



**BIDS AND AWARDS COMMITTEE**  
Procurement of Goods & Consultancy Services and for Engineering Projects

**Minutes of Pre Bid Conference**  
**Repair/Replacement of LED Floodlights and Streetlights at PMO – Panay/Guimaras**  
06 September 2019, 10:00A.M.  
Conference Room, Admin. Bldg., Brgy. Loboc, La Paz, Iloilo City

Present were:

*BAC/TWG/Secretariat Members*

Jerry P. Abello, *Chairman*  
Antonio F. Belarga, *Vice Chairman*  
Jose Ceferino E. Elgaran, *Regular Member*  
Herbert M. Navarro, *Regular Member*  
Samela L. Bunda, *Prov. Member*  
Joel A. Lamela, *Head-TWG*  
Robert M. Jalbuena, *TWG Member*  
Arlene R. Duran, *TWG Member*

Frances Anne S. Non, *TWG Member*  
Mary Grace P. Lenaugo, *TWG Member*  
Mae Lou A. Tanate, *TWG Member*  
Cheryl N. Laster, *Secretariat*  
Ma. Georgette L. Apelo, *Secretariat*  
Armar Joy A. Alimo-ot, *Secretariat*

The Pre-Bid Conference was called to order by the Chairman at 10:00 in the morning. The Secretariat was requested to make a roll call of the attendees.

The Chairman declared a quorum and acknowledged the presence of the prospective bidders.

Business matters:

The TWG was requested to present the details of the project. They also emphasized the following:

- Approved budget of the contract – P6,917,540.01
- Scope of Work
- Required equipment
- The compliance on 2 envelope system
- And the markings and Sealings

The schedule of opening of bids on was also presented which the Chairman emphasized the deadline of submission of bids:

Opening of Bids	-	Sept. 18, 2019
Time of Submission	-	8:30 A.M.
Time of opening	-	9:00 A.M.
Venue	-	Conference Room, Admin. Bldg.

He also advised the bidders to be careful in the forms they are filling out and are submitting since it may be a ground for disqualification.

Engr. Jalbuena presented the areas and the facilities subject of the Project, with pictures and details of the repair.

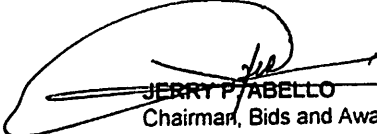
The Vice-Chairman reminded the prospective bidders to conduct an ocular inspection of the area.

Having no other issues and concerns, the Chairman adjourned the bidding conference at 10:45 in the morning.

Prepared by:

  
**ARMAR JOY A. ALIMO-OT**  
BAC Secretariat

Attested by:

  
**JERRY P. ABELLO**  
Chairman, Bids and Awards Committee