



Philippine Ports Authority
PORT MANAGEMENT OFFICE-BOHOL
BIDS AND AWARDS COMMITTEE

EXCERPTS OF THE MINUTES OF THE BAC MEETING
BHL BAC 2019-005

PRE-BIDDING CONFERENCE FOR THE FOLLOWING PROJECTS:

PUBLIC BIDDING

1. Repair of Fendering System, Port of Tubigon, Bohol; and
2. Repair of Fendering Systems, Ports of Talibon, Ubay and Baseport.

DATE : 06 December 2019
VENUE : ESD Conference Room, PMO-Bohol Administration Building, Port Area, Tagbilaran City

ATTENDANCE:

Bids and Awards Committee

EDGAR R. ASIBAL	-	Chairperson
PEARLIE ANN P. SENO	-	Vice Chairperson (on leave)
RICHARD S. ELOPRE	-	Regular Member
GIL P. ARANETA	-	Provisional Member

Observers

FE BOISER	-	Social Action Center of Tagbilaran Diocese
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Prospective Bidders

GERRY FLORES	-	MULTI-SYSTEMS CONSTRUCTION & DEV. CORP.
LINA MARIE LEONG	-	LAJ TRUCKING & BUILDERS INC.
ZAIRA SUMAGAYSAY	-	JRY CONSTRUCTION



Technical Working Group

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|---------------------------|---|-------------|
| ELEAZER U. PIEL | - | Head, TWG |
| ROMEO G. CABADING II | - | Member, TWG |
| VENUS MARICHELLE A. TOROY | - | Member, TWG |

Secretariat

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| IRENE S. CLOMA | - | Head, Secretariat (on leave) |
| BETHELOU P. PATATAG | - | Member, Secretariat |
| NAOME A. AMPLAYO | - | Member, Secretariat |

CALL TO ORDER:

The pre-bidding conference started with a prayer by Ms. Naome A. Amplayo, Member-Secretariat, followed by the acknowledgment of the committee members and representatives from prospective bidders by Ms. Bethelou P. Patatag, Member-BAC Secretariat, in which majority of BAC members were present and thereby constituting a quorum as declared by the BAC Chairperson. The pre-bidding conference was called to order at 2:22 P.M.

HIGHLIGHTS:

The Head TWG, Engr. Eleazer U. Piel discussed the following contents of the bidding documents:

- Mayor's/Business permit must be issued by the city or municipality where the principal place of business is located;
- Income tax return should be filed electronically using EFPS;
- The bidder must possess an updated Platinum Membership Certificate of Registration from the PhilGEPS;
- If the contractor decides to bid for the two (2) projects, they must have a different Project Engineer, Construction Safety and Foreman for the projects;
- The Omnibus Sworn Statement Form must reflect all the conditions stated in the issued bid documents; and
- The Financial Component shall contain the Financial Bid Form and Recapitulation of the Bid Amount.



Format, Signing and Sealing, Marking of Bids

- Bidders or their duly authorized representative/s shall submit their bid documents **(Technical Component and Financial Component)** on or before the specified deadline in two (2) separate sealed bid envelopes and these shall be submitted simultaneously. Each component must be prepared and submitted in three (3) copies; one (1) original and two (2) other copies and must be marked as "ORIGINAL" for the original copies and "COPY NO. ____" for the other copies.
- Original Documents must be enclosed and sealed in an envelope marked ORIGINAL-TECHNICAL COMPONENT and another envelope for ORIGINAL-FINANCIAL COMPONENT and these two envelopes must be enclosed and sealed in an outer envelope marked "ORIGINAL BID". Each copy of the first and second envelopes shall be similarly sealed and the inner envelopes must be marked as "COPY NO. ____ - TECHNICAL COMPONENT" and "COPY NO. ____ - FINANCIAL COMPONENT" and the outer envelope as "COPY NO. ____", respectively. These envelopes containing both the original and the copies shall then be enclosed in one single envelope or package.

The Technical Specs/ drawing and Bill of Quantities were also discussed thoroughly.

Deadline of submission of the Bid Proposals is on December 19, 2019 at exactly 10:00 A.M.

ADJOURNMENT

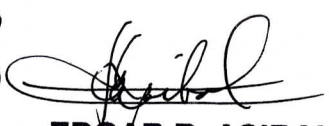
There being no other matters being raised or discussed, the Pre-Bidding Conference was adjourned at 3:50 PM.

Certified Correct:


IRENE S. CLOMA

Head, Secretariat

Approved by:


EDGAR R. ASIBAL

BAC Chairperson