

PURCHASE ORDER
PHILIPPINE PORTS AUTHORITY - PMO EASTERN LEYTE/SAMAR

Supplier : HANZ GRAPHICS & DIGITAL IMAGING CENTER	P.O. No. : TAC 0013-07-2025
Address : Justice Romualdez St. Brgy. 14 Tacloban City 6500	Date : July 07, 2025
Vat TIN : 166-548-374-0000	Mode of Procurement : Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PPA TACLOBAN	Delivery Term: twenty calendar days
Date of Delivery: twenty calendar days	Payment Term : Immediate

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Electric Fan	2	3,248.00	6,496.00
2	unit	Prepaid Wifi (Smart Network)	2	2,998.00	5,996.00
3	unit	Finger Scanner (Biometric) LX50 ZKTeco	4	7,998.00	31,992.00
4	unit	Printer 3 in 1 with Automatic Document Feeder ADF	2	18,495.00	36,990.00
5	unit	Prepaid Wifi (Globe Network)	2	2,998.00	5,996.00
					87,470.00

(Total Amount in Words) EIGHTY SEVEN THOUSAND FOUR HUNDRED SEVENTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Recommending Approval:

CORAZON T. GO

Administrative Division Manager

Approved by:

DIANE STEFFY T. GUILLAMON

Acting Port Manager

Conforme:

Signature Over Printed Name of Supplier

Date: JUL 07 2025

Fund Cluster : PMO EASTERN LEYTE/SAMAR

Funds Available : Php 87,470.00

VIRGINIO C. PUYAT

Acting Finance Division Manager

10405020

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

2026010081

OFFICE OF THE AUDITOR ✓
 PHILIPPINE PORTS AUTHORITY
 PMO 11/S (TACLOBAN)

RECEIVED

DATE: 9/15/2025
 TIME: 4:22 P.M.
 BY: [Signature]