



BIDS AND AWARDS COMMITTEE  
Engineering Projects

Minutes of Pre-Bid Conference

**“Supply and Delivery of Freshwater for Bsaepport-ICPC, Iloilo Fastcraft and RoRo Terminal, Fort San Pedro and Port of Dumangas for CY 2020”**

22 July 2020, 10:00A.M.

Conference Room, Admin. Bldg., Brgy. Loboc, La Paz, Iloilo City

Present were:

PBAC/TWG/Secretariat Members

Antonio F. Belarga, Vice Chairman	Mary Grace P. Lenaugo, TWG Member
Jose Ceferino E. Elgaran, Regular Member	Mae Lou A. Tanate, TWG Member
Samela L. Bunda, Prov. Member	Rona Mae B. Tanoy, Head Secretariat
Joel A. Lamela, Head-TWG	Cheryl N. Laster, Secretariat
Robert M. Jalbuena, TWG Member	Ma. Georgette L. Apelo, Secretariat
Arlene R. Duran, TWG Member	Armar Joy A. Alimo-ot, Secretariat
Frances Anne S. Non, TWG Member	

Prospective Bidder:

Merlyn Chua – HUC Merchandising

The Vice – Chairman presided the Pre- Bid conference at 10:00 in the morning. He also requested the Secretariat to make a roll call and appraise the body of the Project.

The Secretariat made a roll call of the attendees and presented the following:

Invitation was posted	-	July 14 – 21, 2020
3 Conspicuous places	-	ICPC, FSP and IFT
Pre- Procurement Conference was conducted	-	May 27, 2020
Deadline for Submission and Dropping of Bids	-	August 3, 2020 at 8:30A.M.
Opening of Bids	-	August 3, 2020 at 9:00A.M.

The Vice-Chairman reminded the body of PPA Memorandum Circular on the Prevention, Control and Mitigation of the CoVid-19 in the Offices and Facilities of the PPA thus, to observe physical distancing and wearing of face mask. Engr. Elgaran suggested for the other members to attend via online platform.

The Vice-Chairman suggested for the BAC to adopt the blended application of the bidding activities in order to strictly observe physical distancing wherein, some participants to the activity may opt to witness online.

Business matters:

The Chairman requested the TWG to assist in the presentation of the details of the project and the corresponding documentary requirements.

The TWG presented the details of the project in consonance with Sec. 22.3 of the 2016 Revised IRR of the RA 9184.

The following were reiterated:

Approved Budget for the Contract	-	P1,948,545.00
3 Conspicuous places	-	ICPC, FSP and IFT
Deadline for Submission and Dropping of Bids	-	August 3, 2020 at 8:30A.M.
Opening of Bids	-	August 3, 2020 at 9:00A.M.

The required sealing and markings on the bid documents was also reminded to the prospective bidder.

Having no other matters to discuss, the pre bid conference adjourned at 11:00A.M.

Prepared by:

  
**CHERYL N. LASTER**  
BAC-EP Secretariat

Attested by:

  
**ANTONIO F. BELARGA**  
BAC-EP Vice Chairman