Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
PMO - Eastern Leyte/Samar
Port Area, Tacloban City
TIN: 033-000-352-232

RIV No. TAC-3517-19
Date : Dec. 10, 2019
Req. Officer: Romeo A. Magallanes

PURCHASE ORDER

P.O. No. **TAC-203-19**
Date : Dec. 28, 2019

TO:

RMC Trading
Tacloban City

GENTLEMEN:

Please supply us within___ calendar days after receipt of this purchase order with the items(s) listed herein below.

Delay in delivery of the above item(s) is subject to penalty of **1/10** of **1%** of total value of this Order for each day of delay.

No.	Quantity	Unit	Item and Specification	Unit Price	
1	60	pc	Computer ink - LC539XL, Black	490.00	29,400.00
2	20	pc	Computer ink - LC535XL, Cyan	490.00	9,800.00
3	20	pc	Computer ink - LC535XL, Yellow	490.00	9,800.00
4	20	pc	Computer ink - LC563, Yellow	490.00	9,800.00
5	20	pc	Computer ink - LC563, magenta	490.00	9,800.00
6	20	pc	Computer ink - LC535XL, magenta	490.00	9,800.00
7	20	pc	Computer ink - LC563, Cyan	490.00	9,800.00
8	50	pc	Computer ink, Brother, LC563, black	490.00	24,500.00
9	10	box	Signpen, blue	240.00	2,400.00
10	10	box	White Mailing envelope, ordinary, long	250.00	2,500.00
11	10	box	Expanding envelope legal, white	2,500.00	25,000.00
12	10	box	Expanding envelope legal, green	1,150.00	11,500.00
13	50	rm	Book Paper, A4, subs. 20	190.00	9,500.00
14	50	rm	Book Paper, A3, subs. 20	340.00	17,000.00
15	50	rm	Book Paper,Legal, 8.5 x 13"	212.00	10,600.00
			Note: For ESD, PMO-ELS	**Total**	191,200.00

FUNDS AVAILABLE:

MERLE OSIA CRUZ 12/28/19
Finance Division Manager
50213020 A190050

RECOMMENDING APPROVAL

CORAZON T. GO
Admin. Division Manager

APPROVED :

EMILIANO M. ESPARAGUERA, JR.
Port Manager

This Purchase Order together with all its terms and conditions is hereby accepted by us with the warranty that we have not given nor do we intent to give any amount of money or gift in any form whatsoever to any official or employee of the PPA for the purpose of securing this Order or having the payment hereof expedited. We hereby declare it to be known to and by us that any violation of of this Warranty shall constitute sufficient ground for the PPA to revoke this Order and us to be excluded from any further deallings with the Authority.

We further declare it to known and accepted by us that any failure to effect delivery of the item(s) covered by this Order within the period specified herein shall give the Authority the right to cancel this Order or make an open market purchase of the underlivered item(s) for which we agree to reimburse the Authority for all payment made by it in excess of the unit price quoted herein for the said delivered item(s).

Accepted by: _____ Supplier

_____ Date

1. Please submit upon delivery two(2) copies of your Invoice/Delivery Receipt showing our Purchase Order number.
2. Delay in delivery of the above item(s) is subject to penalty of 1/10% or 1% of total value of this Order for each day of delay.
3. Please return original copy to the Philippine Ports Authority after knowledging receipt.

Copies to: 2 DV 1 PO File 1 Supplier 1 COA

OFFICE OF THE AUDITOR
PHILIPPINE PORTS AUTHORITY
PMO-EASTERN LEYTE/SAMAR
RECEIVED
DATE: 01/03/2020 TIME: 11:30 AM
BY:

859

PHILIPPINE PORTS AUTHORITY
PMO - Eastern Leyte/Samar
Port Area, Tacloban City
Tel. No. (053) 321-8057

Bids and Awards Committee - Procurement of Goods and Consultancy Services and Engineering Projects (BAC-PGCS/EP)

ABSTRACT OF QUOTATIONS

Purchase Request No. : TAC-3517-19
Purchase Request Date : December 10, 2019
Title/Project : Office Supplies
End User : Admin, PPA PMO-Eastern Leyte/Samar
Approved Budget for the Contract: 245,150.00

Date : 12/27/19
Time : 1:30 PM

Item No.	PARTICULARS	QTY.	UNIT	PRICE	NAME OF BIDDERS: Greenware Customized Systems & PC Accessories		New Five Star Trading & Printing Press		RMC Trading			
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Computer Ink - LC539XL, Black	60	PC	850.00	420.00	25,200.00	600.00	36,000.00	490.00	29,400.00		-
2	Computer Ink - LC535XL, Cyan	20	PC	600.00	420.00	8,400.00	550.00	11,000.00	490.00	9,800.00		
3	Computer Ink - LC 535 XL, Yellow	20	PC	600.00	420.00	8,400.00	550.00	11,000.00	490.00	9,800.00		
4	Computer Ink - LC 563 Yellow	20	PC	490.00	570.00	11,400.00	490.00	9,800.00	490.00	9,800.00		
5	Computer ink - LC 563 Magenta	20	PC	490.00	570.00	11,400.00	490.00	9,800.00	490.00	9,800.00		
6	Computer Ink - LC535XL, Magenta	20	PC	600.00	420.00	8,400.00	600.00	12,000.00	490.00	9,800.00		
7	Computer Ink - LC 563 Cyan	20	PC	490.00	570.00	11,400.00	490.00	9,800.00	490.00	9,800.00		
8	Computer Ink (Brother) LC 563 Black	50	PC	490.00	700.00	35,000.00	490.00	24,500.00	490.00	24,500.00		
9	SIGN PEN, (Blue)	10	BOX	900.00		-	900.00	9,000.00	240.00	2,400.00		
10	White mailing Envelope Ordinary - Long	10	BOX	650.00		-	320.00	3,200.00	250.00	2,500.00		
11	Expanding Envelope Legal (white)	10	BOX	2,800.00		-	2,800.00	28,000.00	2,500.00	25,000.00		
12	Expanding Envelope Legal (Green)	10	BOX	1,800.00		-	1,800.00	18,000.00	1,150.00	11,500.00		
13	Book Paper A4	50	RM	240.00		-	240.00	12,000.00	190.00	9,500.00		
14	PAPER, , A-3, Subs. 20	50	RM	345.00		-	345.00	17,250.00	340.00	17,000.00		
15	Book Paper, Legal (8.5 x 13)	50	RM	270.00		-	250.00	12,500.00	212.00	10,600.00		
	X-X-X-X-X					**119,600.00**		**223,850.00**		**191,200.00**		-
	Documentary Requirements: • Mayor's Business Permit • PhilGEPS Certificate of Registration				**Valid until Dec. 31, 2019** **Valid until Oct. 21, 2020**		**Valid until Dec. 31, 2019** **Valid until June 18, 2020**		**Valid until Dec. 31, 2019** **Valid until Aug. 11, 2020**			
	REMARKS				**Failed**		**Passed**		**Passed**			

Prepared by:

GILBERT B. ESQUIBEL
BAC-PGCS TWG Member

MYSHELL S. GONZAGA
BAC-PGCS TWG Member

GENEVIEVE B. MAGDUA
BAC-PGCS TWG Member

ACTION OF THE BIDS AND AWARDS COMMITTEE:

Recommending award to **RMC Trading** for having the lowest calculated and responsive quotation.

PHILIPPINE PORTS AUTHORITY
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GLENN S. LAGUNAY
BAC Chairperson

ORLANDO O. ENDEREZ
BAC Vice-Chairperson

JENNELYN S. SIOSANA
BAC Member

ROGELIO V. PATAN-AO
BAC Member

CORAZON T. GO
End-User Representative

Approved by:

EMILIANO M. ESPARAGUERA, JR.
Port Manager