PURCHASE ORDER

Philippine Ports Authority

Run Date: 21-DEC-2022 09:27:27
Run By: MAGALLANRA

Supplier: COPYLANDIA OFFICE SYSTEM CORPORATION
Address: TACLOBAN CITY
TIN: 002-332-000-0022
PO Type: STANDARD
Mode of Procurement:

PO No.: TAC-2426-22
PO Date: 21-DEC-22
PR No.: TAC-4048-22
PR Date: 17-OCT-22

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Office of the Port Manager_TAC
Delivery Term: twenty five (25) calendar days

Date of Delivery: twenty five (25) calendar days
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
CCS-ASD997	PC	Toner-TN-323, Genuine	10.00	6,696.4286	66,964.2
COS-ASD1396	PC	Genuine CV Ink	10.00	1,191.9643	11,919.6
COS-ASD1397	PC	Genuine CV Master	10.00	2,482.1429	24,821.4
INPUT VAT 12					12,444.6

Total: One Hundred Sixteen Thousand One Hundred Fifty Pesos 116,150.0

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

CORAZON T. GO
Admin. Division Manager

Approved:

MANUEL A. BOHOLANO
Port Manager

Conforme:

ULY MHE GOWNG
Signature Over Printed Name of Supplier

12/27/2022
Date

1/27/23

Funds Available:

MERLE OSIA CRUZ
Finance Division Manager

1040410

OFFICE OF THE AUDITOR
PHILIPPINE PORTS AUTHORITY
PMO ETS (TACLOBAN)
RECEIVED
DATE: 12/28/22
TIME: 9:25AM
BY:

PHILIPPINE PORTS AUTHORITY
PMO - Eastern Leyte/Samar
Port Area, Tacloban City
Tel. No. (053) 321-8057

Bids and Awards Committee - Procurement of Goods and Consultancy Services and Engineering Projects (BAC-PGCS/EP)

ABSTRACT OF QUOTATIONS

Purchase Request No. : **TAC-4048-22**
Purchase Request Date : **October 17, 2022**
Title/Project : **Purchase of Supplies for the Maintenance of Digital Copier**
End User : **Admin., PPA PMO-Eastern Leyte/Samar**
Approved Budget for the Contract: **116,150.00**

Date : Nov. 04, 2022
Time : 2:00 pm

Item No.	PARTICULARS	QTY.	UNIT	PRICE	NAME OF BIDDERS: COPYLANDIA OFFICE SYSTEMS CORPORATION		JOEBZ COMPUTER SALES		ELECTROCOMPUTER DATA SYSTEM	
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Geniune CV Ink	10	pc	13,350.00	1,335.00	13,350.00	1,450.00	14,500.00	1,400.00	14,000.00
2	Toner-TN-323, Genuine	10	pc	75,000.00	7,500.00	75,000.00	7,820.00	78,200.00	9,600.00	96,000.00
3	Genuine CV Master	10	pc	27,800.00	2,780.00	27,800.00	2,850.00	28,500.00	2,900.00	29,000.00
AMOUNT AWARDED						**116,150.00**		**121,200.00**		
Documentary Requirements:										
• Mayor's Business Permit					**Document on file 12/31/22**		**Document on file 12/31/22**		**Document on file 12/31/22**	
• PhilGEPS Certificate of Registration					**Document on file 09/25/23**		**X**		**Document on file 06/16/22**	
• Income/Business Tax Return					**Document on file CY 2022**		**Document on file CY 2021**		**Document on file CY 2021**	
• Omnibus Sworn Statement					**Document on file**		**X**		**Document on file 10/07/22**	
REMARKS					**PASSED**		**FAILED**		**FAILED**	

Prepared by:

GENEVIEVE B. MAGDUA
BAC-PGCS TWG HEAD

JENNYLYN B. SEJALVO
BAC-PGCS TWG Member

ANN THERESSE V. MARCOS
BAC-PGCS TWG Member

CHRISTIAN C. JIMENEZ
BAC-PGCS TWG Member

ACTION OF THE BIDS AND AWARDS COMMITTEE:
Recommending award to **COPYLANDIA OFFICE SYSTEMS CORPORATION** for having the single calculated and responsive quotation.

PHILIPPINE PORTS AUTHORITY
PMO - Eastern Leyte/Samar
Port Area, Tacloban City
Tel. No. (053) 321-8057

Bids and Awards Committee - Procurement of Goods and Consultancy Services and Engineering Projects (BAC-PGCS/EP)

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- ON LEAVE -
GLENN S. LAGUNAY
BAC Chairperson

CORAZON T. GO
BAC Vice-Chairperson

ON-LEAVE
JENNELYN S. SIOSANA
BAC Member

ROGELIO V. PATAN-AO
BAC Member

ERLINDA L. ENTROLIZO
End-User Representative

Approved by:

MANUEL A. BOHOLANO
Port Manager

DATE: 8/30/22
TIME: 16:00
ROMEO A. MAGALLANES
ACCOUNTANT OFFICER