Philippine Ports Authority

PORT MANAGEMENT OFFICE-BOHOL

BIDS AND AWARDS COMMITTEE

EXCERPTS OF THE MINUTES OF THE BAC PREBIDDING CONFERENCE FOR THE FOLLOWING R/M PROJECTS:

1. Underdeck and Underwater Investigation, Ports of Jagna, Ubay, Talibon, Tapal and Getafe, Bohol
2. Repair of Settled Open Storage Area Including Drainage System, Port of Tubigon, Bohol
3. Repair of Roro Ramp No.4 and RC Pier to Include Curtain Walls, Port of Ubay, Ubay, Bohol
4. Repair/Replacement of Settled Concrete Paving Blocks into a Portland Cement Concrete Pavement to include Drainage System at Container Yard and Open Storage, Port of Tagbilaran
5. Repair of Operational/Back-up Area to Include Underground Utilities and Entrance Gate, Port of Jagna, Bohol
6. Repair of Port Facilities, Port of Tagbilaran
7.Repair of Warehouse, Port of Tagbilaran

07 December 2020
Multi-Purpose Hall, PMO-Bohol Administration Building, Port Area, Tagbilaran City

ATTENDANCE:

Bids and Awards Committee

ELEAZER U. PIEL	-	Chairperson
PEARLIE ANN P. SENO *(thru ZOOM)*	-	Vice Chairperson
RICHARD S. ELOPRE	-	Regular Member

HORMER R. DATANAGAN *(thru ZOOM)*-		Provisional Member
MARLOU T. BACHOCO	-	End-User, Port of Tagbilaran
JUANITO C. ANORA *(thru ZOOM)*	-	End-User, TMO- Talibon
ESTERLINA P. FLORES *(thru ZOOM)*	-	End-User, TMO- Tubigon

Technical Working Group

ROMEO G. CABADING II	-	Head, TWG
VENUS MARICHELLE A. TOROY	-	Member, TWG
KATRINA A. BAUTISTA	-	Member, TWG

Secretariat

IRENE S. CLOMA	-	Head, Secretariat
NAOME A. AMPLAYO	-	Member, Secretariat
MADELYN G. MANINANTAN	-	Member, Secretariat

Bidders

DEBIE SABIJON	-	Wynn Construction
RITCHIE NGUHO	-	3N Const. & Supply
MA. FATIMA ANOOS	-	Jerda Construction
AIZA G. PILONGO	-	CC Maluenda Const. Inc
BRIGIDA P. CABULAO	-	CC Maluenda Const. Inc
CAMILLE G. MALUENDA	-	CC Maluenda Const. Inc
RAFAEL OBUSAN	-	NY Construction
ZAIRA SUMAGAYSAY	-	NY Construction

PRELIMINARIES:

The pre-bidding conference started with a prayer by Ms. Naome A. Amplayo, Member-Secretariat, followed by the acknowledgment of the committee members

and representatives from prospective bidders by the Head- Secretariat, Ms. Irene S. Cloma, in which all BAC members were present and thereby constituted a quorum as declared by the BAC Chairperson, Engr. Eleazer U. Piel. The pre-bidding conference was called to order at 2:24 P.M.

DELIBERATION

The Head TWG, Engr. Romeo G. Cabading II started the presentation by discussing the lay out plans and Bill of Quantities followed by presenting the following required bidding documents:

First Envelope- Technical Component

- Must be soft bound
- Every page must be signed by the bidder or his duly authorized representative
- Special power of attorney, Secretarys certificate, Board resolution duly notarized
- Properly marked and sealed
- DTI/SEC/CDA Registration
- Valid Mayor's Permit- must be in Principal Place of Business and business must be in line with construction
- Tax Clearance
- PHILGEPS- Certificate of Registration "Platinum"
- Duly Signed Statement of all on-going Contracts attached/supported with Notice to Proceed, Notice of Award, Contract Agreement, Certificate of % Accomplishment
- PCAB License and Registration
- Single Largest Contract Completed
  - Must Be At Least 50% of the ABC To Be Bid.

- For the Last Ten Years from The Submission of Bids
- Supported with Notice of Award, Notice to Proceed, Contract With BOQ, Certificate of Final Acceptance
- Must Be Similar to The Contract to Be Bid

- Net Financial Contracting Capacity (NFCC) must be equal or more than the Bid Amount
- Notarized bid securing declaration or bid security in the prescribed form (latest GPPB form)
- Project Organizational Chart (Project Manager, Project Engineer, Materials Engineer, Construction Safety and Health Officer, Foreman)
- List of Contractors Personnel attached with PRC License, PTR, Certificate of Employment, Bio-Data, Contractors Letter Certificate, Materials Engineer Certificate of Accreditation, and Certificate of Training for Safety Officer (COSH);
- List of Contractors Equipment attached with Proof of Ownership;

Second Envelope- Financial Component

- Must be soft bound
- Every page must be signed by the bidder or his duly authorized representative
- Bid Form Duly Signed
- Bill of Quantities
- Construction Schedule and S-Curve
- Detailed Estimates
- Cash Flow by Quarter and Payment Schedule

Format, Signing and Sealing, Marking of Bids

- Bidders or their duly authorized representative/s shall submit their bid documents (**Technical Component** and **Financial Component)** on or before the specified deadline in two (2) separate sealed bid envelopes and these

shall be submitted simultaneously. Each component must be prepared and submitted in three (3) copies; one (1) original and two (2) other copies and must be marked as "ORIGINAL" for the original copies and "COPY NO. ____" for the other copies.

- Original Documents must be enclosed and sealed in an envelope marked ORIGINAL-TECHNICAL COMPONENT and another envelope for ORIGINAL-FINANCIAL COMPONENT and these two envelopes must be enclosed and sealed in an outer envelope marked "ORIGINAL BID". Each copy of the first and second envelopes shall be similarly sealed and the inner envelopes must be marked as "COPY NO. ____ - TECHNICAL COMPONENT" and "COPY NO. ____ - FINANCIAL COMPONENT" and the outer envelope as "COPY NO. ____", respectively. These envelopes containing both the original and the copies shall then be enclosed in one single envelope or package.

The following clarifications was raised by the representatives of the prospective bidders:

Engr. Piel further clarified the following:

- The VAT is only 5% (Estimated Direct Cost + Direct Cost);
- No Advance Payment; and
- The 10% retention can be claimed after 1 year

Deadline of the submission of the Bid Proposals for the mentioned projects is on December 21, 2020 at exactly 10:00 A.M.

ADJOURNMENT

There being no other matters discussed, the meeting was adjourned at 3:25 P.M.

PHILIPPINE PORTS AUTHORITY

Prepared by:

NAOME A. AMPLAYO
Member, Secretariat

Reviewed by:

IRENE S. CLOMA
Head, Secretariat

Approved by:

ELEAZER U. PIEL
BAC Chairperson