Philippine Ports Authority

PORT MANAGEMENT OFFICE-BOHOL

BIDS AND AWARDS COMMITTEE

EXCERPTS OF THE MINUTES OF THE BAC MEETING

BHL BAC 2019-001

DATE : 18 October 2019

VENUE : ESD Conference Room, PMO-Bohol Administration Building, Port Area, Tagbilaran City

ATTENDANCE:

Bids and Awards Committee Members

EDGAR R. ASIBAL	-	Chairperson
PEARLIE ANN P. SENO	-	Vice Chairperson
GIL P. ARANETA	-	Provisional Member

Observer/s:

FE BOISER	-	Social Action Center of Tagbilaran Diocese

Bidder/s:

ROEL DEGULACION	-	Weld Power Tools
JUNIFFER SUAREZ TIU	-	Bet and Met Green Electronics Supplies and Services

Technical Working Group

ELEAZER U. PIEL	-	Head, TWG
ROMEO G. CABADING II	-	Member, TWG
VENUS MARICHELLE A. TOROY	-	Member, TWG

Secretariat

IRENE S. CLOMA	-	Head, Secretariat
BETHELOU P. PATATAG	-	Member, Secretariat
NAOME A. AMPLAYO	-	Member, Secretariat
JO H. BOMPAT	-	Member, Secretariat

PRELIMINARIES:

The pre-bidding conference of the four (4) Small Value Procurement presided by the BAC Chairperson, Mr. Edgar R. Asibal was called to order at 2:30 P.M. It started with a prayer led by Ms. Naome A. Amplayo, Member BAC Secretariat. The Head, BAC Secretariat, Ms. Irene S. Cloma, read the attendance of the BAC Members, Observers, BAC Secretariat, TWG members whose presence were recognized as their names were called and in which the BAC Chairperson declared a quorum. The minutes of the Pre-Procurement for the SVP was approved as presented.

HIGHLIGHTS OF DISCUSSIONS:

Pre-Bid Conference for the following projects (1) Supply and Delivery of Materials for Conventional Electrical Lighting System at the Port of Tagbilaran; (2) Preventive Maintenance and Repainting of Existing Mooring and Fendering Systems at the Ports of Tagbilaran, Tubigon, Ubay, Jagna, Talibon, Getafe, Tapal, and Loon; (3) Preventive Maintenance for the Supply and Delivery of Materials for Solar Port Lighting System at the Ports of Tagbilaran, Tubigon, Jagna, Ubay, Tapal, Getafe, Talibon and Loon; and (4) Provision of Port Safety and Environmental Signages at the Ports of Tagbilaran, Tubigon, Jagna, Ubay, Tapal, Getafe, Talibon and Loon.

The contents of the bidding documents and other requirements were thoroughly discussed and presented by Head of the Technical Working Group (TWG), Engr. Eleazer U. Piel from specifications up to the sample bid forms .

1. **Supply and Delivery of Materials for Conventional Electrical Lighting System at the Port of Tagbilaran (ABC – Php 479,530.00)**

The Head TWG emphasized the following requirements:

1. **Valid Mayor's/Business Permit** must be in line with Electrical Products and its issued address must be from the principal place of business of the bidder;
2. **PhilGEPS Registration** must be Platinum Membership, valid and renewed;
3. **Omnibus Sworn Statement** must indicate the nine (9) provisions based on the forms included in the Bid Forms; and

4. **Income/Business Tax Return** must be electronically filed and supported with Financial Statements.

Engr. Piel also profoundly explained the specifications per item.

The committee agreed that bidders must specify in their quotation the brand per item for reference and counter checking of the materials during delivery.

2. **Preventive Maintenance and Repainting of Existing Mooring and Fendering Systems at the Ports of Tagbilaran, Tubigon, Ubay, Jagna, Talibon, Getafe, Tapal, and Loon (ABC-Php 958,012.15)**

Prospective Bidders must have a PCAB license in Category of Small A- Ports, Harbor and Offshore Engineering.

Items in the Bill of Quantities were explained and it was stressed that the amount in words must be the same with the amount in figures. Amount in words will prevail in cases where there is a discrepancy between amount in words and in figures. In cases of discrepancy in the amount stated in the Bill of Quantities as against the Bid Fom, the lowest amount in words will prevail.

In the Bid Form, the upper date must be similar with the date at the lower portion.

3. **Preventive Maintenance for the Supply and Delivery of Materials for Solar Port Lighting System at the Ports of Tagbilaran, Tubigon, Jagna, Ubay, Tapal, Getafe, Talibon and Loon (ABC – Php 708,800.00)**

It was emphasized that delivery shall be in Tagbilaran for all ports indicated in the project with only four required documents except the requirement on PCAB license for Small A Category Ports Harbor and Offshore Engineering.

The specifications were also discussed and the following items were clarified:

FROM	TO
20 units Deep Cycle Gel Type Battery, 150AH/12V	20 units Deep Cycle Gel Type Battery, 150AH/12V **(minimum of 2 years warranty upon acceptance)**
8 units Deep Cycle Gel Type Battery, 200 AH/12V	8 units Deep Cycle Gel Type Battery, 200 AH/12V **(minimum of 2 years warranty upon acceptance)**
2 units LED Roadway lums 84W/24V, aluminum die-casting, warm white	2 units LED Roadway lums **84W-130W**/24V, **IP65**, aluminum die-casting, **cool white**
2 units LED Roadway lums 112W/24V, aluminum die-casting, warm white	2 units LED Roadway lums **112W-130W**/24V, **IP65**, aluminum die-casting, **cool white**
15 pcs. Industrial Charge Controller (solar system, 20A/24V, with overcharge protection, multi-way output	15 pcs. Industrial Charge Controller (solar system, 20A/24V, with overcharge protection, multi-way output/**compatible with existing solar charge controller**) **(6months warranty)**
2 units Solar Panel, 300 watts, monocrystalline silicon, 1470mmx 1000mm x 80mm	2 units Solar Panel, 300 watts, monocrystalline silicon, 1470mmx 1000mm x 80mm **(5 years product warranty)**

Engr. Piel highlighted that **warranty period per item must be indicated in the quotation and duly signed by the supplier.**

The Request for Quotation (RFQ) was also presented. It was highlighted that quotation must be typewritten by the supplier and erasures must be initialed.

4. **Provision of Port Safety and Environmental Signages at the Ports of Tagbilaran, Tubigon, Jagna, Ubay, Tapal, Getafe, Talibon and Loon (ABC- Php 394,000.00)**

The required documents to be submitted are similar to the 1st and 3rd Small Value Procurement.

The technical/engineering aspects were presented by Engr. Romeo G. Cabading II, Member, TWG. Ms. Pearlie Ann P. Seno, BAC Vice Chairperson had observed that there were discrepancies in the plan against the ITB. It was agreed that the approved plan will be followed.

Deadline of the submission of the four (4) Small Value Procurement is on October 31, 2019 (Thursday) at 10:00 A.M. and reference time will be the Biometrics Machine located at the first floor of the PMO-Bohol Administration Building.

The BAC will issue a supplemental bid to clarify, modify, or amend the specifications.

OTHER MATTERS:

The BAC conducted a pre-procurement meeting for the following:

1. Repair of Mesh Hall at the back of the Newly-repaired Passenger Terminal Building at the Port of Jagna;
2. Procurement of Gang Chairs; and
3. Procurement of Other Semi Expendable Furniture and Fixtures

ADJOURNMENT

There being no other matters discussed, the meeting was adjourned at 4:46 P.M.

Certified Correct:

10.21.2019

IRENE S. CLOMA
Head, Secretariat

Approved by:

EDGAR R. ASIBAL
BAC Chairperson