

PMO PALAWAN  
**BIDS AND AWARDS COMMITTEE**  
**PRE-BID CONFERENCE**

MINUTES OF MEETING No. 11-2020  
 October 1, 2020, 2:30 p.m.  
 PMO Conference Room

**I. Attendance**

- Chairperson : Mr. Jemuel B. Apellido  
 Members : Ms. Frasy M. de Guzman  
                   Engr. Allan S. Manuel  
                   Ms. Marites C. Cohen
- TWG : Arch. Allan P. Aborot  
           Engr. Relly W. Madarcos  
           Ms. Janette P. Timbancaya  
           Mr. Armando M. Serraon
- Secretariat : Ms. Mariza O. Nallana  
                   Ms. Laila B. Briones
- Resource Person: Engr. Marlon N. Sendaydiego, ESD Manager
- Bidder/s : Rojel Manga, RAK Trading & Construction  
                   Policarpio Sienna, RAK Trading & Construction  
                   Ronnie C. Samong, Harbor Star Shipping Services, Inc. (via MS Teams)

**II. Call to Order**

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 2:05 P.M. by the BAC Chairperson Mr. Jemuel B. Apellido.

**III. Highlights of the Meeting**

Topics/Issues	Comments/Decisions/Instructions
<b>A. Reading &amp; Approval of the Minutes of the Pre-Procurement Conference</b>	1. Ms. Frasy M. De Guzman made an observation on paragraph number 3, second sentence, stating that the word "lead" should be written as "leads". 2. Engr. Allan S. Manuel moved for the approval of the minutes as corrected, duly seconded by Ms. Frasy M. de Guzman. Having no more objection, the motion was approved.
<b>A. Pre-Bid Conference</b>	
1. Project:  DOTr-LFP-PLW-01-2020 Roxas Port Development Project, Port of Roxas, Roxas, Palawan	3. The TWG Member, Engr. Relly W. Madarcos presented a power point presentation regarding the important reminders and explained thoroughly the instructions for the Submission of Bids to the prospective bidder and advised that all instructions, details, specifications and requirements of the projects must be observed. Requirements on the equipment was reiterated noting if the equipment should be owned or leased. 4. Mr. Ronnie C. Samong of Harbor Star Shipping Services, Inc. made a clarification/request on the requirement of site inspection, if it possible to be waived. Mr. Marlon N. Sendaydiego, ESD



	<p>Manager answered that the affidavit may executed instead. And the bidder also requested if he can be furnished with a copy of the presentation, the BAC conceded.</p> <p>5. Representative from the RAK Trading &amp; Construction made no further clarifications.</p>
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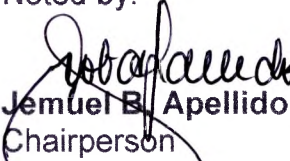
#### IV. Adjournment

There being no other matters to be discussed, the meeting adjourned at 3:00 p.m.  
The pre-bid conference will be on October 1, 2020 at 9:30 a.m.

Prepared by:

  
**Laila B. Briones**  
Secretariat

Noted by:

  
**Jemuel B. Apellido**  
Chairperson