



BIDS AND AWARDS COMMITTEE

Minutes of Virtual Pre-Bid Conference

“Proposed Provision of Roofings @ Administration Buidling”

12 November 2020, 10:00A.M.

Conference Room, Admin. Bldg., Brgy. Loboc, La Paz, Iloilo City

Present were:

PBAC/TWG/Secretariat Members

Jerry P. Abello, Chairperson
Antonio F. Belarga, Vice Chairman
Jose Ceferino E. Elgaran, Regular Member
Herbert M. Navarro, Prov. Member
Samela L. Bunda, Prov. Member
Emily D. Espeso, End-user

Mae Lou A. Tanate, TWG Member
Rona Mae B. Tanoy, Head Secretariat
Cheryl N. Laster, Secretariat
Ma. Georgette L. Apelo, Secretariat
Armar Joy A. Alimo-ot, Secretariat

Joel A. Lamela, Head-TWG
Robert M. Jalbuena, TWG Member
Arlene R. Duran, TWG Member
Frances Anne S. Non, TWG Member
Mary Grace P. Lenaugo, TWG Member

Prospective Bidder:
William P. Amorsillo – RRL Builders

Observer:
Andrew Montelibano - COA

The Chairman called the Pre- Bid conference to order at 10:00 in the morning. He requested the Secretariat to make a roll call and appraise the body of the Project.

The Secretariat made a roll call of the attendees and presented the following:

Approved Budget for the Contract	-	P1,630,391.57
Project Duration	-	75 Calendar Days
Distributed the Notice of Meeting and Invitation to Observers	-	04 November 2020
3 Conspicuous places	-	ICPC, FSP and IFT

The Secretariat acknowledged the presence of the prospective bidder from the RRL Builder represented by William P. Amorsillo. She also acknowledged the presence of the BAC Members, TWG and Secretariat and the presence of the observer from the COA.

The Vice – Chairperson motioned to dispense the Head Secretariat from her function while she is undergoing a medical condition and designate Cheryl Laster to take over the function of the head Secretariat to all proceedings, and was seconded by Engr. Elgaran.

The Chairperson requested the TWG to present the Project.

The following were presented:

Project Title	- Proposed Provision of Roofings at Admin. Buidling
Approved Budget of the Contract	- P1,630,391.57
Contract Duration	- 75 Calendar Days
PCAB License Requirement	- General building – Small B
Scope of Work	
Required Equipment	
Deadline for Submission and Dropping of Bids	- 24 November 2020 at 9:30A.M.
Opening of Bids	- 24 November 2020 at 10:00A.M.


The TWG also reminded that the 2 Envelope System is still implemented, and documents submitted should be initialed by the bidder/signatory. Only bids submitted after the deadline of submission pursuant to ITB clause 21 shall be declared late and shall not be accepted by the procuring entity.

Engr. Elgaran made clarifications on the technical specifications of the work to be done for the information of the prospective bidder.

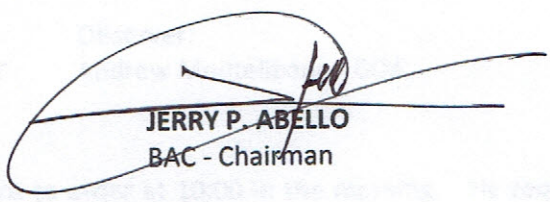
Engr. Belarga reminded the prospective bidders of the safety and environmental requirements in compliance to the IMS guidelines as well as the health protocols being implemented.

Having no other matters to discuss, the pre bid conference adjourned at 10:45A.M.

Prepared by:


CHERYL N. LASTER
BAC - Secretariat

Attested by:


JERRY P. ABELLO
BAC - Chairman