



PMO PALAWAN

BIDS AND AWARDS COMMITTEE (BAC)

Minutes of the PMO-PLW-BAC Meeting No. 54-2018

Negotiation Conference for the project:

**Repair of R.C. Wharf, Mooring and Fendering System
and Back-up Area Port of Coron, Coron, Palawan (COP-PLW-02-18)**

September 24, 2018, 4:00 P.M.

PMO Palawan Conference Room, 2nd Floor, PPA Admin. Building
Port Area, Puerto Princesa City, Palawan

A. Attendance

Present:

Bids and Awards Committee

Mr. Elizalde M. Ulson

Chairperson, BAC/Manager, PPD

Engr. Nelson Y. Caabay, Jr.

Vice-Chairperson/Principal Engineer A

Mr. Jemuel B. Apellido

Member/Manager, PSD

Ms. Frasy M. De Guzman

Member/Manager, Admin. Division

BAC Secretariat

Ms. Aileen R. Uy

Head-Secretariat/Corp. Finance Services Chief

Ms. Marleen C. Gonzales

Member, Secretariat/HRMO II

Technical Working Group

Arch. Allan P. Aborot

Head, TWG/Supervising Engineer A

Mr. Armando M. Serrao

Member, TWG/Acting GSO A

Ms. Jane Y. De Guzman

Member, TWG/HRMO III

Ms. Mariza O. Nallana

Member, TWG/Cashier A

Ms. Laila B. Briones

Member, TWG/Acting Procurement Officer B

Prospective Bidder

Mr. Jeriel Rex N. Teologo

Representative, BCT Trading & Construction

Observer

None

Absent:

Ms. Marites C. Cohen (on Official Business/Travel) Member, BAC/Executive Assistant A

Ms. Marilou G. Rebras (on Leave)

Member, Secretariat/Supervising Engineer A

Ms. Johanna C. Gopaco (on Leave)

Member, TWG/Cashier B

B. Call to Order

The meeting, presided over by the Chairperson, was called to order at 4:05 P.M. The presence of the members, technical working group, secretariat and prospective bidder was acknowledged, and having majority of the BAC members present, a quorum was declared. No representatives from the observers were present despite due invitation or Notice of Meeting was given to them.

The BAC proceeded with the main agenda.

C. Review of the Minutes of the Mandatory Review for the project: Repair of R.C. Wharf, Mooring and Fendering System, and Back-up Area Port of Coron, Coron, Palawan (COP-PLW-02-2018)

Copies of the Minutes of the Mandatory Review held on September 13, 2018 were distributed to the BAC members for review and approval. Corrections were noted by the BAC on the following: to include Engr. Marlon N. Sendaydiego, End-User and attendee of the meeting, as mentioned by Ms. Frasy M. De

Guzman; she further corrected line 50 and replaced the word “are” with “were” and “to” by “with”; line 52 to include the words “as the Chairperson of the BAC that time” as corrected by Mr. Jemuel B. Apellido and to replace the words “is that they” with “was the lack of” as corrected by Ms. Frasy M. De Guzman; line 61 to insert the word “aspect” and line 63 to delete the words “of this project” as further corrected by Ms. Frasy M. De Guzman; line 96 to replace the words “we will” with “the BAC” as corrected by Engr. Nelson Y. Caabay, Jr.; line 106 to insert the words “as this was within the scope of technical experience of Contractor’s with at least Medium B Category” as corrected by the Chairperson; Engr. Nelson Y. Caabay, Jr. corrected line 109 to delete the phrase “the Chairperson together with” and include Ms. Frasy M. De Guzman; Mr. Jemuel B. Apellido corrected line 117 to specify the recommendation in the Resolution for the Acting Port Manager’s approval. Without further correction, Ms. Frasy M. De Guzman moved to adopt the Minutes of the Meeting No. 49-2018, as corrected, duly seconded by Engr. Nelson Y. Caabay, Jr. Without objection, the motion was carried.

D. Negotiation Conference

Out of seven prospective bidders who had been invited, only BCT Trading & Construction sent a representative to attend the Negotiation Conference. BCT was the lone bidder during the first failure of bidding for this project last year. The Chairperson explained that this Project will be procured through negotiated method of procurement. The prospective bidder was reminded of the deadline of submission of bid documents on October 3, 2018 at 8:30 A.M. Copies of bid documents are also available, free of charge to any interested bidders, to be requested from the Secretariat.

The prospective bidder was encouraged to ask questions regarding this project or any concerns that need further clarification. Mr. Jeriel Rex Teologo (BCT Trading & Construction) then stated that they also have an on-going project at Coron, he further inquired if it is alright if the personnel on the other project can also be allowed to handle this project. Engr. Nelson Y. Caabay, Jr. responded that the Project Engineer who will handle this project and the other project should not be the same person, although, one Materials Engineer (ME) may be allowed to handle both projects in Coron.

The Chairperson made mention that the process for negotiated procurement is similar with competitive bidding, however, only three (3) copies of bid documents are required for this method of procurement. Mr. Jeriel Rex Teologo (BCT Trading & Construction) clarified if the Project Manager can be the same person assigned to BCT’s other project in Coron. In response, Engr. Nelson Y. Caabay, Jr. explained that it is allowed except for Project Engineer as earlier mentioned.

C. Other matters

None

E. Schedule of the next meeting

The Chairperson announced the schedule of the opening of bid conference for this project on October 3, 2018, at 9:00 A.M.

F. Adjournment:

There having no other concerns from the BAC Members, the Chairperson declared the meeting adjourned at 4:34 P.M.


Prepared by:


MARLEEN C. GONZALES
Member, Secretariat

Reviewed by:


AILEEN R. UY
Head, Secretariat

Noted by:


ELIZALDE M. ULSON
Chairperson, PMO-PLW-BAC