00
5	24	pack	Battery, AAA, 2 pcs. per blister pack	62.50	1,500.00
6	26	pack	Battery, AA, 2 pcs. per blister pack	44.38	1,153.88
7	100	pc	Box, Peerless (Original) 24"x15"x11"	160.00	16,000.00
8	9	box	Clip, Backfold, 19 mm (3/4") 12 pieces per box	14.99	134.91
9	16	box	Clip, Backfold, 25 mm 12 pieces per box	23.50	376.00
10	21	box	Clip, Backfold, 32 mm (1 1/4") 12 pieces per box	30.00	630.00
11	9	box	Clip, Backfold, 41 mm 12 pieces per box	70.00	630.00
12	18	box	Clip, Backfold, 51 mm 12 pieces per box	84.00	1,512.00
13	30	pc	Correction Tape	20.00	600.00
14	2	box	Envelope White long Mailing 500's	330.00	660.00
15	32	box	Fastener, Plastic 70 mm between prongs, 50 sets per box	39.00	1,248.00
16	8	box	Fastener, Metal 70 mm between prongs, 50 sets per box	50.00	400.00
18	6	pc	Eraser, Pencil	33.00	198.00
19	1	pack	Folder, Tagboard for A4 size Size documents, 100 pcs /pack	460.00	460.00
20	2	pack	Folder, Pressboard Expandable (Long), 100 pcs/pack (green)	1,555.00	3,110.00
21	32	btl	Glue, 130g. Multi purpose glue	59.00	1,888.00
22	7	pack	Index Tab (Yellow)	75.00	525.00
23	7	cart.	Inked Ribbon Cartridge (Color: Black), for Time Stamping Machine Winner ETP-20 (Original)	1,539.00	10,773.00
24	5	pc	Marker, permanent, bullet type, point: medium. Red	37.50	187.50
25	2	pc	Marker, permanent, bullet type, point: medium, black	37.50	75.00
26	32	pc	Marker, permanent, broad type, point: medium, black	37.50	1,200.00
27	6	pc	Marker, permanent, broad type, point: medium, blue	37.50	225.00
28	13	pc	Marker, Whiteboard Black	45.00	585.00
30	17	set	Marker Fluorescent, Orange, Green, Yellow (3 colors per set)	67.50	1,147.50
31	18	pad	Note Pad Stick On 2 x 3, 100 sheets per pad	16.75	301.50
32	12	pad	Note Pad Stick On 3 x 3, 100 sheets per pad	19.75	237.00
33	20	pad	Note Pad Stick On 3 x4, 100 sheets per pad	24.75	495.00

34	111	ream	Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24 (Please see attached Green Procurement Specifications)	265.00	29,415.00
35	140	ream	Paper, (Multi Copy) A4, 210mm x 297mm, 80gsm subs 24 (Please see attached Green Procurement Specifications)	230.00	32,200.00
36	30	ream	Paper, Multi Purpose 70 gsm, size: 216mm x330mm (Legal)	230.00	6,900.00
37	30	ream	Paper, Multi Purpose, 70 gsm size: 210 mm x 297 mm., A4	203.00	6,090.00
38	20	box	Paper Clip, 33 mm, 100 pieces per box or 52 grams	9.75	195.00
39	24	box	Pencil # 2 (12's)	95.00	2,280.00
40	10	roll	Plastic Twine (approximately 1 kg)	69.75	697.50
41	3	pack	Push Pin	30.00	90.00
42	1	pack	PVC Binding Film, Legal Size (217x331 mm), 100 sheets	499.00	499.00
45	3	box	Roller Ball Pen, Black, Retractable Gel Ink, Rollerball 0.7mm (12 pcs per box)	999.00	2,997.00
46	14	box	Rubber Band, 70mm, min lay flat length (#18), 350 grams	220.00	3,080.00
47	4	box	Rubber Band, Small # 16, 350 grams	200.00	800.00
48	23	box	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	255.00	5,865.00
49	21	box	Sign Pen, Black, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	255.00	5,355.00
50	6	box	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	255.00	1,530.00
51	13	box	Sign Pen, Blue, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	255.00	3,315.00
52	8	btls	Stamp Pad Ink (Black), 60 ml	25.50	204.00
53	1	pc	Stamp Pad, Felt bed dimension: 60 mm x 100 mm	51.75	51.75
54	62	box	Staple Wire, Standard (leg length 6mm) 5000 staples per box	42.75	2,650.50
55	8	pack	Sticker Paper A4 Matt (1 x 10)	44.75	358.00
56	10	roll	Tape, Double Sided , 1/2 inch x 25 yards, transparent	18.00	180.00
57	24	roll	Tape, Masking, Width: 48mm, Usable Length: 50 meters	75.00	1,800.00
58	19	roll	Tape, Packaging, Width: 48mm, Usable Length: 50 meters	27.50	522.50
59	41	roll	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	18.75	768.75
60	8	roll	Tape, Transparent, Width: 48mm, Usable Length: 50 meters	27.50	220.00
61	10	roll	Thermal Paper	99.00	990.00
63	11	pack	Paper, Specialty Board Color: White, Size: 8 1/2 x 13, 220 GSM	45.00	495.00
64	10	pack	Paper, Laid , Color: White, Size 8 1/2 x 13 , 100 GSM	84.00	840.00
65	24	pc	DVD, Recordable 700mb/80min with case	65.00	1,560.00
66	8	cart	Drum Cartridge, HP Laserjet Imaging Drum 19A CF219A (Original)	2,849.00	22,792.00
67	18	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL (Black) (Original)	1,999.00	35,982.00
68	10	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-C (Cyan) (Original)	1,250.00	12,500.00
69	10	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-M (Magenta) (Original)	1,250.00	12,500.00
70	10	cart	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-Y (Yellow) (Original)	1,250.00	12,500.00
72	4	cart	Ink Cartridge, HP 680 (Colored) (Original)	600.00	2,400.00
73	7	cart	Ink Cartridge, HP CB435A (Original)	2,950.00	20,650.00
74	3	cart	Ink Cartridge, HP C285A (HP 85A) (Original)	4,500.00	13,500.00
76	15	cart	Ink, Epson 003 (Cyan) (Original)	310.00	4,650.00
78	15	cart	Ink, Epson 003 (Yellow) (Original)	310.00	4,650.00
79	5	cart	Ribbon Cartridge, for Epson LQ 2190 (Original)	999.00	4,995.00
80	20	cart	Ribbon Cartridge, for Epson LX-310 (Original)	180.00	3,600.00

81	20	cart	Ribbon Cartridge, for Epson LQ-310 (Original)	210.00	4,200.00
82	2	cart	Ribbon Cartridge, for Oki Microline Dotmatrix 5721/5791 (Original)	3,260.00	6,520.00
83	3	cart	Toner Cartridge, HP 103AD (Original)	1,815.00	5,445.00
84	3	drum	Imaging Drum HP 104A (Original)	4,750.00	14,250.00
86	1	cart	Toner Cartridge, HP 49A (Original)	2,950.00	2,950.00
87	6	cart	Toner Cartridge, HP CF217A (HP 17A) (Original)	4,030.00	24,180.00
88	10	cart	Toner Cartridge, Pantum P2500W-(PC-210) (Original)	4,135.00	41,350.00
89	7	cart	Toner Cartridge TN 2360 (for Brother DCP-L2540DW Printer) (Original)	2,187.50	15,312.50
91	2	box	Ballpen, Red, rectractable (12 pcs per box)	60.00	120.00
93	1	pc	Cork Board 24"x36	950.00	950.00
94	2	pc	16 GB USB Flash Drive	267.50	535.00
95	8	pc	Personalized signature stamp, 2.7 x 1.1 cm	480.00	3,840.00
96	1	pc	Desk Tray, 2 layers	337.50	337.50
97	6	pc	External Hard Drive (1 TB)	3,248.75	19,492.50
99	4	unit	Pencil Sharpener, Manual hand crank operation with metal table mount, Large shaving bin and sharpens pencils	450.00	1,800.00
100	3	unit	Puncher, Paper, (Heavy Duty), with two hole guide, Diameter of Hole: 7mm (approx), Punching Capacity: 30 sheets of 70gsm Multipurpose Paper	215.00	645.00
101	1	pc	Ruler, Stainless 24 inch	140.00	140.00
102	1	pc	Ruler, Stainless 12 inch	105.00	105.00
103	2	pc	Ruler , metal , size 12 inch	105.00	210.00
104	7	pc	Scissors, length: 6.5 inches, made from HQ Stainless Steel	70.00	490.00
105	15	unit	Stapler with remover , HD50-R	419.00	6,285.00
106	2	pc	Stapler Remover (Heavy Duty), Metal, Plier Type	62.50	125.00
107	3	unit	Tape Dispenser, Table Top, Heavy Duty, Non-skid full rubber base, Holds rolls up to 24mm wide on 75 mm core	180.00	540.00
TOTAL CONTRACT AMOUNT (In Php)					**468,797.79**