



MINUTES OF MEETING DURING THE PRE-BID CONFERENCE ON REPAIR/REBLOCKING OF CONCRETE PAVEMENT PORT OF DAPITAN, DAPITAN CITY

Held last October 25, 2019 at 10:00 AM
PPA Conference Hall, 2nd Floor Administration Building, PMO-Zamboanga Del Norte, Port of Dapitan
Port Area, Brgy. San Vicente, Dapitan City
Zamboanga Del Norte, Philippines 7101

Present:

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| 1. BYRON P. PATAG | - Chairperson |
| 2. ABDURASAD S. HASAN | - Vice Chairperson |
| 3. ENGR. DIOSDADO U. ARANAYDO | - Provisional Member |
| 4. BONIFACIO L. LOQUIAS, JR. | - Provisional Member, End-User |
| 5. KATHYREN S. YAP | - Member, TWG |
| 6. GEMA CHRISTINE A. TOMAWIS | - Head, TWG |
| 7. ENGR. BRYAN E. BALLON | - Member, TWG |
| 8. RANDY B. VILLARTE | - Member, Secretariat |
| 9. ENGR. IRWIN A. GALVEZ | - Member, Secretariat |

Absent

- | | |
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| 1. PPCI MELINDA H. CERBITO | - Head, Secretariat |
| 2. CHRISTIAN IAN D. EMPEYNADO | - Member, Secretariat |
| 3. DANNIE BOY L. ERASMO | - Provisional Member |
| 4. WYETH T. ACAS | - Regular Member |

Meeting Proper:

The meeting was called to order at 10:30 AM presided by Mr. Byron P. Patag, BAC Chairperson, PMO Zamboanga del Norte Bids and Awards Committee for Engineering Projects (PMO-ZAMBOANGA-DEL-NORTE-BAC-EP) for the Pre-Bid Conference of the project: **REPAIR/REBLOCKING OF CONCRETE PAVEMENT PORT OF DAPITAN, DAPITAN CITY** with an Approved Budget of the Contract (ABC) through the PPA Corporate Funds in the sum of **FIFTEEN MILLION SIX HUNDRED TWO THOUSAND TWO HUNDRED EIGHTY TWO PESOS ONLY (Php15,602,282.00)**.

The BAC Secretariat acknowledged the attendees who were present. Since majority of the BAC members were present, a quorum was declared. There were no prospective bidders present.

During the meeting, the BAC Members discussed and emphasized the following provisions of the Instruction to Bidders:

19. Format and Signing of Bids

19.2 Forms as mentioned in ITB Clause 19.1 must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.

19.5 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

20. Sealing and Marking of Bids

20.1. Bidders shall enclose their original eligibility and technical documents described in ITB Clause 12, in one sealed envelope marked "ORIGINAL - TECHNICAL COMPONENT," and the original of their financial component in another sealed envelope marked "ORIGINAL - FINANCIAL COMPONENT," sealing them all in an outer envelope marked "ORIGINAL BID."

20.2. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as "COPY NO. ____ - TECHNICAL COMPONENT" and "COPY NO. ____ - FINANCIAL COMPONENT" and the outer envelope as "COPY NO. ____," respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

- Clarifications and changes were established by the BAC Members during the deliberation of this provision.

20.3. The original and the number of copies of the bid as indicated in the BDS shall be typed or written in ink and shall be signed by the Bidder or its duly authorized representative/s.

20.5. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening.

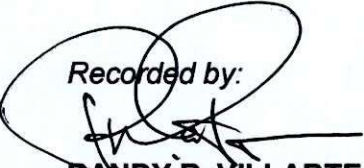
21. Deadline for Submission of Bids

Bids must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the BDS. In case the deadline for submission of bids fall on a non-working day duly declared by the president, governor, or mayor or other government official authorized to make such declaration, the deadline shall be the next working day.

The BAC Members agreed that the changes in the implementation of the 20.1 and 20.2 of the sealing and marking of bids will take effect on the next Bid Activity as there were no prospective bidders present.

There being no other issues, the meeting adjourned at 11:45AM.

Recorded by:


RANDY B. VILLARTE
Member, Secretariat

Attested by:


BYRON P. PATAG
BAC Chairperson