PURCHASE ORDER

Philippine Ports Authority

Run Date: 21-DEC-2023 16:45:40
Run By: ARALARR1

Supplier: HANZ GRAPHICS AND DIGITAL IMAGING CENTER
Address: Zamora Street
TIN: 166-548-378-0088
PO Type: STANDARD

PO No.: TAC-2565-23
PO Date: 21-DEC-23
PR No.: TAC-4274-23
PR Date: 30-NOV-23

Mode of Procurement:

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Office of the Port Manager_TAC
Delivery Term: twenty five calendar days

Date of Delivery: twenty five calendar days
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
ILOOFCSUP96	BOX	Bond Paper A4	80.00	1,062.50	85,000.00
INPUT VAT 12					10,200.00

Total: Ninety-Six Thousand Pesos 95,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

CORAZON T. GO
Administrative Division Manager

Approved:

MANUEL A. BOHOLANO
Port Manager

Conforme:

Signature Over Printed Name of Supplier

12/27/23
Date

OFFICE OF THE AUDITOR
PHILIPPINE PORTS AUTHORITY
PMO TAC (TACLOBAN)
RECEIVED
DATE: 12/26 Am
TIME: 12/29/23
BY:

Funds Available:

MERLE OSIA CRUZ
Finance Division Manager

10404010 - OFFICE SUPPLIES INV.

IAR# TAC-2070-23

PHILIPPINE PORTS AUTHORITY
PMO - Eastern Leyte/Samar
Port Area, Tacloban City
Tel. No. (053) 832-3962

Bids and Awards Committee - Procurement of Goods and Consultancy Services and Engineering Projects (BAC-PGCS/EP)

ABSTRACT OF QUOTATIONS

Purchase Request No. : TAC-4274-23
Purchase Request Date : November 30, 2023
Title/Project : Office Supplies
End User : Admin., PPA PMO-Eastern Leyte/Samar
Approved Budget for the Contract: 96,000.00

Date
Time

					NAME OF BIDDERS				
					HANZ GRAPHICS DIGITAL IMAGING		NEW FIVE STAR TRADING & PRINTING PRESS		LEYTE P
Item No.	PARTICULARS	QTY.	UNIT	PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE
1	Book Paper, A4 size, 80gsm (5reams per box)	80	box	96,000.00	1,190.00	95,200.00	1,250.00	100,000.00	1,280.
AMOUNT AWARDED						95,200.00		100,000.00	
Documentary Requirements:									
• Mayor's Business Permit					Document on file 12/31/23		Document on file 12/31/23		Document
• PhilGEPS Certificate of Registration					Document on file 08/17/24		X		Document
REMARKS					PASSED		FAILED		

Prepared by:

JENNYLYN B. SEJALVO
BAC-PGCS TWG HEAD

ANN THERESSE V. MARCOS
BAC-PGCS TWG Member

CHRISTIAN C.
BAC-PGCS TW

ACTION OF THE BIDS AND AWARDS COMMITTEE:

Recommending award to **HANZ GRAPHICS DIGITAL IMAGING** for having the SINGLE calculated and responsive quotation.

GLENN S. LAGUNAY
BAC Chairperson

CORAZON T. GO
BAC Vice-Chairperson

JENNELYN S. BIOSANA
BAC Member

ROGELIO V. PATAN-AO
BAC Member

ERLINDA L. ENTROLIZO
End-User Representative

P.O. 2565

Approved by:

MANUEL A. BOHOLANO
Port Manager

Dec. 21, 2023
10:00 am
RHODERICK T. ARALAR