Philippine Ports Authority
PORT MANAGEMENT OFFICE-BOHOL
BIDS AND AWARDS COMMITTEE

EXCERPTS OF THE MINUTES OF THE BAC PRE PROCUREMENT CONFERENCE FOR THE PROJECT, REPAIR OF CONCRETE PAVING OF SETTLED RECLAIMED AREA TO INCLUDE BULKHEAD, STAIRLANDING, DRAINAGE, LIGHTING AND WATER SYSTEM, PORT OF TALIBON, TALIBON, BOHOL

18 October 2021

Multi-Purpose Hall, PMO-Bohol Administration Building, Port Area, Tagbilaran City

ATTENDANCE:

Bids and Awards Committee

ELEAZER U. PIEL	-	Chairperson
PEARLIE ANN P. SENO *(via ZOOM)*	-	Vice Chairperson
ESTERLINA P. FLORES *(via ZOOM)*	-	Regular Member
HORMER R. DATANAGAN *(via ZOOM)*	-	Provisional Member
JUANITO C. AÑORA *(via ZOOM)*	-	End-User, TMO-Talibon

Technical Working Group

ROMEO G. CABADING II	-	Head, TWG
VENUS MARICHELLE A. TOROY	-	Member, TWG
KATRINA A. BAUTISTA	-	Member, TWG

Secretariat

IRENE S. CLOMA	-	Head, Secretariat
NAOME A. AMPLAYO	-	Member, Secretariat
BETHELOU P. PATATAG	-	Member, Secretariat
MADELYN M. BALDAPAN	-	Member, Secretariat (on leave)

Bidders

DEBIE D. SABIJON	-	Wynn Construction
AIZA PILONGO	-	CC Maluenda Const. Inc
BRIGIDA P. CABULAO	-	CC Maluenda Const. Inc

PRELIMINARIES:

The pre-bidding conference started with a prayer by Ms. Irene S. Cloma, Head BAC Secretariat, followed by the acknowledgment of the committee members and representatives from prospective bidders, in which all BAC members were present and thereby constituted a quorum as declared by the BAC Chairperson. The reading of the previous minutes of BAC meeting was also done by Ms. Cloma. The pre-bidding conference was called to order at 2:20 P.M.

DELIBERATION

The Head TWG, Engr. Romeo G. Cabading II primarily presented the project specifications, detailed plans, bill of quantities and equipment requirements.

He followed on the discussion of the contents of the bidding documents as follows:

ABC: Php 34,509,745.00
Project Duration: 360 Calendar Days
PCAB Registration: Medium A- Ports, Harbor and Offshore Engineering
Payment of Bid Docs: Php 25,000.00
Deadline Submission of Bids: November 3, 2021 at 10:00 A.M.
Opening of Bids: November 3, 2021 at 10:30 A.M.

1ST ENVELOP- TECHNICAL COMPONENT

- Must Be Soft Bound
- Every Page must be signed by the Bidder or His Duly Authorized Representative.
- Special Power of Attorney, Secretary's Certificate, Board Resolution Duly Notarized
- Properly Marked and Sealed

Contents:

1. DTI/SEC/CDA Registration
2. Valid Mayor's Permit
   - Must Be in Principal Place of Business
   - Business Must Be in line with Construction
3. Tax Clearance
4. PHILGEPS- Certificate of Registration "Platinum"
5. Duly Signed Statement of All On-Going Contracts
   - Attached/Supported With: Notice to Proceed, Notice of Award, Contract Agreement, Certificate Of % Accomplishment
6. PCAB License and Registration.
7. Single Largest Contract Completed
   - Must be at least 50% of the ABC to be Bid for The Last Ten Years from the submission of bids supported with Notice of Award, Notice to Proceed, Contract with BOQ, Certificate of Final Acceptance
   - Must Be Similar to the Contract to be Bid

   Except: For Projects above 15million and above Small B Contractor Must Have an SLCC at Least 50% of ABC
8. Audited Financial Statements
   - Stamped Received by the BIR.
   - Income Tax Return Should be Filed Electronically
   - With EFPS Proof of Payment
9. Net Financial Contracting Capacity (NFCC).
   - Must Be Equal or More Than the Bid Amount
10. Notarized Bid Securing Declaration or Bid Security in the Prescribed Form
11. Project Organizational Chart includes the:
    A. Project Manager
    B. Project Engineer
    C. Materials Engineer
    D. Construction Safety and Health Officer
    E. Foreman
12. List of Contractors Personnel Attached With:
    A. PRC License
    B. PTR
    C. Certificate of Employment

D. Bio-Data

E. Contractors Letter Certificate

F. Materials Engineer Certificate of Accreditation

G. Certificate of Training for Safety Officer (COSH)

13. List of Contractors Equipment attached with Proof of Ownership

14. Omnibus Sworn Statement

- Must Contain all Stipulations in the Form

2ND ENVELOP- FINANCIAL COMPONENT

- Must Be Soft Bound
- Every Page must be Signed by the Bidder or His Duly Authorized Representative

Contents:

1. Financial Bid Form
2. Bill of Quantities
3. Construction Schedule And S-Curve
4. Detailed Estimates

Engr. Cabading presented that under Item 1.01 Mobilization/Demobilization of the Detailed Estimates, there should be No Profit, No OCM, with VAT, while for Item 1.02 Provide Construction Safety and Health Program, there is profit, No OCM and has VAT.

Engr. Piel emphasized that it has to be 5% of Direct and Indirect Cost for VAT.

5. Cash Flow by Quarter and Payment Schedule

Engr. Piel reminded the prospective bidders that the deadline of the submission of the Bid Proposals is on November 3, 2021 at exactly 10:00 A.M.

ADJOURNMENT

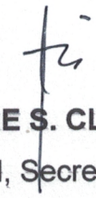
There being no other matters discussed, Mr. Juanito C. Añora moved for the adjournment of the pre-bidding conference and duly seconded by Ms. Esterlina P. Flores at 2:51 P.M.

Prepared by:



NAOME A. AMPLAYO
Member, Secretariat

Reviewed by:



IRENE S. CLOMA
Head, Secretariat

Approved by:



ELEAZER U. PIEL
BAC Chairperson