PHILIPPINE PORTS AUTHORITY

RESOLUTION NO. B011-2022(G)
PMO BATANGAS BIDS AND AWARDS COMMITTEE
(PMOB-BAC)

WHEREAS, pursuant to Resolution No. A010-2022(G), the Philippine Ports Authority, Port Management Office of Batangas Bids and Awards Committee (PMOB-BAC) recommended bidding of the project: **SUPPLY/DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOS** in accordance with Section 52.1(b), Shopping of the 2016 Revised IRR of RA 9184;

WHEREAS, the Request for Quotation (RFQ) was posted at Philgeps, PPA website, and at the PPA Bulletin Board from **07 - 11 March 2022**;

WHEREAS, the PMOB-BAC received the quotations from suppliers, namely: **SONJAY ENTERPRISE, MOSTACO MARKETING,** and **PAPER PLANE GENERAL MERCHANDISE CO.** before the deadline of submission which was scheduled on or before **9:00 A.M.** of **11 March 2022**;

WHEREAS, opening of quotations was held at ESD Conference Room, 5th Floor, PPA Administration Building, Port Access Road, Calicanto, Batangas City on **11 March 2022** at **10:00 am.**

WHEREAS, only the submitted documents of **PAPER PLANE GENERAL MERCHANDISE CO.** were found complete and compliant with the requirements;

WHEREAS, after evaluation of the above documents, the PMOB-BAC verified/evaluated the submitted quotation of **PAPER PLANE GENERAL MERCHANDISE CO.** and the offer was determined as follows, to wit:

Item No.	Qty.	Unit	Items Description/Specification	Paper Plane General Merchandise, Co.	
				Unit Cost	Quoted Amount
1	12	pc.	Arch Lever File (Legal), H-35cm; W-28.5cm; Thickness-8cm; Vertical (Color: Blue)	105.00	1,260.00
2	12	box	Ballpen, Black, retractable (12 pcs per box)	72.00	864.00
3	8	box	Ballpen, Blue, retractable (12 pcs per box)	72.00	576.00
4	27	pack	Battery, AAA, 2 pcs. per blister pack, Alkaline, 1.5 volts, 9.7-11.5 grams, Operating Temp: 18 to 55 degrees celcius, No added mercury and cadmium	67.80	1,830.60
5	24	pack	Battery, AA, 2 pcs. per blister pack, Alkaline, 1.5 volts, 15.0-23.0 grams, Operating Temp: -18 to 55 degrees celcius, No nadded mercury or cadmium	46.50	1,116.00
6	12	pack	Battery 9 volts	125.00	1,500.00
7	12	pc.	Binder Ring 12.7mm x 1.12mtrs. (1/2 x 44") plastic , 80 rings	12.50	150.00
8	12	pc.	Binder Ring 25mm x 1.12mtrs. (1 x 44) plastic 80 rings	34.00	408.00
9	12	pc.	Binder Ring 15 mm (5/8 x 44") plastic 80 rings	18.00	216.00
10	12	pc.	Binder Ring 19mm x 1.12mtrs. 80 rings plastic	22.00	264.00
11	7	pc.	Box, Data File, Horizontal, Legal (Double) with Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cmBox	208.00	1,456.00
12	100	pc.	Box, Peerless (Original) 24"x15"x11"	115.00	11,500.00
13	3	box	Clip, Backfold, 19 mm (3/4") 12 pieces per box	20.00	60.00
14	10	box	Clip, Backfold, 25 mm, (1") 12 pieces per box	27.50	275.00
15	9	box	Clip, Backfold, 32 mm (1 1/4") 12 pieces per box	37.50	337.50
16	8	box	Clip, Backfold, 50 mm (2") 12 pieces per box	75.00	600.00

17	18	pc.	Compact Disc, Rewritable 700mb/80min. w/ case	55.00	990.00
18	45	box	Continuous Form 4 Ply , 280 mm X 241mm, carbonless, thickness-0.062mm min. each sheet (500 sets per box)	1,200.00	54,000.00
19	5	pc.	Cutter, Blade	15.00	75.00
20	1	cart.	Drum Cartridge, Brother DR 2125 (Original)	5,875.00	5,875.00
21	3	box	Envelope, legal size (Brown) 100 pcs per box	300.00	900.00
22	2	box	Envelope, A4 size (Brown) 100 pcs per box	200.00	400.00
23	7	pc.	Eraser, Mars plastic, size: 65x23x13 mm	70.00	490.00
24	40	box	Fastener, Plastic 70 mm between prongs, 50 sets per box	35.00	1,400.00
25	7	box	Fastener, Metal Long	0.00	0.00
26	6	pc.	Flag, Philippine 5'x 3'	187.50	1,125.00
27	4	pack	Folder with Tab, for Legal size documents (100 pcs. per pack)	450.00	1,800.00
28	2	pack	Folder with Tab, for A4 documents (100 pcs. per pack)	400.00	800.00
29	30	botl.	Glue, 130g. Multi purpose glue	57.00	1,710.00
30	2	pc.	Imaging Drum HP 104A (Original)	4,825.00	9,650.00
31	8	cart.	Ink Cartridge, Brother MFC-J3930DW, LC3619XL (Black) (Original)	2,100.00	16,800.00
32	5	cart.	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-C (Cyan) (Original)	1,600.00	8,000.00
33	5	cart.	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-M (Magenta) (Original)	1,600.00	8,000.00
34	5	cart.	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-Y (Yellow) (Original)	1,600.00	8,000.00
35	4	cart.	Ink Cartridge HP 60 (Black) (Original)	999.00	3,996.00
36	4	cart.	Ink Cartridge HP 60 (Colored) (Original)	999.00	3,996.00
37	10	cart.	Ink Cartridge, HP 680 Black (Original)	650.00	6,500.00
38	5	cart.	Ink Cartridge, HP 680 (Colored) (Original)	650.00	3,250.00
39	10	cart.	Ink Cartridge, Epson 6641 Black (Original)	320.00	3,200.00
40	4	cart.	Ink Cartridge, Epson 6642 Cyan (Original)	320.00	1,280.00
41	4	cart.	Ink Cartridge, Epson 6643 Magenta (Original)	320.00	1,280.00
42	4	cart.	Ink Cartridge, Epson 6644 Yellow (Original)	320.00	1,280.00
43	2	cart.	Ink, Epson 008 (Original)	1,100.00	2,200.00
44	24	pc.	Marker , Whiteboard black	40.00	960.00
45	9	pad	Note Pad, Stick On 2" x 3", 100 sheets per pad	20.00	180.00
46	5	pad	Note Pad, Stick On 3" x 3", 100 sheets per pad	25.00	125.00
47	15	pad	Note Pad, Stick On 3" x 4", 100 sheets per pad	30.00	450.00
48	20	box	Paper Clip, 33 mm, 100 pieces per box or 52 grams	10.00	200.00
49	20	box	Paper Clip, 50 mm, 100 pieces per box or 120 grams	22.50	450.00
50	200	ream	Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24	260.00	52,000.00
51	190	ream	Paper, (Multi Copy) A4, 210mm x 297mm, 80gsm subs 24	212.00	40,280.00
52	6	ream	Paper, A3 size subs. 24 80gsm imported materials superwhite zero paper dust, long grain quality	490.00	2,940.00
53	10	box	Pencil # 2 (12's)	75.00	750.00
54	8	roll	Plastic Twine (approximately 1 kg)	75.00	600.00
55	5	box	Push Pins (50 pcs. per box)	25.00	125.00
56	14	pc.	Record Book, 300 pages; Paper stock shall be white bond, non-blot; Thickness: 0.07mm (min); Size: 205mm x 265mm (min); Machine pre-numbered pages; Cover: Material Laminated chipboard; Thickness: 1.5mm (mim); Size: 214mm X 278mm (min.); Number of writing lines: 37 (min.) equal spaced; With "Official Record Book" printed on front outside cover	200.00	2,800.00

57	24	pc.	Record Book, 500 pages, Paper stock shall be white bond, non-blot; Thickness: 0.07mm (min); Size: 205mm x 265mm (min); Machine pre-numbered pages; Cover: Material Laminated chipboard; Thickness: 1.5mm (mim); Size: 214mm X 278mm (min.); Number of writing lines: 37 (min.) equal spaced; With "Official Record Book" printed on front outside cover	210.00	5,040.00
58	10	cart.	Ribbon Cartridge, for Epson LQ 2190	1,075.00	10,750.00
59	68	cart.	Ribbon Cartridge, for Epson LQ-310	235.00	15,980.00
60	2	cart.	Ribbon Cartridge, for Epson LX-310	156.25	312.50
61	3	cart.	Ribbon Cartridge, for Oki Microline Dotmatrix 5721/5791	0.00	0.00
62	20	box	Rubber Band, 70mm, min lay flat length (#18), 350 grams	200.00	4,000.00
63	8	box	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	250.00	2,000.00
64	9	box	Sign Pen, Black, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	250.00	2,250.00
65	5	box	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	250.00	1,250.00
66	6	box	Sign Pen, Blue, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	250.00	1,500.00
67	10	btl	Stamp Pad Ink (Purple), 50 ml	120.00	1,200.00
68	6	pc.	Stamp Pad, Felt bed dimension: 60 mm x 100 mm	45.00	270.00
69	100	box	Staple Wire, Standard (leg length 6mm) 5000 staples per box	40.00	4,000.00
70	15	pack	Sticker Paper A4 Matt (1 x 10)	35.00	525.00
71	8	roll	Tape, Double Sided , 1/2 inch x 25 yards, transparent	18.75	150.00
72	9	roll	Tape, Masking, Width: 48mm, Usable Length: 50 meters	75.00	675.00
73	19	roll	Tape, Packaging, Width: 48mm, Usable Length: 50 meters	30.00	570.00
74	33	roll	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	22.00	726.00
75	6	cart.	Toner Cartridge, HP CB435A (Original)	2,150.00	12,900.00
76	2	cart.	Toner Cartridge, HP C285A (HP 85A) (CE285A) (Original)	2,100.00	4,200.00
77	1	cart.	Toner Cartridge, HP 49A (Original)	3,300.00	3,300.00
78	2	cart.	Toner Cartridge, HP 103AD (Original)	1,620.00	3,240.00
79	2	cart.	Toner Cartridge for Brother DCP L2540DW	3,300.00	6,600.00
80	12	unit	Calculator, 2 way power, 12 digits	375.00	4,500.00
81	2	pc	Cork Board (4 ft x 5 ft)	1,500.00	3,000.00
82	7	pc	Dater Stamp	350.00	2,450.00
83	7	pc	Flash Drive 32 GB	500.00	3,500.00
84	4	pc	Keyboard, USB Port	450.00	1,800.00
85	4	pc	Mouse, optical with scroll, USB Port	350.00	1,400.00
86	15	unit	Puncher, Paper, (Heavy Duty), with two hole guide, Diameter of Hole: 7mm (approx), Punching Capacity: 30 sheets of 70gsm Multipurpose Paper	325.00	4,875.00
87	15	pc	Ruler Plastic 300mm	6.00	90.00
88	25	pc	Scissors, length: 6.5 inches, made from HQ Stainless Steel	37.50	937.50
89	28	unit	Stapler with remover , HD50-R	387.50	10,850.00
90	8	pc	Staple Remover (Heavy Duty), Metal, Plier Type	55.00	440.00
91	1	unit	Desk Tray 3 Layers	475.00	475.00
92	1	unit	Wall Clock, Dial Complete Numbers 1 to 12, Machine Step Second, Plastic frames/glass, battery operated, Size: 15.5 inches/37cm	799.00	799.00
TOTAL CONTRACT AMOUNT (in Php)					**387,825.10**

WHEREAS, after coming up with the aforementioned evaluation, it was determined that the bid of **PAPER PLANE GENERAL MERCHANDISE CO.** is the single calculated quotation;

NOW, THEREFORE, for and in consideration of the foregoing, and to promote economy and efficiency in the procurement, the PMO Batangas Bids and Awards Committee (PMOB-BAC) hereby resolves, as it is hereby resolved, to respectfully recommend to the Port Manager, the award of contract/Purchase Order to **PAPER PLANE GENERAL MERCHANDISE CO.** as the single calculated quotation for the project **SUPPLY/DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT NOT AVAILABLE IN THE DBM-PS FOR USE OF PMO BATANGAS INCLUDING TMOS** in the amount of **THREE HUNDRED EIGHTY SEVEN EIGHT HUNDRED TWENTY FIVE PESOS AND 10/100 (PHP 387,825.10) PHILIPPINE CURRENCY.**

SIGNED AND RECOMMENDED by the PMOB-BAC, PPA-PMOB this **16th** day of **March 2022** at the **PPA-PMOB Office, Calicanto, Batangas City**.

AURORA A. MENDOZA
Member

MARGARITA EMELYN B. VILLAMOR
End-User

ARNOLD S. NAVARRO
Member

AMBROCIO O. ILAO
Vice-Chairperson

JEFREN P. PANGANIBAN
Chairperson

Approved:

SELITO O. SINOCRUZ PhD
Port Manager
16 MAR 2022