PURCHASE ORDER

Philippine Ports Authority

Run Date: 23-OCT-2025 14:58:41
Run By: PLAZAHDB

Supplier: SURIGAO TOPPERS MULTI SALES INC.
Address: SAN NICOLAS ST.
TIN: 481-560-619-0000
PO Type: STANDARD

Mode of Procurement: Shopping

PO No.: M405-005906-25
PO Date: 23-OCT-25
PR No.: M405-5492-25
PR Date: 16-OCT-25

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Resource Management Division_SUR
Delivery Term: 30

Date of Delivery: 22-NOV-25
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
SUR004	LOT	Supply and Delivery of Office Supplies for 4th Quarter, CY2025 of PMO-Surigao	1.00	146,022.3214	146,022.32
INPUT VAT 12					17,522.68
Total: One Hundred Sixty-Three Thousand Five Hundred Forty-Five Pesos					163,545.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Carmencita R. Lisondra

Approved:

Froilan J. Caturla

Conforme:

Concepcion D. Cabaraz

Signature Over Printed Name of Supplier

10-27-25

Date

Funds Available:

Raffy M. Lafuente