

**CONTRACT OF PIECE OF WORK**

**THIS CONTRACT** made on \_\_\_\_\_ of \_\_\_\_\_, by and between:

PHILIPPINE PORTS AUTHORITY (PPA), PMO-Zamboanga, a government agency with office address located at R.T. Lim Boulevard, Zamboanga City, herein represented by LIBERTO C. DELA ROSA, herein referred to as "PPA";

-AND-

CEEJAY'S ENTERPRISES, a single proprietor with office address located at Barcelona Street, Zamboanga City, hereinafter represented by CHARITO J. CANOPIN, owner, referred to as "SUPPLIER".

Both shall collectively referred to as "PARTIES".

-WITNESSETH-

That herein parties enter into a Contract of Piece of Work for the Supply of Labor and Materials and hereby undertake and agree as follows:

**SECTION 1. SCOPE OF WORK:**

This scope of this contract shall include services for photocopy, blue and white print, binding, and tarpaulin printing, as detailed below:

ITEM NO	SCOPE OF WORK
1	Photocopy (Clear copy): - Legal Size; - Letter/A4 size
2	Blue print, Standard size (21" x 30")
3	White Print, Standard Size (21" x 30")
4	Binding - Soft bound, Ordinary Cartolina over; - Hard Bound
5	Tarpaulin Printing per foot - China made, per sq. ft. - Japan made, per sq. ft.

**SECTION 2. TERM OF THE CONTRACT.**

This Contract shall be effective for the period of NINE (9) months, from April 1, 2016 to December 31, 2016. Such term is renewable upon mutual agreement of the parties, as to the terms and conditions thereof.

**SECTION 3. OBLIGATIONS OF THE PARTIES:**

**A) The SUPPLIER shall:**

- (a) Perform all the piece work required by the Contract, specifically the services covered by the scope of work as mentioned under Section 1, or as may be required by PPA.
- (b) Fulfil everything indicated in this Agreement, and what has been poorly done, must be undone, at its own expense;
- (c) Submit the Statement of Account for all the services incurred by PPA after the end

*[Handwritten signatures in blue ink on the left margin]*

of the month, which statement shall be submitted within the first week of the succeeding month.

**B) PPA shall:**

- (a) Deliver all approved purchase orders together with its related supporting to the office of the Supplier.
- (b) Pick-up all duly accomplished purchase orders from the office address of the Supplier. Pick up time shall be made during office hours (8:00 am to 5:00 pm, Monday to Friday, except holidays)
- (c) Pay the actual cost of the services rendered to the Supplier, which shall be made at the end of the month.

**SECTION 4. METHOD OF ACCOUNTABILITY**

The methods of accountability are the Purchase Order Slips issued by PPA and Charge Invoice issued by Supplier.

**SECTION 5. CONTRACT PRICE**

The Contract price (inclusive of VAT -12%) which shall be paid by PPA are as follows:

ITEM NO	SCOPE OF WORK	Unit Price
1	Photocopy (Clear copy): <ul style="list-style-type: none"><li>- Legal Size;</li><li>- Letter/A4 size</li></ul>	P 1.65/copy 1.65/copy
2	Blue print, Standard size (21" x 30")	P 16.50/piece
3	White Print, Standard Size (21" x 30")	P 45.00/piece
4	Binding <ul style="list-style-type: none"><li>- Soft bound, Ordinary Cartolina Cover;</li><li>- Hard Bound</li></ul>	P 35.00/piece 195.00/piece
5	Tarpaulin Printing per foot <ul style="list-style-type: none"><li>- China made, per sq. ft.</li><li>- Japan made, per sq. ft.</li></ul>	P 14/sq ft. + P50.00 P 17/sq ft. + P50.00

This Contract is based on actual work provided by the Supplier and shall be on need basis only. The total amount of the contract shall not exceed Ninety Nine Thousand Pesos (P 99,000.00).

However, in case the contract amount shall exceed P99,000.00, PPA shall shoulder its payment provided the said excess is justifiable.

**SECTION 6. TERMINATION OF CONTRACT:**

The following shall be considered as justifiable grounds to terminate the contract, to wit:

- 1.) End of contract term;
- 2.) Violation of any of the terms and conditions hereof, shall give PPA the right to pre-terminate the contract, including, but not limited to:

- a) Unsatisfactory service; and



b) Delay in the delivery of specific piece of work, unless, the delay is for justifiable grounds.

In case of pre-termination of contract due to the fault of the Supplier without, or after incurring delay, without justifiable grounds, a reduction of the contract price shall be made in proportion to the work actually completed.

**SECTION 7. EFFECTIVITY.**

This Contract shall take effect upon its signing by both parties.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement under their respective corporate seals and by the hands of their proper officers hereunto duly authorized.

PHILIPPINE PORTS AUTHORITY

CEEJAY'S ENTERPRISES

Herein represented by :

Herein represented by :

  
LIBERTO C. DELA ROSA  
Port Manager

  
CHARITO J. CANOPIN  
Manager

Signed in the presence of:

  
FRANCISCA CLARISSA P. DAGOY AND   
Acting Manager, Admin. Division

**ACKNOWLEDGMENT**

Republic of the Philippines)  
City of Zamboanga.....)S.S.  
x-----x)

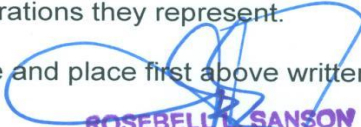
Before me, a Notary Public for and in the City of Zamboanga, this \_\_\_\_\_ day of \_\_\_\_\_, 2016, personally appeared the following parties:

- 1) Liberto C. Dela Rosa with valid ID PPA 0115-1979 ; and
- 2) Charito J. Canopin with valid ID PHIC 14-025219793-8

Both known to me and to me known to be the same persons who executed the foregoing Contract of Piece of Work, consisting of THREE (3) pages including this where Acknowledgment is made and they acknowledged that the same are their free and voluntary acts and deeds and of the Corporations they represent.

WITNESS my hand and seal on the date and place first above written.

Doc No. 320  
Page No. 04 ;  
Book No. 02 ;  
Series of 2016

  
**ROSEBELI S. SANSON**  
Notary Public  
Until 31 December 2017  
Notarial Commission No. 47 - 2016  
PTR No. 1168820 at 10/4/16, Z.C  
IBP No. 897196 - 01/04/16 Z.C  
Roll No. 62709 - 05/03/14  
2F LDM Bldg., Pilar Street, Z.C

