PHILIPPINE PORTS AUTHORITY
Port Management Office of Davao
Km. 10, Port Area, Sasa, Davao City

MINUTES OF THE PRE-BID CONFERENCE

PMO-Davao Conference Room
August 19, 2019

I. ATTENDANCE

BAC Members, TWG and Secretariat present:

1. Elisha V. Ano-os	- BAC Chairperson
2. Asterio C. Gallardo, Jr.	- BAC Vice Chairperson
3. Helen Teresita T. Luga	- BAC Regular Member
4. Nancy A. Prieto	- BAC Provisional Member
5. Alex A. Ingente	- BAC Provisional Member
6. Gemma G. Cesar	- BAC Provisional Member
7. Lara Simone L. Aba	- BAC Provisional Member
8. Lilibeth M. Fernandez	- TWG Head
9. Loy Johanne L. Bedico	- TWG Member
10. Edelpeter De La L. Rosa	- TWG Member
11. Anna Lee Monica G. Alingalan	- Head Secretariat
12. Daryl Mae U. Demerey	- Secretariat, Member
13. Cheryl C. Magnaye	- Secretariat, Member
14. Isabelle L. Sintos	- Secretariat, Member
15. Jennifer O. Africa	- Secretariat, Member
16. Lodrito C. Baculna, Jr.	- Secretariat, Member

ABSENT:

Victor A. Jaspe	- Secretariat, Member

BIDDERS PRESENT:

17. Jonathan I. Lopena	- Zet Construction
18. Joan Panolino	- Dumalag Surveying & Engineering Services
19. Jomer D. Peras	- NGP Construction
20. Arman A. Capin	- Caresystem Technology Solution Co., Inc.
21. Ryan Jay Adrales	- Brima Construction & Enterprises

OBSERVER PRESENT:

22. Rauf S. Noor	- Commission on Audit

II. AGENDA

To conduct **Pre-Bid Conference** for the Project: **Repair of Sasa Port Perimeter Fence Including Provision of Razor Wires for Additional Security Measures at Sasa Port, Davao City.**

III. PROCEEDINGS

The Pre-Bid Conference was called to order at 10:56 a.m. and was presided by Elisha V. Ano-os, PMO Davao Single BAC Chairperson after an invocation which was led by Ms. Africa. The members of the PMO Davao Single BAC were introduced and a quorum was declared by Ms. Anna Lee Monica G. Alingalan, BAC Secretariat, Head since all of the members of the BAC were present. Likewise, the BAC Sec Head acknowledged the presence of the prospective bidders and one (1) observer and informed the group that Letters of Invitation were sent on 08 August 2019 to the following observers namely: ASAC, PICE, PLSA and COA. Said letters were duly received and acknowleged within the period stipulated under Sec. 13.3 of the 2016 Revised IRR of 9184.

The five (5) prospected bidders who were present during the Pre-Bid Conference were the following:

1. ZET Construction; and
2. Teddie Construction Development, Inc.
3. Care System Technology Solutions., Inc.
4. NGP Construction
5. Edison Development & Construction

At this point, the BAC Chairperson turned over the floor to the Members of the Technical Working Group (TWG), Arch. LJ Bedico/Engr. E. De La Rosa who presented the following :

- Declaration of Policy;
- Purpose of the Pre-Procurement Conference;
- Supplemental/Bid Bulletin;
- Contents of the Bidding Documents (Invitation to Bid, Instruction to Bidders, Bid Data Sheet, General Conditions of the Contract, Special Conditions of the Contract, Specifications, Drawings, Bill of Quantities and Bidding Forms);
- Eligibility of Bidders;
- Bidders Responsibilities;
- Opening and Preliminary Examination of Bids (1st envelope-eligibility & technical documents/2nd envelope-financial component);
- Detailed Examination and Comparison of Bids (The BAC shall consider the following in evaluation of bids (a) completeness of the bid and (b) arithmetical corrections);
- Sealing and Markings of Bids;
- Bid Evaluation Criteria and Bid Evaluation Process (Detailed computation and comparison of bids);
- Post Qualification Criteria and Post Qualification Procedures;
- Possible causes of failure of bidding which is stated in Article XI, Section 35 of the Implementing Rules and Regulation of RA 91.84 and the Offenses and Penalties which was stated under Section 65 of IRR RA 9184;
- Warranty Requirements of the Project;
- Different Offenses and Penalties provided for in RA 9184; and

- Confidentiality Clause (Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award and Any effort by a bidder to influence the Procuring Entity in the Procuring Entity's decision in respect of Bid evaluation, Bid comparison or contract award will result in the rejection of the Bidder's Bid)

1. The representative from ZET construction clarified the following:
    - Plastering of Concrete Hollow Block Fence if it is back to back or one side only at PTB area.
    - Basis of the height of the fence if based on outside PPA. Arch. Bedico replied that the painting should be both side at PTB Area and the rest are one side only and the fence base was on outside PPA.

There being no other matters to be discussed, the meeting was adjourned at 12:05 noon.

Recorded by:

JENNIFER O. AFRICA
BAC Secretariat, Member

Noted by:

ELISHA V. ANO-OS
BAC Chairperson EP/PGSC