PMO PALAWAN
BIDS AND AWARDS COMMITTEE
PRE-BID CONFERENCE

MINUTES OF MEETING No. 02-2024
August 2, 2024, 2:00 p.m.
PMO Conference Room

I. Attendance

Chairperson	:	Mr. Jemuel B. Apellido
Vice Chairperson	:	Mr. Erwin S. Gatpandan *(absent)*
Members	:	Ms. Marites C. Cohen
		Engr. Allan S. Manuel
		Ms. Frasy M. De Guzman
TWG	:	Arch. Allan P. Aborot
		Engr. Relly W. Madarcos
		Ms. Janette P. Timbancaya
		Mr. Armando M. Serraon
Secretariat	:	Ms. Mariza O. Nallana
		Ms. Laila B. Briones
		Engr. Marilou G. Rebras
		Ms. Amy B. Natividad
Prospective Bidder	:	RR Leoncio Construction (Raffy R. Leoncio & Avelyn O. Labrador)

II. Call to Order

The quorum was confirmed by the Secretariat; the Chairperson acknowledged the representative of one prospective bidder, thus, the meeting was called to order at 2:06 P.M. by the BAC Chairperson Mr. Jemuel B. Apellido.

III. Highlights of the Meeting

1. The objective of the Pre-Bid Conference is to clarify the requirements of the project with the prospective bidder to avoid disqualification. Engr. Madarcos, TWG member, presented the important details of each of the projects to the prospective bidder.

2. The prospective bidder poses neither clarifications nor questions to the Committee.

IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 2:26 p.m.
The opening of bid conference will be on August 14, 2024 at 9:30 a.m.

Prepared by:

Laila B. Briones
Secretariat

Noted by:

Jemuel B. Apellido
Chairperson